SC/ST Committee: Meeting Minutes

RERF/SC-ST/CON/Mar/25-26/01

Date of the Meeting: 06/03/2026
Venue: Board Room, Regent Education and Research Foundation Group of Institutions
Time: 2:30 PM

Members Present:

Sl No	Name & Designation	Position
1	Dr. Subhankar Ghosh – Acting Principal, RERF	**Chairperson**
2	Dr. Shriton Hembrom, Assistant Professor	**Convener**
3	Mr. Suprovat Basu - Registrar	**Member**
4	Ms. Labani Nandi, Assistant Professor	**Member**
5	Dr. Bithika Sarkar, Assistant Professor	**Member**
6	Mr. Aninda Das, Assistant Professor	**Member**
7	Ms. Mausumi Sutradhar, Assistant Professor	**Member**
8	Ms. Dipali Kirtania, Assistant Professor	**Member**
9	Mr. Safin Imran Laskar, Assistant Professor	**Member**
10	Ms. Puja Das, Admin Staff	**Member**

Minutes of the Meeting:

- The chairperson, Dr. Subhankar Ghosh, commenced the session by reviewing the progress made on the key initiatives discussed in the previous meeting.
- Updates were provided on the formation of the SC/ST Committee, OBC Committee, and Minority Committee for the academic year 2025-26. All committee structures and memberships have been finalized, with official notifications circulated to relevant stakeholders.
- It was reported that applications for scholarships under various schemes for SC/ST/OBC/Minority students have started. Members discussed streamlining the scholarship application process and ensuring students are well-informed about the eligibility criteria and deadlines.

- Members confirmed that the consolidates SC/ST/OBC/Minority Committee has been set up, and its objectives have been communicated to all concerned parties. The committee will oversee student welfare activities, academic mentoring, and inclusivity measures.
- The mentorship program for students from Sc/ST/OBC/ Minority categories has been initiated.
- A feedback mechanism has been established to address grievances and receive suggestions from students belongings to SC/ ST/OBC/Minority categories. Feedback will be taken in both online and offline formats.
- The meeting concluded with members reaffirming their commitment to ensuring equal opportunities and a supportive environment for students from SC/ST/OBC/Minority communities.

Signature of Invitees:

1. Dr. Subhankar Ghosh
2. Mr. Suprovat Basu
3. Dr. Shriton Hembrom
4. Ms. Labani Nandi
5. Dr. Bithika Sarkar
6. Mr. Aninda Das
7. Ms. Mausumi Sutradhar
8. Ms. Dipali Kirtania
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