

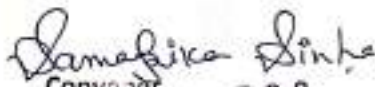


REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

IIIC
2024-2025

Committee type	Name of the Committee Member	Profession	Associated with	Mobile Number	e-mail address
INDUSTRY COMMITTEE	MR. SUBHANKAR GHOSH	REGISTRAR	RERF	8918313743	registrar@regent.ac.in
INDUSTRY COMMITTEE	MS. SAMAPIKA SINHA	TPO	RERF	9830520866	samapikasinha@regent.ac.in
INDUSTRY COMMITTEE	MR.ATANU SINGHA ROY	SR. TECHNICAL HEAD	DIAMOND BEVERAGES	9836591214	atanu@diamondbev.in
INDUSTRY COMMITTEE	MR.GANESH DAS	ASST. TPO	RERF	9051730737	ganeshd@regent.ac.in
INDUSTRY COMMITTEE	MR. PRAKASH JOSHI	DGM	RASHMI METALIKS, KOLKATA	9971302211	prakash.joshi@rashmigroup.co
INDUSTRY COMMITTEE	MR. PATHIKRIT NAHA	SR. VICE PRESIDENT	KEVENTER AGRO LTD	9836269241	pnaha@keventer.com
INDUSTRY COMMITTEE	MR. RITESH AGARWAL	OWNER & DIRECTOR	ROYAL BALAJI ENGINEERING	9830605722	rbe2010@gmail.com
INDUSTRY COMMITTEE	MR.PALASH TIKADAR	SR. TECHNICAL HEAD	KEVENTER AGRO LTD	9073672202	ptikadar@keventer.com
INDUSTRY COMMITTEE	MR.SUDIP BANDYOPADHYAY	ASST. GM	KEVENTER PROJECTS LTD	9836269241	sudipbandyopadhyay@keventer


Convenor
T. P. O.
Regent Education & Research Foundation
Kolkata


Registrar
Regent Education and Research
Foundation
Barrackpore, W.E.-700121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerrkolkata@gmail.com, Website : www.rerrf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Institute Industry Interaction Cell Meeting

Ref. No.: RERF/IIIC/001

Date: 28th July, 2023

Notice

All the Members of Institute Industry Interaction Cell and the faculty members are hereby informed to attend for a meeting on 1st August, 2023 by 11A.M. at the Board room.

Your presence is highly solicited.

Agenda

Determine the activities of the Cell
Discussion on the MOU with the industry
Addition of the new members into the Cell

Member

Ms. Samapika Sinha, Convenor
Mr. Ganesh Das, Coordinator
Mr. Subhankar Ghosh, Registrar
Mr. Atanu Singha Roy, Member
Mr. Palash Tikadar, Member
Mr. Prakash Joshi, Member
Mr. Pathikrit Naha, Member
Mr., Ritesh Agarwal, Member
Mr. Sudip Bandyopadhyay, Member

1. Copy to:
2. Principal File
3. Circulation file copy
4. Staff Notice Board
5. Committee coordinator file


Committee coordinator

T. P. O.
Regent Education & Research Foundation



Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Tellalpara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref. No.: RERF/IIIC/2023-24

Date: 1st August, 2023

Minutes of Meeting

A meeting was held on 1st August, 2023 at the college board room at 11A.M. and the following members were present-

1. Mr. Subhankar Ghosh, Member

2. Ms. Samapika Sinha, Member

3. Mr. Ganesh Das, Member

4. Mr. Palash Tikadar, Member

5. Mr. Atanu Singha Roy, Member

Agenda

Determine the activities of the Cell

Discussion on the MOU with the Industry

Addition of the new members into the Cell

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Institute Industry Interaction Cell Meeting

Ref. No.: RERF/IIIC/001

Date: 3rd October, 2023

Notice

All the Members of Institute Industry Interaction Cell and the faculty members are hereby informed to attend for a meeting on 6th October, 2023 by 11A.M. at the Board room.

Your presence is highly solicited.

Agenda

Review of previous activities and previous minutes of meeting

Review of MOUs with the industries

Any other relevant matters

Member

Ms. Samapika Sinha, Convenor

Mr. Ganesh Das, Coordinator

Mr. Subhankar Ghosh, Registrar

Mr. Atanu Singha Roy, Member

Mr. Palash Tikadar, Member

Mr. Prakash Joshi, Member

Mr. Pathikrit Naha, Member

Mr., Ritesh Agarwal, Member

Mr. Sudip Bandyopadhyay, Member

Copy to:

Principal File

Circulation file copy

Staff Notice Board

Committee coordinator file

Committee coordinator

T. P. O.

Regent Education & Research Foundation
Kolkata

S. h. S.
Registrar



Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref. No.: RERF/IIIC/2023-24

Date: 6th October, 2023

Minutes of Meeting

A meeting was held on 6th October, 2023 at the college board room at 11A.M. and the following members were present-

1. Mr. Subhankar Ghosh, Member *S. Ghosh*
2. Ms. Samapika Sinha, Member *Samapika Sinha*
3. Mr. Ganesh Das, Member *Ganesh Das*
4. Mr. Palash Tikadar, Member *Palash Tikadar*
5. Mr. Atanu Singha Roy, Member *Atanu Singha Roy*

Agenda

Review of previous activities and previous minutes of meeting
Review of MOUs with the Industries
Any other relevant matters

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Institute Industry Interaction Cell Meeting

Ref. No.: RERF/IIC/001

Date: 2nd January, 2024

Notice

All the Members of Institute Industry Interaction Cell and the faculty members are hereby informed to attend for a meeting on 5th January, 2024 by 11A.M. at the Board room.

Your presence is highly solicited.

Agenda

Review of previous activities and previous minutes of meeting
Review of MOUs with the industries
Any other relevant matters
Industry training & visit

Member

Ms. Samapika Sinha, Convenor
Mr. Ganesh Das, Coordinator
Mr. Subhankar Ghosh, Registrar
Mr. Atanu Singha Roy, Member
Mr. Palash Tikadar, Member
Mr. Prakash Joshi, Member
Mr. Pathikrit Naha, Member
Mr., Ritesh Agarwal, Member
Mr. Sudip Bandyopadhyay, Member

Copy to:

Principal File
Circulation file copy
Staff Notice Board
Committee coordinator file

Committee coordinator

T. P. O.

Regent Education & Research Foundation
Kolkata


Registrar


Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

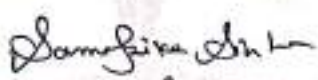
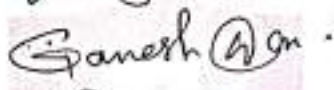
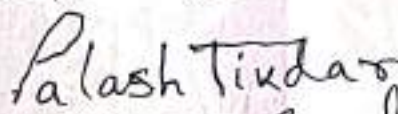
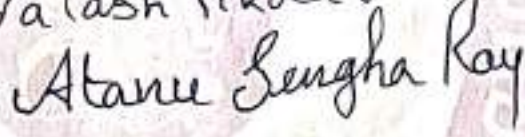
Group of Institutions

Ref. No.: RERF/IIIC/2023-24

Date: 5th January, 2024

Minutes of Meeting

A meeting was held on 5th January, 2024 at the college board room at 11A.M. and the following members were present-

1. Mr. Subhankar Ghosh, Member 
2. Ms. Samapika Sinha, Member 
3. Mr. Ganesh Das, Member 
4. Mr. Palash Tikadar, Member 
5. Mr. Atanu Singha Roy, Member 

Agenda

- Review of previous activities and previous minutes of meeting
- Review of MOUs with the industries
- Any other relevant matters
- Industry training & visit

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Institute Industry Interaction Cell Meeting

Ref. No.: RERF/IIIC/001

Date: 1st June, 2024

Notice

All the Members of Institute Industry Interaction Cell and the faculty members are hereby informed to attend for a meeting on 5th June, 2024 by 11A.M. at the Board room.

Your presence is highly solicited.

Agenda

Review of previous activities and previous minutes of meeting

Review of MOUs with the industries

Any other relevant matters

Practical training

R&D Cell

Member

Ms. Samapika Sinha, Convenor

Mr. Ganesh Das, Coordinator

Mr. Subhankar Ghosh, Registrar

Mr. Atanu Singha Roy, Member

Mr. Palash Tikadar, Member

Mr. Prakash Joshi, Member

Mr. Pathikrit Naha, Member

Mr., Ritesh Agarwal, Member

Mr. Sudip Bandyopadhyay, Member

Copy to:

Principal File

Circulation file copy

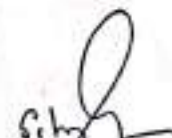
Staff Notice Board

Committee coordinator file

Committee coordinator

T. P. O.

Regent Education & Research Foundation
Kolkata


Registrar



Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref. No.: RERF/IIIC/2023-24

Date: 5th June, 2024

Minutes of Meeting

A meeting was held on 5th June, 2024 at the college board room at 11A.M. and the following members were present-

1. Mr. Subhankar Ghosh, Member

2. Ms. Samapika Sinha, Member

3. Mr. Ganesh Das, Member

4. Mr. Palash Tikadar, Member

5. Mr. Atanu Singha Roy, Member

Agenda

Review of previous activities and previous minutes of meeting

Review of MOUs with the industries

Any other relevant matters

Practical training

R&D Cell

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref:RERFGI/ROUTINE/2023-2024/01

Date:04.07.2023

The following committee has been formed to prepare a class schedule for the students of BTECH, MBA and MCA.

Routine Committee Session: 2023-24

Sl No.	Name	Designation	Department
1	Arup Mallick	Convener	MCA
2	Rajalakshmi Chandrasekhar	Member	EE
3.	Mrinmoy Das	Member	EE
4	Pulak Majumdar	Member	ECE
5	Utsa Sengupta	Member	CE
6	Shouvik sarkar	Member	CE
7	Paramita Sarkar	Member	CSE
8	Debtanu Patra	Member	ME
9	Ipsita Bose	Member	BSH
10	Paramita Dutta	Member	BSH
11	Supravat Basu	Member	MBA

A. Mallick 04/7/23

Arup Mallick
Convener,
Routine Committee
RERFGI


Principal
Regent Education & Research Foundation
Baru Kanthalia, P.O.-Sewli Talipara
Barrackpore, Kolkata-700121

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:
Baru Kanthalia, Barrackpore
P.O: Sewli Talipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:
11/3, Birush Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref: RERFGI/ROUTINE/2023-2024/02

Date: 17.10.2023

Notice of Change in Routine Committee Convenor

This letter serves as an official notification regarding a change in the routine committee convenor for Routine Committee.

Effective 01.11.2023, there has been a change in the convenor of Routine Committee. Mr. Arup Mallick has stepped down from their position as the convenor. We extend our heartfelt appreciation to Mr. Arup Mallick for their dedicated service and commitment to the committee's objectives during their tenure.

I am pleased to announce that Ms. Ashmita Guha Chowdhury will be assuming the role of convenor for Routine Committee. Ms. Ashmita Guha Chowdhury brings a wealth of experience, enthusiasm, and a fresh perspective to the committee, and we are confident in their ability to lead the team effectively.

This change is a part of our on-going efforts to ensure the effective functioning of the Routine Committee and to bring in fresh perspectives to further enhance the committee's performance.


