



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

NOTICE

Ref: RERF/2508/Comm/N101

Date: 05/08/2025

A meeting will be held on 06/08/2025 at 3 p.m. in the Board Room/Principal Room to discuss the following agendas. In this regard, all respected HODs, Registrar, Dean (Academics) are hereby requested to attend the meeting.

Agenda:

1. Reformation of Internal Committee of session 2025-26
2. Selection of Committee Members
3. Miscellaneous

Labani Nandi
Convener, Internal Committee
RERF Group of Institutions

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MINUTES OF THE MEETING

The Internal Committee (IC) meeting was held on August 6th, 2025 in the Principal Room. The following members were present in the meeting:

SL.NO	NAME	DESIGNATION	SIGNATURE
1	DR. SUDIP BASACK	PRINCIPAL	
2	DR. NIBEDITA MUKHERJEA	CHAIRPERSON	<i>[Signature]</i>
3	MRS. LABANI NANDI	CONVENER & HOD, CE	<i>[Signature]</i>
4	DR. SUBHANKAR GHOSH	DEAN(ACADEMIC)	<i>[Signature]</i>
5	DR. RAJDEEP CHAKRABORTY	DEAN (R&D)	For <i>[Signature]</i>
6	MR. SANJIB PAL	HOD, EE	<i>[Signature]</i>
7	DR. ENAKSHMI NANDI	HOD, EEE	<i>E. Nandi</i>
8	MR. SUKDEB SAHA	HOD, ECE	<i>[Signature]</i>
9	MR. PUSPENDU CHANDRA CHANDRA	HOD, ME	<i>[Signature]</i>
10	MR. KRISHNA KANTA MAITY	HOD, MCA	<i>[Signature]</i>
11	MR. SURYA MUKHERJEE	HOD, MBA	<i>[Signature]</i>

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A meeting was held on 06/08/2025 at 3.00 p.m. in the Principal Room to discuss the following agendas. In this regard, all respected Principal, HODs, Registrar, Dean (Academics), Chair Person of IC, Convener of IC were attend the meeting.

Following points are discussed:

1. Reformation of Internal Committee of session 2025-26
2. Selection of Committee Members
3. Miscellaneous

Proceedings:

Agenda 1: Reformation of Internal Committee

The previous internal committee is dissolved and proposal for new internal committee is asked.

Agenda 2: Selection of Committee Members

It is decided unanimously that one faculty members from each department and a few student members will be chosen for the committee. Moreover, the Internal Committee understands that, a few external members will be helpful for smooth conduction of the several events. The detailed committee is provided to the convener for further proceedings. The newly formed committee is also provided here:

SL. NO.	NAME	DESIGNATION
1	DR. NIBEDITA MUKHERJEA	CHAIR PERSON
2	MS. LABANI NANDI	CONVENER
3	MS. PAYEL CHAKRABORTY	MEMBER
4	MS. MADHABI GHOSH	MEMBER
5	MR. MRINMOY DAS	MEMBER
6	MR. ASHES RAKSHIT	MEMBER
7	DR. ENAKSHMI NANDI	MEMBER
8	SAHELI GHOSH MUKHOPADHYAYA	MEMBER
9	MUNMOON CHAKI	MEMBER
10	MS. MITALI SHAW	MEMBER
11	MS. SHREYA CHAKRABORTY	EXTERNL MEMBER

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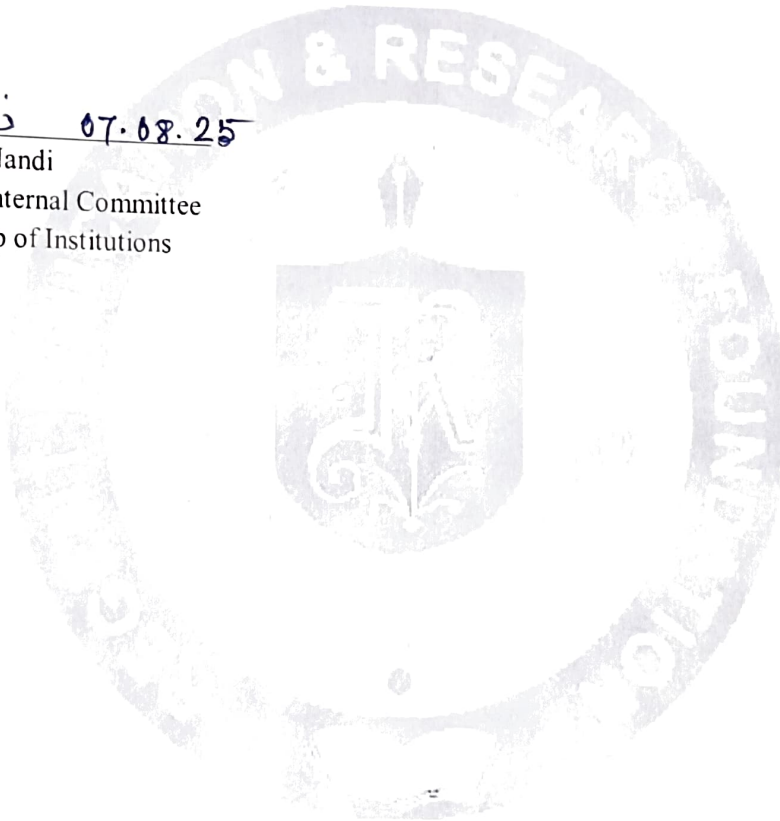


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Meeting was ended with vote of thanks.

07.08.25

Ms. Labani Nandi
Convener, Internal Committee
RERF Group of Institutions



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