



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref. No.: RERF/IQAC/Jul/32-25

Date: 16/07/2025

NOTICE

All the IQAC members are hereby informed that a meeting of the IQAC Committee members is scheduled on 22nd July, 2025, at 3.00 p.m.

The Agenda of the Meeting is as follows:-

1. Approval of minutes of the previous meeting of IQAC held on 20/05/2025.
2. Academic issues.
3. Student induction program
4. General discussions.

Your presence is highly solicited.

Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

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Minutes of Meeting

A meeting of the IQAC members was held on, 22nd July, 2025 at 3:00 p.m. Following IQAC members were present.

1.	Dr. Nandan Gupta	Chairman, RERF Trust	Member	
2.	Dr. Rakesh Binaykia	Secretary, RERF Trust	Member	
3.	Mr. Suprovat Basu	Registrar, RERF	Member	
4.	Dr. Rajdeep Chakravarty	Dean (Research)	IQAC Coordinator	
5.	Dr. Subhankar Ghosh	Dean (Academics)	Member	
6.	Mr. Avik Ghosh Dastidar	Assistant Professor, BSH	Member	
7.	Mr. Somnath Mukherjee	Assistant Professor, MCA	Member	
8.	Mr. Sandeep Chakraborty	Assistant Professor, EE	Member	
9.	Ms. Mitali Shaw	Assistant Professor, CSE	Member	
10.	Ms. Utsa Sengupta	Assistant Professor, CE	Member	
11.	Mr. Ritesh Agarwal	Owner & Director, Royal Balaji Engineering Pvt. Ltd.	Industry Expert	
12.	Mr. Samrat Saha		Alumni	
13.	Mr. Debarun Ghosh		Student	
14.	Ms. Ashalata Ghosh		Guardian	
15.	Mr. Chandubhusan Singha Roy		Nominee, Local Society	

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Member Absent:
Dr. Sudip Basack

1. The minutes of the previous meeting of IQAC were confirmed.
2. Academic activities
3. SIP for newly admitted students.
4. NSS and IC activities.

Meeting concluded with permission of the Chair.


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Date: 19/09/2025

Action Taken on points discussed in the meeting held on, 22nd July, 2025.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities	All academic activities were conducted successfully.
2	SIP	15 days Student Induction Program for the newly admitted 1 st year students was started from 16.09.2025
3	Seminar/Webinar/Workshop	1. A seminar on "Artificial Intelligence-Application in the field of Engineering", was organized by the CE department on 09.08.2025. 2. "3 Days Workshop on Autodesk Revit" was conducted by CE department, from 21-23, August. 3. A webinar on "Can AI replace J- GATE?" was conducted by the NDLI club on 21.08.2025.
4	NSS activities	1. "Har Ghar Tiranga" to celebrate Independence Day. 2. A webinar was conducted on "Encourage the student fraternity towards NSS activity and importance of My Bharat Portal and Knowledge" on 28.08.2025. 3. "SPACETacular Science Show" – was organized by the NSS cell in association with Birla Industrial & Technological Museum on 30.08.2025. 4. NSS day was observed on 24.09.2025.
5	IC activities	1. "Women's Equality Day" was celebrated by organizing a poster competition on <i>Women Empowerment</i> on 29.08.2025.

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		2. Awareness Program on "Wellbeing of our daily life", on 10.09.2025
6	Alumni meet	On 13.09.2025 in EE department.
7	CoCurricular and Extra-curricular activities	1. Construction Site of Swami Vivekananda University Campus, Barrackpore was visited by CE students, from 11-13, September. 2. Essay Writing Competition on "Deep Tech & Engineering Excellence: Driving India's Techade" on 25.09.2025 organised by CE department. 3. Abahan – A Prak Puja celebration on 25, September.

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