Registrar

RERFGI

Registrar
Regent Education and Research
Foundation
Barrackpore, W.B.-700121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerrkolkata@gmail.com, Website : www.rerfin

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref:RERFGI/ROUTINE/2023-2024/03

Date:04.11.2023

The following committee has been formed to prepare a class schedule for the students of BTECH, MBA and MCA.

Routine Committee Session: 2023-24

Sl No.	Name	Designation	Department
1	Ashmita Guha Chowdhury	Convenor	EEE
2	Paramita Sarkar	Co-Convenor	CSE
3	Rajalakshmi Chandrasekhar	Member	EE
4	Mrinmoy Das	Member	EE
5	Pulak Majumdar	Member	ECE
6	Utsa Sengupta	Member	CE
7	Shouvik sarkar	Member	CE
8	Debtanu Patra	Member	ME
9	Ipsita Bose	Member	BSH
10	Paramita Dutta	Member	BSH
11	Suprat Basu	Member	MBA
12	Krishna Kanta Maiti	Member	MCA


Principal
Regent Education & Research Foundation
Bani Kumbhala, P.O. Sewli Talipara
Barrackpore, Kolkata-700121


04/11/23
Ashmita Guha Chowdhury
Convenor,
Routine Committee
RERFGI

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkolkata@gmail.com, Website : www.rerfi.in

Campus Address:
Bani Kanthalia, Barrackpore
P.O: Sewli Talipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:
11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref.No: RERFGI/ROUTINE/2023-2024/04

Date : 23/11/2023

NOTICE

All the committee members of Routine Committee, RERFGI are hereby notified that a meeting will be scheduled at room no. 228 at 3.30 pm on 24th November, 2023, to discuss the following agenda.

AGENDA

1. Preparation of upcoming class routine for EVEN semester 2023-2024.
2. Miscellaneous

Your presence and active participation in this meeting are essential to ensure the effective planning and organization of our college routines and schedules. Your valuable insights and input will greatly contribute to the success of our institution.

Age
23/11/23

Ashmita Guha Chowdhury
Convenor,
Routine Committee
RERFGI

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, I.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref:RERF/ROUTINE/2023-2024/05

Date: 25.11.2023

MINUTES OF MEETING

A meeting was held on 24.11.2023 with all Routine committee members at 3.30 p.m - 4.45 p.m. at Room no 228, RERFGL.

Following points are discussed:

1. Preparation of class routine for EVEN semester 2023-2024.
2. Miscellaneous

Members Present:-

Sl No.	Name	Designation	Department	Signature
1	Ashmita Guha Chowdhury	Convener	EEE	
2	Paramita Sarkar	Co-Convenor	CSE	
3	Rajalaxmi Chandrasekhar	Member	EE	
4	Mrinmoy Das	Member	EE	
5	Pulak Majumdar	Member	ECE	
6	Usha Sengupta	Member	CE	
7	Shouvik sarkar	Member	CE	
8	Debanu Patra	Member	ME	
9	Ipsita Bose	Member	BSH	
10	Paramita Dutta	Member	BSH	
11	Spravat Basu	Member	MBA	

Proceedings:

1. Initially we will discuss the Prepare for provisional routine of B.Tech 6th/8th semester 2024.
2. Subject distribution of each department can complete quickly.
3. Subject Teacher requisition of Inter Departmental can be completed within 28/11/2023.
4. It also discusses that the B.Tech 6th & 8th semester routine will be completed within 16/12/2023 & B.Tech 2nd & 4th semester routine will be completed within 21/12/2023
5. We extend to publish the departmental provisional routine on 24/12/2023. All necessary preparations and confirmations should be completed before this date to ensure a smooth academic process.

Meeting was ended with vote of thanks.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P. S.: Mohanpur
Kolkata- 700 121
Tel.: 033-3008-5442/432431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref.No: RERFGI/ROUTINE/2023-2024/06

Date : 17/05/2024

NOTICE

All the committee members of Routine Committee, RERFGI are hereby notified that a meeting will be scheduled at room no. 228 at 3.30 pm on 18th May, 2024, to discuss the following agenda.

AGENDA

1. Preparation of class routine for ODD semester 2024-2025.
2. Miscellaneous

Your presence and active participation in this meeting are essential to ensure the effective planning and organization of our college routines and schedules. Your valuable insights and input will greatly contribute to the success of our institution.

Agd
17/05/24
Ashmita Guha Chowdhury
Convenor,
Routine Committee
RERFGI

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website: www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/4321-31, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref:RERFGI/ROUTINE/2023-2024/07

Date:21.05.2024

MINUTES OF MEETING

A meeting was held on 18.05.2024 with all Routine committee members at 3.30p.m-4.45p.m. at Room no 228, REF FGI.

Following points are discussed:

1. Preparation of class routine for ODD semester 2024-2025.
2. Miscellaneous

Members Present:-

SINo.	Name	Designation	Department	Signature
1	Ashmita Guha Chowdhury	Convenor	EEE	
2	Debadrita Saha	Member	CSE	
3	Raja aksami Chandrasekhar	Member	EE	
4	Minmoy Das	Member	EE	
5	Pulak Majumdar	Member	ECE	
6	Utsa Sengupta	Member	CE	
7	Shuvik sarkar	Member	CE	
8	Debtanu Patra	Member	ME	
9	Ipita Bose	Member	BSH	
10	Paramita Dutta	Member	BSH	
11	Supravat Basu	Member	MBA	

Proceedings:

- 1.Initially we will discuss the Prepare for provisional routine of B.Tech 3rd/5th/7th semester 2024.
2. Subject distribution of each department can complete quickly.
3. Subject Teacher requisition of Inter Departmental can be completed within 17/06/2024.
4. It also discusses that the first year B.Tech 1st semester routine will be completed within 20/06/2024.
5. We extend to publish the departmental provisional routine on 24/06/2024.All necessary preparations and confirmations should be completed before this date to ensure a smooth academic process.

Meeting was ended with vote of thanks.

Campus:RegentEducation& ResearchFoundationGroupofInstitutions

E-mail:rerfolkata@gmail.com,Website:www.rerf.in

CampusAddress:

BaraKanthalia,Barrackpore
P.O:SewliTelinipara,P.S. Mohanpur Kolkata
- 700 121
Tel:033-3008-5442/432/431,Fax:033-3008-5442

Regd. OfficeAddress:

11/3,BireshGuhaStreet7th
Floor, Kolkata - 700 017
Tel:033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Members List

SL.NO.	NAME OF THE MEMBER	DEPARTMENT
1	Dr. Pabita Majhi	ME
2	Mr. Subhadeep Mondal	CE
3	Mrs. Antara Bose	MBA
4	Mrs. Subarna Ghosh	ECE
5	Ms. Debadrita Saha	CSE
6	Mr. Arkadeep Mondal	EE & EEE
7	Mr. Jaydeep Sarkar	MCA
8	Mr. Debtanu Patra	ME
9	Mr. Suryanka Saha	CE

Dr. Pabitra Majhi
Assistant Professor
ME Department
Convener
Student training cell

Campus : **Regent Education & Research Foundation Group of Institutions**

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431. Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

R.E.F. / REREGH / STUDENT TRAINING CELL / 2023-24 / 01

DATE- 21/07/2023

NOTICE

This is to inform all the members of Internal Committee that a meeting will be held on 25/07/2023 at 03:00pm at room no. 315 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

1. To organize new courses from each department.
2. Preparation of program schedule.
3. Miscellaneous.

Dr. Pabitra Majhi
Assistant Professor
ME Department
Convener
Student training cell

Campus / Regent Education & Research Foundation Group of Institutions
E-mail : rerhokata@gmail.com Website : www.rerfi.in

Campus Address:

Bara Kanthalia, Burechpore
P.O. : Seoh Tolimpura, P.S. : Mohanpur
Kolkata - 700 121
Tel. : 033-3008-5442/432-431; Fax: 033-3008-5442

Apex Office Address:

11/3, Biresh Guha Street
5th Floor, Kolkata - 700 017
Tel. : 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF MEETING

Meeting of Student Training Cell was held on 25.07.2023 at 3:00 pm at Room No. 315.
The proceedings of the meeting are as follows:

Proceedings:

1. Every department is required to set up certificate or value-added courses to help students develop their skills.
2. Details, time, and duration of prospective courses have been decided.
3. The timetable of all upcoming courses has been developed for the academic calendar of the institution.

Members Present:

SL NO.	NAME OF THE MEMBER	DEPARTMENT
1	Dr. Pabita Majhi	ME
2	Mr. Subhadeep Mondal	CE
3	Mrs. Antara Bose	MBA
4	Mrs. Subarna Ghosh	ECE
5	Ms. Debudrita Saha	CSE
6	Mr. Arkadeep Mondal	EE & EEE
7	Mr. Jaydeep Sahoo	MCA
8	Mr. Debtsanu Patra	ME
9	Mr. Suryanka Saha	CE

P. Majhi
Subhadeep Mondal
A. Bose
Subarna Ghosh
D. Saha
Arkadeep Mondal
J. Sahoo
D. Patra
S. Saha

The meeting was ended with vote of thanks.

P. Majhi

Dr. Pabita Majhi
Assistant Professor
ME Department
Convener
Student training cell

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bura Kumbha, Barrackpore
P.O. New Tefulpura, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regl. Office Address:

11/3, Birsh Goka Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION
Group of Institutions

REF: REREGI/ STUDENT TRAINING CELL /2023-24/ 02

DATE- 02.02.2024

NOTICE

This is to inform all the members of Internal Committee that a meeting will be held on 06/02/2024 at 03:00pm at room no. 315 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

1. To organize new courses from each department.
2. Preparation of program schedule.
3. Miscellaneous.

Dr. Pabitra Majhi
Assistant Professor
ME Department
Convener
Student training cell

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: regthakur@gmail.com, Website: www.rert.in

Campus Address:

Bara Kanthala, Barrackpore
P.O: Sevil Teinipura, P.S: Mohanpur
Kolkata - 700 121
Tel: 033-5008-5442/432-431, Fax: 033-5008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel: 033-2221-3813



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF MEETING

Meeting of Student Training Cell was held on 06.02.2024 at 3:00 pm at Room No. 315.
The proceedings of the meeting are as follows:

Proceedings:

1. Every department is required to set up certificate or value-added courses to help students develop their skills.
2. Details, time, and duration of prospective courses have been decided.
3. The timetable of all upcoming courses has been developed for the academic calendar of the institution.

Members Present:

SL. NO.	NAME OF THE MEMBER	DEPARTMENT
1	Dr. Pabita Majhi	ME
2	Mr. Subhadeep Mondal	CE
3	Mrs. Antara Bose	MBA
4	Mrs. Subarna Ghosh	ECE
5	Ms. Debadrita Saha	CSE
6	Mr. Arkadeep Mondal	EE & EEE
7	Mr. Jaydeep Sarkar	MCA
8	Mr. Debitam Patra	ME
9	Mr. Suryanka Saha	CE

Dr. Pabita Majhi
Subhadeep Mondal
A. Bose
Subarna Ghosh
D. Saha
Arkadeep Mondal
J. Sarkar
D. Patra
S. Saha

The meeting was ended with vote of thanks.

Dr. Pabita Majhi

Dr. Pabita Majhi
Assistant Professor
ME Department
Convener
Student training cell

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : ree@kolkata@gmail.com, Website : www.reef.in

Campus Address:

Bara Kanchhula, Barrackpore
P.O: Sanku Tollypara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3000-5442/432/431, Fax: 033-3000-5442

Send Office Address:

11/3, Birendra Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Committee Name: **The Institution of Engineers (India) [IEI] Student Chapter of RERFGI**
Academic Year: 2023-2024

List of committee members (Faculty):

Sl. No.	Student Chapter members	Position	Department
1	Dr. Rahul Kanti Nath	Convener	ME
2	Mr. Chiranjit Ghosh	Co-Convener	EE
3	Ms. Abhilasha Shaw	Member	BSH
4	Ms. Ishika Ghosh Das	Member	CE
5	Ms. Debadrita Saha	Member	CSE
6	Ms. Munmun Chaki	Member	ECE
7	Mr. Shreyasi Sengupta	Member	EEE
8	Mr. Chiranjit Ghosh	Member	EE


Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O. Sewli Telinipara
Barrackpore, Kolkata - 700 121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Committee Name: **The Institution of Engineers (India) [IEI] Student Chapter of RERFGI**

List of student committee members (Academic Year 2023-2024):

Civil Engineering Department		
Name	Year	Designation
BRAYEN SARKAR	4th Year	Convenor
PRIYANKA DAS	3rd	Co-convenor
ABHIJEET BANERJEE	4th	Treasurer
SUJAN KUMAR DEY	4th	Executive
NAURIN SULTANA	4th	Executive
SUDIPTA HALDER	4th	Executive
NARAYAN KHANRA	3rd	Executive
SAGORIKA MAJUMDER	3rd	Executive
MANISH MAHATO	3rd	Executive
Computer Science & Engineering Department		
Name	Year	Designation
MD. ANAS JAWED	3rd	Convenor
JACK GHOSH	3rd	Co Convenor
TANU PRIYA	3rd	Treasurer
RAJU KUMAR SINGH	3rd	Executive
HARSH KUMAR SHAW	3rd	Executive
Electrical & Electronics Engineering Department		
Name	Year	Designation
DEBJYOTI ACHARJEE	3rd	Convenor
SOUMADIP GUHA	3rd	Co-Convener
SAYAN SAHA	3rd	Treasurer
BITHIKA PORE	2nd	Executive
MILON METE	3rd	Executive
Electrical Engineering Department		
Name	Year	Designation
SOURAJEET BISWAS	3rd	Convenor
SONALIKA PAUL	3rd	Co-Convener
SILPA MANNA	3rd	Executive
SUMIT OJHA	3rd	Executive
KOUSHIK BAYEN	3rd	Treasurer
Electronics & Communication Engineering Department		
Name	Year	Designation
SHREYASI DEB	3rd	Convenor

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

AMIT BAIDYA	3rd	Co-convenor
SANGITA MAITY	2nd	Treasurer
ADITYA PAUL	2nd	Member
ANIKET GIRI	2nd	Member
Koheli Adhikary	2nd	Member
Mechanical Engineering Department		
Name	Year	Designation
ANIKET SHAW	4th	Convenor
PUSPENDU BERA	4th	Co-Convener
SUKANYA MONDAL	4th	Co-Convener
RAJ KUMAR SHAW	4th	Executive
ADREEJA CHAKRABORTY	3rd	Treasurer
ANTIMA BERA	2nd	Executive

Convener

IEI Student Chapter

RERF Group of Institution

Principal

Regent Education & Research Foundation
Bara Kanthalia, P.O. Sewli Telinipara
Barrackpore, Kolkata - 700 121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Mohanpur

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref: RERF/SC/2023-2024/10

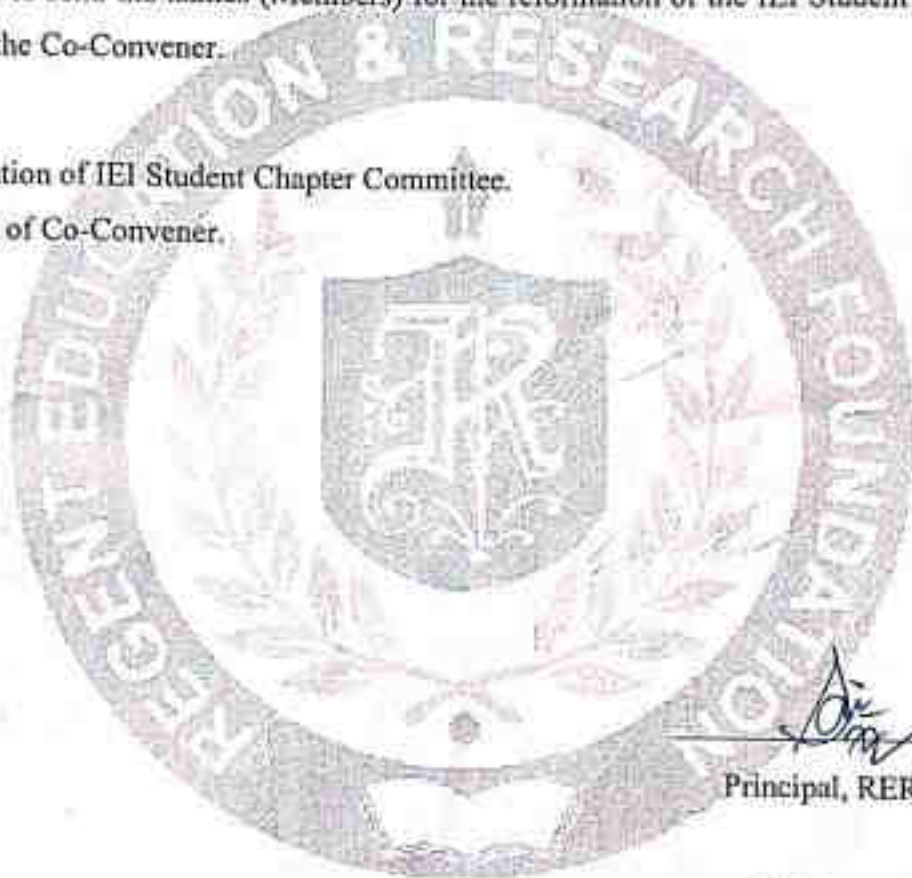
Date: 10/01/2024

NOTICE

This is to inform to all the HODs to be present at the Board room on 16th January 2024 at 12.30 pm for the reformation of committee named as "IEI Student Chapter Committee". All the Head of the departments are hereby requested to send the names (Members) for the reformation of the IEI Student Chapter Committee and selection of the Co-Convener.

Agenda:

- Re-formation of IEI Student Chapter Committee.
- Selection of Co-Convener.




Principal, RERFGOI

Principal
Regent Education & Research Foundation
Bara Kanthalia, Barrackpore
Dist. - 700121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerrfoalkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 16/01/2024

MINUTES OF THE MEETINGS

As per the earlier notice served vide No. Ref: RERF/SC/2023-2024/10 dated 16th January 2024, all the HODs, Registrar and Principal for RERFGOI, successfully conducted a meeting at the Board Room. The meeting started at 12.30 pm in afternoon.

The Following Members were present:

- Dr. Samik Chakraborty, Principal
- Mr. Subhankar Ghosh, HOD (CSE), Registrar.
- Dr. Nibedita Mukherjee, HOD (BSH).
- Mr. Shouvik Sarkar, HOD (CE).
- Mr. Sukdeb Saha, HOD (ECE).
- Dr. Suman Kumar Dey, HOD (EEE).
- Mr. Sanjib Pal, HOD (EE).
- Mr. Puspendu Chandra Chandra, HOD (ME).

MEETING AGENDA

A discussion on Re-formation of IEI Student Chapter Committee was held and following committee members are selected for "IEI Student Chapter" of RERFGOI.

Sl. No.	Student Chapter members	Position	Department
1	Dr. Rahul Kanti Nath	Convener	ME
2	Dr. Pabitra Maji	Co-Convener	ME
3	Dr. Arka Chatterjee	Member	BSH
4	Ms. Ishika Ghosh Das	Member	CE
5	Ms. Debadrita Saha	Member	CSE
6	Ms. Subarna Mondal	Member	ECE

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerrfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

7	Mr. Shreyasi Sengupta	Member	EEE
8	Mr. Chiranjit Ghosh	Member	EE

Members were present

Dr. Samik Chakraborty, Principal.	
Mr. Subhankar Ghosh, HOD (CSE), Registrar.	
Dr. Nibedita Mukherjee, HOD (BSH).	
Mr. Shouvik Sarkar, HOD (CE).	
Mr. Sukdeb Saha, HOD (ECE).	
Dr. Suman Kumar Dey HOD (EEE)	
Mr. Sanjib Pal, HOD (EE).	
Mr. Puspendu Chandra Chandra, HOD (ME).	Puspendu ch. Chandra

Principal, RERFGOI

Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O. Sewli Telinipara
Barrackpore, Kolkata-700121

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore,
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/SPORTS/2023-2024/02

Date: 13/07/2023

The following committee has been formed to organize and monitor different sports events in the institute as well as communicate about sports events organized by other institutes.

Sports Committee

Session: 2023-24

Sl. No.	Name	Designation	Department
1	Mr. Chinmay Majumder	Convenor	CE (RERFGI)
2	Mr. Arpan Mandal	Co-Convenor	ME (RERFGI)
3	Ms. Ipsita Bose	Member	BSH (RERFGI)
4	Mr. Subhadeep Mondal	Member	CE (RERFGI)
5	Mrs. Paramita Sarkar	Member	CSE (RERFGI)
6	Mr. Chintan Roy	Member	ECE (RERFGI)
7	Mr. Surya Mukherjee	Member	MBA (RERFGI)
8	Ms. Rajalakshmi Chandrasekhar	Member	EE (RERFGI)
9	Ms. Ishika Ghosh	Member	CE (RERFGI)
10	Dr. Pabitra Maji	Member	ME (RERFGI)
11	Mr. Sunil Kumar Dey	Member	ME (RERFGI)
12	Mr. Milan Mazumdar	Advisory Member	PRINCIPAL (RIST)
13	Mr. Ashes Rakshit	External Member	DME (RIST)
14	Mr. Raja Khara	External Member	DCST (RIST)
15	Mr. Sayan Maji	External Member	DCE (RIST)
16	Mr. Rajarshi Banerjee	External Member	BCA (SVIMS)
17	Ms. Pallabi Bairagi	External Member	BBA (SVIMS)
18	Jyotishree Mondal	Student Member	CE (RERFGI)
19	Arka Banik	Student Member	EE (RERFGI)
20	Aniket Giri	Student Member	ECE (RERFGI)
21	Sejal Singh	Student Member	BBA (SVIMS)
22	Sarthak Bhattacharya	Student Member	EEE (RERFGI)
23	Rajdeep Dey	Student Member	CSE (RERFGI)

Chinmay Majumder
Convenor, Sports Committee

[Signature]
Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O. Sewli Telinipara
Barrackpore, Kolkata - 700121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/SPORTS/2023-2024/01

Date: 11/07/2023

NOTICE

A meeting will be held on 13/07/2023 at 3:30 p.m. in the Board Room to discuss the following items. In this regard, all respected HODs, Registrar, Administrative Officers and Deans are hereby requested to attend the meeting.

Agenda:

1. Reformation of Sports Committee
2. Selection of Committee Members
3. Any other

Convenor, Sports Committee

CC:

1. GM Administration
2. Principal, RERFGI
3. Registrar, RERFGI
4. Notice Board
5. File

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 13/07/2023

MINUTES OF THE MEETING

A meeting is held on 13/07/2023 at 3:30 p.m. in the Board Room with presence of the following members:

Sl. No.	Name	Designation	Signature
1.	Mr. Chinmay Majumder	Convenor	
2.	Mr. Subhankar Ghosh	Registrar	
3.	Dr. Nibedita Mukherjee	HOD, BSH	
4.	Mr. Sanjib Pal	HOD, EE	
5.	Mr. Suman Kumar Dey	HOD, EEE	
6.	Mr. Shouvik Sarkar	HOD, CE	
7.	Mr. Amartya Ghosh	HOD, CSE	
8.	Mr. Sukdeb Saha	HOD, ECE	
9.	Mr. Sabyasachi Mukherjee	HOD, ME	
10.	Mr. Arup Mallick	HOD, MCA	
11.	Mr. Suprovat Basu	HOD, MBA	
12.	Mr. Pramod Kar	Chief Administrative Officer	
13.	Mr. Raju Kumar Shaw	Senior Administrative Officer	
14.	Mr. Indrajit Dawn	Administrative Officer	

At the outset, the Principal welcomes all members present in the meeting and starts discussion on the following agendas:

Agenda 1: Reformation of Sports Committee

The previous Sports committee is dissolved and proposal for new Sports committee is asked.

Agenda 2: Selection of Committee Members

It is decided unanimously that one faculty members form each department and a few student members will be chosen for the committee. Moreover, the sports committee understands that, a few external members will be helpful for smooth conduction of the several inter-college events. The detailed committee is provided to the convenor for further proceedings. The newly formed committee is also provided here:

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

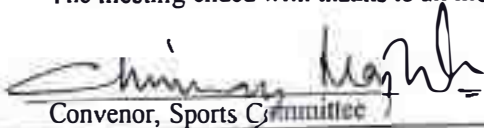
11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Sl. No.	Name	Designation
1.	Mr. Chinmay Majumder	Convenor
2.	Mr. Arpan Mandal	Co-Convenor
3.	Ms. Ipsita Bose	Member
4.	Mr. Subhadeep Mondal	Member
5.	Mrs. Paramita Sarkar	Member
6.	Mr. Chintan Roy	Member
7.	Mr. Surya Mukherjee	Member
8.	Ms. Rajalakshmi Chandrasekhar	Member
9.	Ms. Ishika Ghosh	Member
10.	Dr. Pabitra Maji	Member
11.	Mr. Sunil Kumar Dey	Member
12.	Mr. Milan Mazumdar	Advisory Member
13.	Mr. Ashes Rakshit	External Member
14.	Mr. Raja Khara	External Member
15.	Mr. Sayan Maji	External Member
16.	Mr. Rajarshi Banerjee	External Member
17.	Ms. Pallabi Bairagi	External Member
18.	Jyotishree Mondal	Student Member
19.	Arka Banik	Student Member
20.	Aniket Giri	Student Member
21.	Sejal Singh	Student Member
22.	Sarthak Bhattacharya	Student Member
23.	Rajdeep Dey	Student Member

The meeting ended with thanks to all members.


Convenor, Sports Committee

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442-432-431. Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 0333221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/SPORTS/2023-2024/03

Date: 08/08/2023

NOTICE

A meeting will be held on 10/08/2023 at 12:30 p.m. at Sports Room to discuss the following items. In this regard, all respected members of Sports committee are hereby requested to attend the meeting.

Agenda:

1. Tentative Number of Sports events to be organized in the current Academic Year
2. Planning for Next Sports event
3. Maintaining Stock of Sports related activities
4. Any other

Convenor, Sports Committee

CC:

1. Principal
2. All Members
3. Notice Board
4. File

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 10/08/2023

MINUTES OF THE MEETING

A meeting of Sports committee is held on 10/08/2023 at 12:30 p.m. at Sports Room with presence of the following members:

Sl. No.	Name	Designation	Signature
1.	Mr. Chinmay Majumder	Convenor	Chinmay Majumder
2.	Mr. Arpan Mandal	Co-Convenor	Arpan Mandal
3.	Ms. Ipsita Bose	Member	Ipsita Bose
4.	Mr. Subhadeep Mondal	Member	Subhadeep Mondal
5.	Mrs. Paramita Sarkar	Member	Paramita Sarkar
6.	Mr. Chintan Roy	Member	Chintan Roy
7.	Mr. Surya Mukherjee	Member	Surya Mukherjee
8.	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi Chandrasekhar
9.	Ms. Ishika Ghosh	Member	Ishika Ghosh
10.	Dr. Pabitra Maji	Member	Pabitra Maji
11.	Mr. Sunil Kumar Dey	Member	Sunil Kumar Dey
12.	Mr. Milan Mazumdar	Advisory Member	Milan Mazumdar
13.	Mr. Ashes Rakshit	External Member	A
14.	Mr. Raja Khara	External Member	Raja Khara
15.	Mr. Sayan Maji	External Member	A
16.	Mr. Rajarshi Banerjee	External Member	Rajarshi Banerjee
17.	Ms. Pallabi Bairagi	External Member	A
18.	Jyotishree Mondal	Student Member	Jyotishree Mondal
19.	Arka Banik	Student Member	A. Banik
20.	Aniket Giri	Student Member	A
21.	Sejal Singh	Student Member	Sejal Singh
22.	Sarthak Bhattacharya	Student Member	B
23.	Rajdeep Dey	Student Member	A

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

At the outset, the Convenor welcomes all members present in the meeting and starts discussion on the following agendas:

Agenda 1: Tentative Number of Sports events to be organized in the current Academic Year

The annual sports event is tentatively scheduled to be held at the start of the even semester of the current session. It is decided in the meeting that approximately 20 sporting activities will be included in the Annual Sports of the institute for the current academic year. Also, it is decided that a few events may be organized on a regular basis to promote the sporting culture among students.

Agenda 2: Planning for next Sports event

The sports committee want to celebrate National Sports Day on 29th August 2023. In that regard it is discussed that 2 sports personalities of National level may be invited to address students on the importance of sports. Also, in that day, badminton and table tennis may be arranged for the students. An application is prepared to be forwarded along with tentative budget for the programme. It is also decided that upon obtaining the approval, the sports committee will publish a notification.

Agenda 3: Maintaining Stock of Sports related activities

The previous stock of sporting equipment is checked thoroughly and the required items for the current academic year is listed. A requirement list is prepared to be submitted to the college administration.

All members are requested to take interest in various inter-college events and inform to the students.

The meeting ended with thanks to all members.


Convenor, Sports Committee

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresb Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/SPORTS/2023-2024/05

Date: 04/09/2023

NOTICE

A meeting will be held on 05/09/2023 at 2:30 p.m. at Sports Room to discuss the following items. In this regard, all respected members of Sports committee are hereby requested to attend the meeting.

Agenda:

1. Final expenditure after the event
2. Acceptance of the report
3. Planning of next event
4. Any other

Convenor, Sports Committee

CC:

1. Principal
2. All Members
3. Notice Board
4. File

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 05/09/2023

MINUTES OF THE MEETING

A meeting of Sports committee is held on 05/09/2023 at 2:30 p.m. at Sports Room with presence of the following members:

Sl. No.	Name	Designation	Signature
1.	Mr. Chinmay Majumder	Convenor	Chinmay Majumder
2.	Mr. Arpan Mandal	Co-Convenor	Arpan Mandal
3.	Ms. Ipsita Bose	Member	Ipsita Bose
4.	Mr. Subhadeep Mondal	Member	Subhadeep Mondal
5.	Mrs. Paramita Sarkar	Member	Paramita Sarkar
6.	Mr. Chintan Roy	Member	Chintan Roy
7.	Mr. Surya Mukherjee	Member	Surya Mukherjee
8.	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi Chandrasekhar
9.	Ms. Ishika Ghosh	Member	Ishika Ghosh
10.	Dr. Pabitra Maji	Member	Pabitra Maji
11.	Mr. Sunil Kumar Dey	Member	Sunil K. Dey
12.	Mr. Milan Mazumdar	Advisory Member	Milan Mazumdar
13.	Mr. Ashes Rakshit	External Member	Ashes Rakshit
14.	Mr. Raja Khara	External Member	Raja Khara
15.	Mr. Sayan Maji	External Member	Sayan Maji
16.	Mr. Rajarshi Banerjee	External Member	Rajarshi Banerjee
17.	Ms. Pallabi Bairagi	External Member	Pallabi Bairagi
18.	Jyotishree Mondal	Student Member	Jyotishree Mondal
19.	Arka Banik	Student Member	A. Banik
20.	Aniket Giri	Student Member	A
21.	Sejal Singh	Student Member	Sejal Singh
22.	Sarthak Bhattacharya	Student Member	A
23.	Rajdeep Dey	Student Member	Rajdeep Dey

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpor
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

At the outset, the Convenor welcomes all members present in the meeting and starts discussion on the following agendas:

Agenda 1: Final expenditure after the event

The final expenses are verified with the proposed budget. The final expenditure report is submitted to the administration.

Agenda 2: Acceptance of Report

The report of the event is prepared. It is verified by all members thoroughly. Thereafter it is forwarded to the principal for kind approval.

Agenda 3: Planning of next event

The Basic Science department of the institute has requested to organize indoor games for B.Tech 1st year students. In that regard, the sports committee want to organize the event on 3rd October 2023. In that day, badminton, chess and carrom may be arranged for the students. An application is prepared to be forwarded along with tentative budget for the programme. It is also decided that upon obtaining the approval, the sports committee will publish a notification.

The meeting ended with thanks to all members.


Convenor, Sports Committee

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/SPORTS/2023-2024/07

Date: 13/10/2023

NOTICE

A meeting will be held on 14/10/2023 at 2:30 p.m. at Sports Room to discuss the following items. In this regard, all respected members of Sports committee are hereby requested to attend the meeting.

Agenda:

1. Final expenditure after the event
2. Acceptance of the report
3. Planning of next event
4. Any other

Convenor, Sports Committee

CC:

1. Principal
2. All Members
3. Notice Board
4. File

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 14/10/2023

MINUTES OF THE MEETING

A meeting of Sports committee is held on 14/10/2023 at 2:30 p.m. at Sports Room with presence of the following members:

Sl. No.	Name	Designation	Signature
1.	Mr. Chinmay Majumder	Convenor	Chinmay Majumder
2.	Mr. Arpan Mandal	Co-Convenor	A
3.	Ms. Ipsita Bose	Member	Ipsita Bose
4.	Mr. Subhadeep Mondal	Member	Subhadeep Mondal
5.	Mrs. Paramita Sarkar	Member	A
6.	Mr. Chintan Roy	Member	Chintan Roy
7.	Mr. Surya Mukherjee	Member	Surya Mukherjee
8.	Ms. Rajalakshmi Chandrasekhar	Member	A
9.	Ms. Ishika Ghosh	Member	Ishika Ghosh
10.	Dr. Pabitra Maji	Member	Pabitra Maji
11.	Mr. Sunil Kumar Dey	Member	Sunil kr. Dey
12.	Mr. Milan Mazumdar	Advisory Member	Milan Mazumdar
13.	Mr. Ashes Rakshit	External Member	Ashes Rakshit
14.	Mr. Raja Khara	External Member	Raja Khara
15.	Mr. Sayan Maji	External Member	Sayan Maji
16.	Mr. Rajarshi Banerjee	External Member	Rajarshi Banerjee
17.	Ms. Pallabi Bairagi	External Member	A
18.	Jyotishree Mondal	Student Member	A
19.	Arka Banik	Student Member	A. Banik
20.	Aniket Giri	Student Member	Aniket Giri
21.	Sejal Singh	Student Member	Sejal Singh
22.	Sarthak Bhattacharya	Student Member	B
23.	Rajdeep Dey	Student Member	Rajdeep Dey

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Gulia Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

At the outset, the Convenor welcomes all members present in the meeting and starts discussion on the following agendas:

Agenda 1: Final expenditure after the event

The final expenses are verified with the proposed budget. The final expenditure report is submitted to the administration.

Agenda 2: Acceptance of Report

The report of the event is prepared. It is verified by all members thoroughly. Thereafter it is forwarded to the principal for kind approval.

Agenda 3: Planning of next event

With accordance to the festival season of West Bengal, the Sports Committee is willing to organize an interdepartmental indoor game event. In that event, several indoor games such as carrom, chess, badminton etc. will be organized for students and faculty members. In that regard, an application is prepared to be forwarded along with tentative budget for the programme. It is also decided that upon obtaining the approval, the sports committee will publish a notification.

The meeting ended with thanks to all members.


Convenor, Sports Committee

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/SPORTS/2023-2024/09

Date: 15/11/2023

NOTICE

A meeting will be held on 17/11/2023 at 2:30 p.m. at Sports Room to discuss the following items. In this regard, all respected members of Sports committee are hereby requested to attend the meeting.

Agenda:

1. Final expenditure after the event
2. Acceptance of the report
3. Any other

Convenor, Sports Committee

CC:

1. Principal
2. All Members
3. Notice Board
4. File

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 17/11/2023

MINUTES OF THE MEETING

A meeting of Sports committee is held on 17/11/2023 at 2:30 p.m. at Sports Room with presence of the following members:

Sl. No.	Name	Designation	Signature
1.	Mr. Chinmay Majumder	Convenor	Chinmay Majumder
2.	Mr. Arpan Mandal	Co-Convenor	Arpan Mandal
3.	Ms. Ipsita Bose	Member	Ipsita Bose
4.	Mr. Subhadeep Mondal	Member	Subhadeep Mondal
5.	Mrs. Paramita Sarkar	Member	Paramita Sarkar
6.	Mr. Chintan Roy	Member	Chintan Roy
7.	Mr. Surya Mukherjee	Member	Surya Mukherjee
8.	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi Chandrasekhar
9.	Ms. Ishika Ghosh	Member	Ishika Ghosh
10.	Dr. Pabitra Maji	Member	Pabitra Maji
11.	Mr. Sunil Kumar Dey	Member	Sunil Kumar Dey
12.	Mr. Milan Mazumdar	Advisory Member	Milan Mazumdar
13.	Mr. Ashes Rakshit	External Member	Ashes Rakshit
14.	Mr. Raja Khara	External Member	A
15.	Mr. Sayan Maji	External Member	Sayan Maji
16.	Mr. Rajarshi Banerjee	External Member	Rajarshi Banerjee
17.	Ms. Pallabi Bairagi	External Member	Pallabi Bairagi
18.	Jyotishree Mondal	Student Member	Jyotishree Mondal
19.	Arka Banik	Student Member	A. Banik
20.	Aniket Giri	Student Member	A
21.	Sejal Singh	Student Member	A
22.	Sarthak Bhattacharya	Student Member	Sarthak Bhattacharya
23.	Rajdeep Dey	Student Member	Rajdeep Dey

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/43 Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

At the outset, the Convenor welcomes all members present in the meeting and starts discussion on the following agendas:

Agenda 1: Final expenditure after the event

The final expenses are verified with the proposed budget. The final expenditure report is submitted to the administration.

Agenda 2: Acceptance of Report

The report of the event is prepared. It is verified by all members thoroughly. Thereafter it is forwarded to the principal for kind approval.

All members are requested to keep track on the inter-college events. As the semester is nearby. It is decided that the Annual Sports will be conducted not before the end of January 2024.

The meeting ended with thanks to all members.


Convenor, Sports Committee

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : refkolkata@gmail.com, Website : www.ref.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/SPORTS/2023-2024/10

Date: 17/01/2024

NOTICE

A meeting will be held on 18/01/2024 at 2:30 p.m. at Sports Room to discuss the following items. In this regard, all respected members of Sports committee are hereby requested to attend the meeting.

Agenda:

1. Planning for Annual Sports 2024
2. Miscellaneous

Convenor, Sports Committee

CC:

1. Principal
2. All Members
3. Notice Board
4. File

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 18/01/2024

MINUTES OF THE MEETING

A meeting of Sports committee is held on 18/01/2024 at 2:30 p.m. at Sports Room with presence of the following members:

Sl. No.	Name	Designation	Signature
1.	Mr. Chinmay Majumder	Convenor	Chinmay Majumder
2.	Mr. Arpan Mandal	Co-Convenor	A
3.	Ms. Ipsita Bose	Member	Ipsita Bose
4.	Mr. Subhadeep Mondal	Member	Subhadeep Mondal
5.	Mrs. Paramita Sarkar	Member	A
6.	Mr. Chintan Roy	Member	Chintan Roy
7.	Mr. Surya Mukherjee	Member	Surya Mukherjee
8.	Ms. Rajalakshmi Chandrasekhar	Member	A
9.	Ms. Ishika Ghosh	Member	Ishika Ghosh
10.	Dr. Pabitra Maji	Member	Pabitra Maji
11.	Mr. Sunil Kumar Dey	Member	A
12.	Mr. Milan Mazumdar	Advisory Member	A
13.	Mr. Ashes Rakshit	External Member	Ashes Rakshit
14.	Mr. Raja Khara	External Member	Raja Khara
15.	Mr. Sayan Maji	External Member	Sayan Maji
16.	Mr. Rajarshi Banerjee	External Member	Rajarshi Banerjee
17.	Ms. Pallabi Bairagi	External Member	A
18.	Jyotishree Mondal	Student Member	Jyotishree Mondal
19.	Arka Banik	Student Member	A. Banik
20.	Aniket Giri	Student Member	Aniket Giri
21.	Sejal Singh	Student Member	A
22.	Sarthak Bhattacharya	Student Member	Sarthak Bhattacharya
23.	Rajdeep Dey	Student Member	Rajdeep Dey

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpaf
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Ghuha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

At the outset, the Convenor welcomes all members present in the meeting and starts discussion on the following agendas:

Agenda 1: Planning for Annual Sports 2024

After a brief discussion, the committee unanimously decided that the Annual Sports 2024 may be conducted from 31st January to 02nd February 2024. The committee also suggests that in that event, RIST and SVIMS may also be included. Besides students, some games for faculty members will also be organized. Regarding all these, a budget is prepared. The following events may be conducted in the Annual Sports:

Boys' Sports:

1. Sack Race
2. Long Jump
3. High Jump
4. Shotput
5. Volleyball
6. Short hand Cricket

Girls' Sports:

1. Spoon Race
2. Long Jump
3. High Jump
4. Race (60 m)
5. Shotput
6. Kho Kho

Staffs' Sports

1. Hit the wicket (Male)
2. Musical Chair (Female)
3. Tug of War (Male and Female separate)
4. Brake the pot (All)

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerfin

Campus Address:

Bara Kanthalia, Barrackpore
P.O. Sewli Technipara, P.S.: Mohanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Chha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/SPORTS/2023-2024/12

Date: 13/02/2024

NOTICE

A meeting will be held on 17/02/2024 at 2:30 p.m. at Sports Room to discuss the following items. In this regard, all respected members of Sports committee are hereby requested to attend the meeting.

Agenda:

1. Final expenditure after the event
2. Acceptance of the report
3. Any other

Convenor, Sports Committee

CC:

5. Principal
6. All Members
7. Notice Board
8. File

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 17/02/2024

MINUTES OF THE MEETING

A meeting of Sports committee is held on 17/02/2024 at 2:30 p.m. at Sports Room with presence of the following members:

Sl. No.	Name	Designation	Signature
1.	Mr. Chinmay Majumder	Convenor	Chinmay Majumder
2.	Mr. Arpan Mandal	Co-Convenor	Arpan Mandal
3.	Ms. Ipsita Bose	Member	Ipsita Bose
4.	Mr. Subhadeep Mondal	Member	Subhadeep Mondal
5.	Mrs. Paramita Sarkar	Member	Paramita Sarkar
6.	Mr. Chintan Roy	Member	Chintan Roy
7.	Mr. Surya Mukherjee	Member	Surya Mukherjee
8.	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi Chandrasekhar
9.	Ms. Ishika Ghosh	Member	Ishika Ghosh
10.	Dr. Pabitra Maji	Member	Pabitra Maji
11.	Mr. Sunil Kumar Dey	Member	Sunil Kumar Dey
12.	Mr. Milan Mazumdar	Advisory Member	Milan Mazumdar
13.	Mr. Ashes Rakshit	External Member	Ashes Rakshit
14.	Mr. Raja Khara	External Member	Raja Khara
15.	Mr. Sayan Maji	External Member	Sayan Maji
16.	Mr. Rajarshi Banerjee	External Member	Rajarshi Banerjee
17.	Ms. Pallabi Banerjee	External Member	Pallabi Banerjee
18.	Jyotishree Mondal	Student Member	A
19.	Arka Banik	Student Member	A
20.	Aniket Giri	Student Member	Aniket Giri
21.	Sejal Singh	Student Member	Sejal Singh
22.	Sarthak Bhattacharya	Student Member	A
23.	Rajdeep Dey	Student Member	Rajdeep Dey

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinip ara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

At the outset, the Convenor welcomes all members present in the meeting and starts discussion on the following agendas:

Agenda 1: Final expenditure after the event

The final expenses are verified with the proposed budget. The final expenditure report is submitted to the administration.

Agenda 2: Acceptance of Report

The report of the event is prepared. It is verified by all members thoroughly. Thereafter it is forwarded to the principal for kind approval.

All members are requested to keep track on the inter-college events. As the semester is nearby. It is decided that the Annual Sports will be conducted not before the end of January 2024.

The meeting ended with thanks to all members.


Convenor, Sports Committee

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : [rerf\(kolkata@gmail.com](mailto:rerf(kolkata@gmail.com), Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

The members of Robotics Club of RERFGI are as follows:

Sl. No.	Name of Member	Department	Key role/position
1	Ms. Soparna Panchanan	ECE	President
2	Mr. Avik Ghosh Dastidar	BSH	Convenor
3	Ms. Debarati Ghosh	BSH	Member
4	Mr. Aninda Das	ME	Member
5	Ms. Enakshmi Nandi	EE	Member
6	Mr. Krishna Kanta Maity	MCA	Member
7	Mr. Abhishek Bagchi	EE	Member
8	Dr. Anindita Das	BSH	Member
9	Ms. Payel Ray	CSE	Member
10	Mr. Pobitra Kumar Mandal	CE	Member

agdas

Principal
Regent Education & Research Foundation
Bora Kanchalia, P.O. Sewri Telpur
Barrackpore, Kolkata - 700 124

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bora Kanchalia, Barrackpore
P.O: Sewri Telpur, P.S.: Mohanpur
Kolkata - 700 121
Tel: 833-3008-5442/432/431, Fax: 833-3008-5443

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel: 833-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Reference No: *RERF/Roboclub/23-24/Nov/002*

NOTICE

Date: 02/08/2023

This is to inform all concerned faculty members of robotics club that a meeting has been scheduled to discuss the following agendas related to the Robotics Lab setup on 5th August, 2023:

1. Duties and Responsibilities of Members: Finalization of roles and responsibilities for faculty coordinators, technical staff, and student representatives involved in the Robotics Lab.
2. Discussion on Items Required for the Robotics Lab: Identification and prioritization of equipment, software, and infrastructure for the lab setup.

Meeting Details:

- **Date:** 5th August, 2023
- **Time:** 11:00am
- **Venue:** Robotics lab, RERFGI

All concerned members are requested to attend the meeting punctually.

agdestidar

Mr. Avik Ghosh Dastidar
Convener, Robotics Club



Copy to:

Convener, Robotics Club
HOD, BSH
HOD, ME
HOD, ECE
HOD, EE
HOD, EEE
HOD, CSE
HOD, CE
HOD, MCA
HOD, MBA

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Minutes of the Meeting

Minutes of the meeting of Robotics Club held on 05th August, 2023.

Present members:

Sl. No.	Name of Member	Department	Key role/position
1	Ms. Suparna Panchanan	ECE	President
2	Mr. Avik Ghosh Dastidar	BSH	Convener
3	Ms. Debarati Ghosh	BSH	Member
4	Mr. Aninda Das	ME	Member
5	Ms. Enakshmi Nandi	EEE	Member
6	Mr. Krishna Kanta Maity	MCA	Member
7	Mr. Abhishek Bagchi	EE	Member
8	Dr. Anindita Das	BSH	Member
9	Ms. Payel Ray	CSE	Member
10	Mr. Pabitra Kumar Mandal	CE	Member

Minutes:

- Roles and responsibilities were discussed and finalized for various members involved in the Robotics Lab.
 - Faculty Coordinators:** Responsible for overseeing lab activities, guiding student projects, and ensuring the lab operates efficiently.
 - Technical Staff:** In charge of maintaining lab equipment, setting up technical infrastructure, and troubleshooting issues.
- The required equipment, software, and infrastructure for the Robotics Lab were identified. Key items discussed included:
 - Hardware:** Microcontrollers, sensors, motors, and actuators.
 - Software:** Robotics programming tools, simulation software, and licenses.
 - Infrastructure:** Workstations, soldering kits, and storage solutions.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

Attendees:

Sl. No.	Name of Member	Department	Signature
1	Mrs. Sujarna Ponchanan	ECE	S. Ponchanan
2	Mr. Avik Ghosh Dastidar	BSE	Avik Ghosh
3	Ms. Debarati Ghosh	BSE	Debarati Ghosh
4	Mr. Aninda Das	ME	Aninda Das
5	Ms. Enakshmi Nandi	ELE	Enakshmi Nandi
6	Mr. Krishna Kanta Maity	MCA	K. K. Maity
7	Mr. Abhishek Bagchi	EE	Abhishek Bagchi
8	Dr. Anindita Das	BSE	Anindita Das
9	Ms. Pavel Ray	ISE	Pavel Ray
10	Mr. Pabitra Kumar Mandal	CE	Pabitra Kumar Mandal

Avik Ghosh

Group & Regent Education & Research Foundation Group of Institutions

E-mail: regent@regentgroupofinstitutions.com Website: www.regentgroupofinstitutions.com

Group Address:

Bara Kamakhya, Barrackpore

P.O: Sewli Tollypara, P.S: Mohanpur

Kolkata - 700 121

Tel.: 033-3008-5442/452-453; Fax: 033-3008-5442

Head Office Address:

113, Bhowanipore Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Reference No: *RERF/Roboclub/23-24/Nov/002*

NOTICE

Date: 30/11/2023

This is to inform all concerned faculty members of Robotics club that a meeting has been scheduled to discuss the following agendas:

1. Change of President and Inclusion of New Members: Discussion on the change of the current president and the inclusion of new members in the Robotics Club.
2. Planning a 2-Day Workshop: Planning for the upcoming 2-day workshop titled “Automation Xtreme: A New Way of Electronic World”, including topics, speakers, and logistics.

Meeting Details:

- Date: 6th December, 2023
- Time: 11:30am
- Venue: Robotics lab

All concerned members are requested to attend the meeting punctually. Your active participation is essential for the successful execution of the planned activities.

agdestidar

Mr. Avik Ghosh Dastidar
Convener, Robotics Club



Copy to:

Convener, Robotics Club
HOD, BSH
HOD, ME
HOD, ECE
HOD, EE
HOD, EEE
HOD, CSE
HOD, CE
HOD, MCA
HOD, MBA

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Minutes of the Meeting

Minutes of the meeting of Robotics Club held on 06th December, 2023.

Present members:

Sl. No.	Name of Member	Department	Key role/position
1	Ms. Suparna Panchanan	ECE	President
2	Mr. Avik Ghosh Dastidar	BSH	Convener
3	Ms. Debarati Ghosh	BSH	Member
4	Mr. Aninda Das	ME	Member
5	Ms. Enakshmi Nandi	EEE	Member
6	Mr. Krishna Kanta Maity	MCA	Member
7	Mr. Abhishek Bagchi	EE	Member
8	Dr. Anindita Das	BSH	Member
9	Ms. Payel Ray	CSE	Member
10	Mr. Pabitra Kumar Mandal	CE	Member

Minutes:

1. Ms. Suparna Panchanan, the outgoing President, formally handed over her responsibilities to Dr. Arindita Saha, the incoming President. Dr. Saha shared her vision and future plans for the club, emphasizing the importance of innovation and active member participation in club activities.
2. The new members of the club were welcomed, and responsibilities were assigned based on their expertise and interests.
3. The club planned a 2-day workshop titled “Automation Xtreme: A New Way of Electronic World”, which will focus on automation, robotics, and the future of electronics

With no other points raised to discuss, the Convener adjourned the meeting.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Attendees:

Sl. No.	Name of Member	Department	Signature
1	Ms. Suparna Panigrahi	ICE	S. Panigrahi
2	Mr. Ayil Ghosh Dastidar	BSE	Ayil Ghosh
3	Ms. Debanjali Ghosh	BSE	D. Ghosh
4	Mr. Aninda Das	ME	Aninda Das
5	Ms. Enakshini Nandi	CE	Enakshini Nandi
6	Mr. Krishna Kanta Maity	SICA	K. Maity
7	Mr. Abhishek Bagchi	FE	Abhishek Bagchi
8	Dr. Anindita Das	BSE	Anindita Das
9	Ms. Preeti Ray	CSE	Preeti Ray
10	Mr. Pabitra Kumar Mandal	CE	Pabitra Kumar Mandal

Signature

Campus: Regent Education & Research Foundation Group of Institutions
E-mail: regentkolkata@gmail.com, Website: www.regent.edu

Office Address:
Batu Kanthalia, Barrackpore
P.O. South Tollymore, P.S. Mahangana
Kolkata - 700 121
Tel: 033-3088-5415 / 322-431 / Fax: 033-3088-7442

Head Office:
11/3, Biresk Ganga Street
7th Floor, Kolkata - 700 017
Tel: 033-3224-3043



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Reference No: *RERF/Roboclub/23-24/Jan/003*

NOTICE

Date: 20/01/2024

This is to inform all concerned members that a meeting has been scheduled to finalize the details of the upcoming workshop “**Automation Xtreme: A New Way of Electronic World.**” The following agendas will be discussed:

1. Outlining the Objectives and Goals: Finalizing the main objectives and goals of the workshop to ensure clear outcomes.
2. Event Format Discussion: Reviewing the event's structure, including lectures and hands-on experience to provide participants with practical exposure.
3. Logistics Finalization: Confirming the venue, date, and time for the workshop to ensure smooth execution.

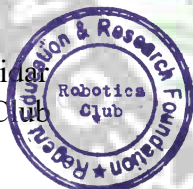
Meeting Details:

- Date: 24th January, 2024
- Time: 11:30am
- Venue: Robotics Lab RERFGI

All concerned members are requested to attend the meeting promptly. Your active participation is crucial for the successful planning and execution of the workshop.

agdestidar

Mr. Avik Ghosh Dastidar
Convener, Robotics Club



Copy to:

Convener, Robotics Club
HOD, BSH
HOD, ME
HOD, ECE
HOD, EE
HOD, EEE
HOD, CSE
HOD, CE
HOD, MCA
HOD, MBA

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Minutes of the Meeting

Minutes of the meeting of Robotics Club held on 24th January, 2024.

Present members:

Sl. No.	Name of Member	Department	Key role/position
1	Dr. Arindita Saha	EE	President
2	Mr. Avik Ghosh Dastidar	BSH	Convener
3	Ms. Debarati Ghosh	BSH	Member
4	Ms. Debadrita Saha	CSE	Member
5	Mr. Bipul Dhali	CSE	Member
6	Mr. Aninda Das	ME	Member
7	Ms. Enakshmi Nandi	EEE	Member
8	Mr. Chiranjit Ghosh	EEE	Member
9	Mr. Pushpendu Mondal	CE	Member
10	Ms. Subarna Mondal	ECE	Member
11	Mr. Amit Ghosh	ECE	Member
12	Mr. Suryanka Saha	CE	Member

Minutes:

- 1) The committee President and convener has nicely explained the main agenda and objectives of “Automation Xtreme: a new way of electronic world”
- 2) The workshop is designed to provide participants with a foundational understanding of Arduino microcontroller programming and basic electronics principles. On day 1, brief discussion about microcontroller, Arduino UNO board, its application and significance, programming with sketch, were done. On day 2, brief deliberation about Sensors, actuators and a hands-on project on automated weather station using DHT11, were executed in guidance of our experienced faculty.
- 3) The two days workshop is planned to organize during mid-May 2024.

With no other points raised to discuss, the Convener adjourned the meeting.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

Attendees:

Sl. No.	Name of Member	Department	Signature
1	Dr. Arinilita Saha	EE	<i>[Signature]</i>
2	Mr. Avik Ghosh Dastidar	BSH	<i>[Signature]</i>
3	Ms. Debarati Ghosh	BSH	<i>[Signature]</i>
4	Ms. Debodrita Saha	CSE	<i>[Signature]</i>
5	Mr. Bipul Dhali	CSE	<i>[Signature]</i>
6	Mr. Arinda Das	MU	<i>[Signature]</i>
7	Ms. Emakshmi Nandi	EE	<i>[Signature]</i>
8	Mr. Chiranjit Ghosh	EEP	<i>[Signature]</i>
9	Mr. Pushpendu Mondal	CE	<i>[Signature]</i>
10	Ms. Subarna Mondal	ECE	<i>[Signature]</i>
11	Mr. Amit Ghosh	ECE	<i>[Signature]</i>
12	Mr. Suryanka Saha	CE	<i>[Signature]</i>

Group : Regent Education & Research Foundation Group of Institutions
E-mail : rectkolkata@gmail.com, Website : www.rectin.in

Campus Address

Baru Kancholia, Barrackpore
P.O: Newli Tellingpore, P.S.: Mohanpur
Kolkata - 700 121
Tel: 033-3008-8442/432-431, Fax: 033-3008-8442

Regional Office Address

11/3, Kireesh Gupta Street
3rd Floor, Kolkata - 700 017
Tel: 033-3221-3043



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Reference No: *RERF/Roboclub/23-24/Mar/004*

NOTICE

Date: 16/03/2024

This is to inform all concerned members that a meeting has been scheduled to finalize the details for the upcoming event. The following agendas will be discussed:

1. Outlining the List of Schools to Approach: Finalizing the list of schools to be contacted for participation.
2. Assignment of Responsibilities: Responsibilities will be assigned to committee members for tasks such as marketing, participant registration, reaching out to schools, and technical setup.
3. Budget Review: Reviewing the event's budget and confirming financial requirements.
4. Finalization of Event Dates: Confirming the dates for the event.

Meeting Details:

- Date: 20th March, 2024
- Time: 11:30am
- Venue: Robotics lab RERFGI

All concerned members are requested to attend the meeting promptly. Your participation is essential for the successful execution of the event.

agdestidar

Mr. Avik Ghosh Dastidar
Convener, Robotics Club



Copy to:

Convener, Robotics Club
HOD, BSH
HOD, ME
HOD, ECE
HOD, EE
HOD, EEE
HOD, CSE
HOD, CE
HOD, MCA
HOD, MBA

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Minutes of the Meeting

Minutes of the meeting of Robotics Club held on 20th March, 2024

Present members:

Sl. No.	Name of Member	Department	Key role/position
1	Dr. Arindita Saha	EE	President
2	Mr. Avik Ghosh Dastidar	BSH	Convener
3	Ms. Debarati Ghosh	BSH	Member
4	Ms. Debadrita Saha	CSE	Member
5	Mr. Bipul Dhali	CSE	Member
6	Mr. Aninda Das	ME	Member
7	Ms. Enakshmi Nandi	EEE	Member
8	Mr. Chiranjit Ghosh	EEE	Member
9	Mr. Pushpendu Mondal	CE	Member
10	Ms. Subarna Mondal	ECE	Member

Minutes:

- 1) The committee members are advised to prepare a list of Schools to approach for the event "Automation Xtreme: a new way of electronic world"
- 2) Responsibilities are distributed amongst committee members regarding reaching out Schools and publicizing our event, encourage students' participation and preparing technical support.
- 3) The two days workshop budget is planned and analyzed.
- 4) The workshop date is finalized to be on 21st May 2024-22nd May 2024.

With no other points raised to discuss, the Convener adjourned the meeting.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

Attendees:

Sl. No.	Name of Member	Department	Signature
1	Dr. Anindita Saha	EE	<i>[Signature]</i>
2	Mr. Avik Ghosh Dastidar	BSH	<i>[Signature]</i>
3	Ms. Debarati Ghosh	BSH	<i>[Signature]</i>
4	Ms. Debadrita Saha	CSE	<i>[Signature]</i>
5	Mr. Bipul Dhali	CSE	<i>[Signature]</i>
6	Mr. Aninda Das	ME	<i>[Signature]</i>
7	Ms. Enakranti Nandi	EET	<i>[Signature]</i>
8	Mr. Chiranjit Ghosh	EE	<i>[Signature]</i>
9	Mr. Panchenita Mondal	CE	<i>[Signature]</i>
10	Ms. Subarna Mondal	ICE	<i>[Signature]</i>

[Handwritten signature]

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : regkolkata@gmail.com, Website : www.reg.ac.in

Campus Address:
Bata Kantolala, Burrackpore
P.O.: Sewli Tellaipara, P.S.: Mohunpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:
11/3, Birash Gaba Street
7th Floor, Kolkata - 700 017
Tel: 033-5221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Reference No: *RERF/Roboclub/23-24/May/005*

NOTICE

Date: 07/05/2024

This is to inform all concerned members that a meeting has been scheduled to review and finalize the preparations for the upcoming event. The following agendas will be discussed:

1. Review of Event Schedule and Logistics: Finalizing the event schedule and ensuring that all logistics are in place for the smooth execution of the event.
2. Committee Member Status Updates: Each committee member will provide an update on their assigned responsibilities, including venue setup, technical equipment, marketing materials, participant registration, and guest arrangements.
3. Finalization of Volunteer Roles and Event Coordination: Volunteer roles and assignments for the event day will be finalized, and a briefing on the event flow and coordination will be provided.

Meeting Details:

- Date: 10th May, 2024
- Time: 11:00am
- Venue: Robotics lab RERFGI

All concerned members are requested to attend the meeting promptly. Your participation is essential for the successful execution of the event.

agdestidar

Mr. Avik Ghosh Dasidhar
Convener, Robotics Club



Copy to:

Convener, Robotics Club
HOD, BSH
HOD, ME
HOD, ECE
HOD, EE
HOD, EEE
HOD, CSE
HOD, CE
HOD, MCA
HOD, MBA

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Minutes of the Meeting

Minutes of the meeting of Robotics Club held on 10th May 2024.

Present members:

Sl. No.	Name of Member	Department	Key role/position
1	Dr. Arindita Saha	EE	President
2	Mr. Avik Ghosh Dastidar	BSH	Convener
3	Ms. Debarati Ghosh	BSH	Member
4	Ms. Debadrita Saha	CSE	Member
5	Mr. Bipul Dhali	CSE	Member
6	Mr. Aninda Das	ME	Member
7	Ms. Enakshmi Nandi	EEE	Member
8	Mr. Chiranjit Ghosh	EEE	Member
9	Mr. Pushpendu Mondal	CE	Member
10	Ms. Subarna Mondal	ECE	Member

Minutes:

1. The event schedule and logistics are reviewed to avoid last minute troubleshoot.
2. Each members updated status of their responsibilities are discussed.
3. Volunteer roles and their responsibilities on each day of the event are discussed and briefed the volunteers for easy coordination.

With no other points raised to discuss, the Convener adjourned the meeting.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

Attendees:

Sl. No.	Name of Member	Department	Signature
1	Dr. Arundita Saha	LI	<i>[Signature]</i>
2	Mr. Avik Ghosh Dastidar	BSH	<i>[Signature]</i>
3	Ms. Debarati Ghosh	BSH	<i>[Signature]</i>
4	Ms. Debadrita Saha	CSE	<i>[Signature]</i>
5	Mr. Bipul Dhill	CSE	<i>[Signature]</i>
6	Mr. Ananda Das	ME	<i>[Signature]</i>
7	Ms. Enakshmi Nandi	EEI	<i>[Signature]</i>
8	Mr. Chiranjit Ghosh	EEE	<i>[Signature]</i>
9	Mr. Panchendra Mondal	CT	<i>[Signature]</i>
10	Ms. Subarna Mondal	TCB	<i>[Signature]</i>

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rer@kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewri Telinpara, P.S.: Titagarh
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regt. Office Address:

11/3, Birush Gaha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013

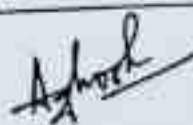


REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Photography Club of RERF 2023 - 2024

1	Dr. SAMIK CHAKRABORTY	Principal, RERF	Chairman
2	Mr. AMARTYA GHOSH,	Assistant Professor, CSE	Convener
3	Mr. AVIK GHOSH DASTIDAR,	Assistant Professor, BSH	Member
4	MR. GOPI BONDHU GANGULY,	Assistant Professor, MCA	Member
5	MR. ATANU KUMAR DAS,	Assistant Professor, CSE	Member
6	MS. ANAMIKA BASU,	Assistant Professor, BSH	Member
7	MS. SUPARNA PANCHANAN,	Assistant Professor, BCE	Member
8	MR. DEBTANU PATRA,	Assistant Professor, ME	Member
9	MR. ARKADEEP MONDAL,	Assistant Professor, CE	Member
10	MR. SHIRSENDU DUTTA,	Assistant Professor, MCA	Member
11	MS. UTSA SENGUPTA,	Assistant Professor, CE	Member
12	MR. RAJARSHI BANERJEE,	Assistant Professor, EEE	Member
13	Shibika Roy	Student, EEE	Member
14	Mandeep Saha	Student, CE	Member
15	Narayan Khanra	Student, CE	Member
16	Aman Jha	Student, ME	Member
17	Milon Mete	Student, EEE	Member
18	Puspendu Bera	Student, ME	Member
19	MOHINIMOHON DAS	Student, CE	Member
20	Rajdeep Dey	Student, CSE	Member
21	CHIRANJIT ROY	Student, CSE	Member
22	SNEHASISH SARKAR	Student, CSE	Member
23	Dipanjana das	Student, CSE	Member
24	Gargi Shaw	Student, CSE	Member
25	Sohom Chatterjee	Student, CSE	Member
26	Netra Laha	Student, EE	Member
27	Sumit oja	Student, EE	Member


Convener


Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O.: Sewli Tellingana
Barrackpore, Kolkata-700121

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfholkata@gmail.com, Website : www.rerf.in

Campus Address:
Bara Kanthalia, Barrackpore
P.O.: Sewli Tellingana, P.S.: Titagarh
Kolkata - 700 121
Tel : 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:
11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

NOTICE

NO: /CLUB/NOTICE/EXHIBITION/23-24/001

Date: 12/07/2023

SUBJECT: Photography Exhibition and Workshop on August 19

This is to let you know that the Photography Club of RERF will host a Photography Exhibition and Workshop on August 19, 2023, to celebrate "World Photography Day". The Exhibition will begin at 2:30 PM at Seminar Hall. All the member of Photography Club of RERF are hereby informed that a meeting is scheduled on 17/07/2023 at 2:30 PM at Room no - 106.

Agenda:

- To brief various activities carried out by Convener.
- Plan to Organize a Photo Exhibition.
- Responsibilities distribution issues.
- Estimated Budget issues.
- Judges selection issues.

Convener
Photography Club of RERF

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S: Titagarh
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Dated: 28-07-2023

Minutes of the Meeting

Minutes of the Photography Club of RERF meeting with members held on 17-07-2023 at 2:30 p.m. at Room No. 106.

The following were present:

- MR. GOPI BONDHU GANGULY *G. Ganguly*
- MR. ATANU KUMAR DAS *A.K.D.*
- MS. ANAMIKA BASU *A.B.*
- MS. SUPARNA PANCHANAN *S.P.*
- MR. DEBTANU PATRA *D. Patra*
- MR. ARKADEEP MONDAL *A. Mondal*
- MR. RAJARSHI BANERJEE *R. Banerjee*

Member (Student)

Name	Department
Shibika Roy	EEE <i>Shibika Roy</i>
Mandeep Saha	CE <i>Mandeep Saha</i>
Narayan Khanra	CE <i>N. Khanra</i>
Aman Jha	ME <i>A. Jha</i>
Milon Mete	EEE <i>M. Mete</i>
Puspendu Bera	ME <i>P. Bera</i>
Dipankar das	CSE <i>Dipankar</i>

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bura Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

The following points were discussed and agreed upon:

1. The meeting started with Convener describing the role of the meeting of Photo Exhibition. He updated the Photography club of RERF committee about the process of the whole Exhibition.
2. It was decided that photo collection for Exhibition would open from 1st Aug. 2023. So the notice should be published immediately **Mr Gopi Bondhu Ganguly** will look into this matter.
3. It was decided that how many photos would be selected for the Exhibition. According to the no of selected photos, budget will be estimated.
4. It was discussed and Estimated Budget of the Exhibition. **Mr Anurtya Ghosh** will look into all budget related works.
5. It was suggested that all the responsibilities related to the Exhibition was distributed to all club/committee members.
6. Student volunteers from different departments were assigned miscellaneous task related to Exhibition.
7. It was decided that some more student volunteers are required for decoration of the exhibition.

Convener
Photography Club of RERF

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerrholkatn@gmail.com, Website : www.rerf.in

Campus Address:

Bura Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 25/07/2023

COMMITTEE MEMBERS OF NSS CELL

Session 2023-24

ORGANIZING COMMITTEE		
Mr. Subhadeep Mondal	Program Officer	Assistant Professor, CE
Mr. Sourav Pramanik	Co-convenor	Assistant Professor, CE
Mr. Chinmay Majumdar	Member	Senior Technical Assistant, CE
Mr. Debtanu Patra	Member	Assistant Professor, ME
Mr. Aninda Das	Member	Assistant Professor, ME
Ms. Barnita Das	Member	Assistant Professor, CSE
Ms. Sudeshna Dey	Member	Assistant Professor, CSE
Mr. Puspendu Mondal	Member	Assistant Professor, CE
Mr. Prodip Mozumdar	Member	Assistant Professor, EEE
Dr. Suman Jana	Member	Assistant Professor, EE
Mr. Jit Modak	Member	Technical Assistant, ECE
Mr. Surya Mukherjee	Member	Assistant Professor, MBA
Mr. Jaydeep Sarkar	Member	Technical Assistant, MCA
Ms. Amrita Chakraborty	Member	Assistant Professor, BSH
Mr. Prabal Kumar Basak	Member	Assistant Professor, EE
Mr. Arpan Mondal	Member	Assistant Professor, ME
Mr. Amit Ghosh	Member	Assistant Professor, ECE
Mr. Surya Mukherjee	Member	Assistant Professor, MBA

Mr. Subhadeep Mondal
Program Officer
NSS Cell
RERF

Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O. Sewli Telinipara
Barrackpore, Kolkata-700121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref: RERF/NSS/NOTICE/2023-24/18

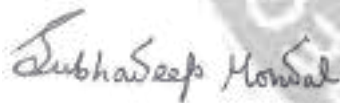
Date: 07/05/2024

NOTICE

This is to notify that the meeting of NSS Cell, RERFGI, will be held on 10.05.2024 at 3:30 p.m at room no.012 at RERF campus. All NSS members must present at schedule date and time.

AGENDA

- Discussion on conducting an awareness program of " UNITED AGAINST TERROR, BUILDING A SECURE AND INCLUSIVE FUTURE ".
- Miscellaneous.



Mr. Subhadeep Mondal
Program Officer
NSS Cell
RERF

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresb Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref: RERE/NSS/NOTICE/2023-24/17

Date: 20/07/2023

NOTICE

This is to notify that the meeting of NSS Cell, RERFOT, will be held on 22.07.2023 at 3:15 p.m at room no.012 at RERF campus. All NSS members must present at schedule date and time.

AGENDA

- Discussion on conducting a program of "GRAM ANUKULAN "
- Miscellaneous.

P. K. Basak

Mr. Prabal Kumar Basak
Program Officer
NSS Cell
RERF

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkhata@gmail.com, Website : www.rerf.in

Campus Address:
Bara Kanthalia, Barrackpore

Regd. Office Address:
11/3, Biresh Caha Street



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref: RERF/NSS/NOTICE/2023-24/15

Date: 19/04/2024

NOTICE

This is to notify that meeting of NSS Cell, RERFGI will be held on 23.04.2024 at 3:30 p.m at room no.012 at RERF campus. All NSS members must present at schedule date and time.

AGENDA

- Discussion on conducting an awareness program of "Greener the earth, better the life".
- Miscellaneous.



Mr. Subhadeep Mondal
Program Officer
NSS Cell
RERF

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref: RERF/NSS/NOTICE/2023-24/13

Date: 28/03/2024

NOTICE

This is to notify that meeting of NSS Cell, RERFGI will be held on at room no.012 at RERF campus on 29.03.2024 at 3:30 p.m. All NSS members must present at schedule date and time.

AGENDA

- Discussion on conducting an awareness program of "Good Health and Social Well being".
- Miscellaneous.



Mr. Subhadeep Mondal
Program Officer
NSS Cell
RERF

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref: RERF/NSS/NOTICE/2023-24/17

Date: 30 /04/2024

NOTICE

This is to notify that meeting of NSS Cell, RERFGI will be held on 02.05.2024 at 4:00 p.m at room no.012 at RERF campus. All NSS members must present at schedule date and time.

AGENDA

- Discussion on conducting a Celebration program of “**International Nurses Day**”.
- Miscellaneous.

Mr. Subhadeep Mondal
Program Officer
NSS Cell
RERF

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF THE MEETING SESSION 2023-2024

NSS committee meeting was successfully conducted on 10th May, 2024 in room no. 012

The proceedings of the meeting are as follows:

- Planning of the Awareness program of "UNITED AGAINST TERROR, BUILDING A SECURE AND INCLUSIVE FUTURE" on 21st May, 2024 has been decided.
- Preparation of budget for the event.
- Flyer, Banner & Hand Posters should be prepared with in time.
- All the NSS student volunteers should be present on that day.

Members Present:

Mr. Subhadeep Mondal, Program Officer *Subhadeep Mondal*
Mr. Sourav Pramanik, Co-convenor *S. Pramanik*
Mr. Chinmay Majumdar *Chinmay Majumdar*
Mr. Debranu Patra *D. Patra*
Mr. Aninda Das *Aninda Das*
Ms. Barnita Das *B.Das*
Ms. Sudeshna Dey *S. Dey*
Mr. Puspendu Mondal *P. Mondal*
Mr. Prodip Mozumdar *Prodip Mozumdar*
Mr. Jit Modak *Jit Modak*
Mr. Surya Mukherjee *S. Mukherjee*
Mr. Jaydeep Sarkar *Jaydeep Sarkar*
Ms. Amrita Chakraborty *Amrita Chakraborty*

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rectkolkata@gmail.com, Website : www.reef.in

Campus Address

Bara Kanchalia, Barrackpore
P.O: Sewk Telinipara, P.S.: Mahanagar
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5432

Regd. Office Address

11/3, Hrishik Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3224-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF THE MEETING SESSION 2023-2024

NSS committee meeting was successfully conducted on 22nd July, 2023 in room no. 012

The proceedings of the meeting are as follows:

- Planning of the Awareness program of "GRAM ANUKULAN" on 28th July, 2023 has been decided.
- Preparation of budget for the event.
- Flyer, Banner should be prepared with in time.
- All the NSS student volunteers should be present on that day.

Members Present:

Mr. Prabal Kumar Basak, Program Officer *P. K. Basak*
Ms. Barnita Das *B. Das*
Ms. Amrita Chakraborty *Amrita Chakraborty*
Mr. Chinmay Majumder *C. Majumder*
Mr. Arpan Mondal *Arpan Mondal*
Mr. Subhadeep Mondal *Subhadeep Mondal*
Mr. Amit Ghosh *Amit Ghosh*

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkalhata@gmail.com, Website : www.rerf.in

Campus Address:
Bara Kanthalia, Barrackpore

Regd. Office Address:
11/3, Biresh Guha Street



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF THE MEETING

SESSION 2023-2024

NSS committee meeting was successfully conducted on 23rd April, 2024 in room no. 012

The proceedings of the meeting are as follows:

- The planning of the event as an awareness program of "GREENER THE EARTH, BETTER THE LIFE" on 30th April, 2024 has been decided.
- Flyer, Banner & Hand Posters should be prepared with in time.
- All the NSS student volunteers should be present on that day.

Members Present:

Mr. Subhadeep Mondal, Program Officer *Subhadeep Mondal*
Mr. Sourav Pramanik, Co-convenor *S. Pramanik*
Mr. Chinmay Majumdar *C. Majumdar*
Mr. Debitanu Patra *D. Patra*
Mr. Aninda Das *Aninda Das*
Ms. Barnita Das *BD*
Ms. Sudeshna Dey *S. Dey*
Mr. Puspendu Mondal *P. Mondal*
Mr. Prodip Mozumdar *Prodip Mozumdar*
Mr. Jit Modak *Jit Modak*
Mr. Surya Mukherjee *S. Mukherjee*
Mr. Jaydeep Sarkar *Jaydeep Sarkar*
Ms. Amrita Chakraborty *Amrita Chakraborty*

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : refkolkata@gmail.com, Website : www.ref.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Newl Telinipara, P.S.: Mohonpur
Kolkata - 700 121
Tel: 033-3008 5442/432/431, Fax: 033-3008 5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



MINUTES OF THE MEETING

SESSION 2023-2024

NSS committee meeting was successfully conducted on 29th March, 2024 in room no. 012.

The proceedings of the meeting are as follows:

- Reformation of the NSS cell has been done.
- New convener and co-convener have been appointed.
- Work load has been distributed to all committee members.
- A Google form has been shared to collect the data base of all newly formed committee members.
- The planning of the event as an awareness program on "Good Health and Social Well Being" on 10th April, 2024 has been decided.
- Flyer, Banner & Hand Posters should be prepared with in time.
- All the NSS student volunteers should be present on that day.

Members Present:

Mr. Subhadeep Mondal, Program Officer *Subhadeep Mondal*
Mr. Sourav Pramanik, Co-convener *S. Pramanik*
Mr. Chinmay Majumdar *C. Majumdar*
Mr. Debatanu Patra *D. Patra*
Mr. Aninda Das *Aninda Das*
Ms. Barnita Das *B. Das*
Ms. Sudeshna Dey *S. Dey*
Mr. Puspendu Mondal *P. Mondal*
Mr. Pradip Mozumdar *P. Mozumdar*
Mr. Jit Modak *J. Modak*
Mr. Surya Mukherjee *S. Mukherjee*
Mr. Jaydeep Sarkar *J. Sarkar*
Ms. Anrita Chakraborty *Anrita Chakraborty*
Dr. Suman Jana *S. Jana*

Campus : Regent Education & Research Foundation Group of Institutions,
E-mail : refl.kolkata@gmail.com, Website : www.refin.in

Campus Address

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mihanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address

11/3, Hiresha Gaha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF THE MEETING SESSION 2023-2024

NSS committee meeting was successfully conducted on 2nd May, 2024 in room no. 012

The proceedings of the meeting are as follows:

- Planning of the Celebration program of "International Nurses Day" on 14th May, 2024 has been decided.
- Communicate to The Superintendent of B.N. Bose hospital to get permission for the event.
- Preparation of budget for the event.
- Flyer, Banner & Hand Posters should be prepared with in time.
- All the NSS student volunteers should be present on that day.

Members Present:

Mr. Subhadeep Mondal, Program Officer *Subhadeep Mondal*
Mr. Sourav Pramanik, Co-convenor, *S. Pramanik*
Mr. Chinmay Majumdar *Chinmay Majumdar*
Mr. Debtanu Patra *Debtanu Patra*
Mr. Aninda Das *Aninda Das*
Ms. Barnita Das *Barnita Das*
Ms. Sudeshna Dey *S. Dey*
Mr. Puspendu Mondal *P. Mondal*
Mr. Prodip Mozumdar *Prodip Mozumdar*
Mr. Jit Modak *Jit Modak*
Mr. Surya Mukherjee *S. Mukherjee*
Mr. Jaydeep Sarkar *Jaydeep Sarkar*
Ms. Amrita Chakraborty *Amrita Chakraborty*

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : recthalkata@gmail.com, Website : www.reef.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Tekinipara, P.S: Mahanagar
Kolkata - 700 121
Tel.: 033-2608-5442/432/431, Fax: 033-2608-5442

Regd. Office Address:

11/3, Biresh Gula Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

National Innovation and Startup Policy Cell (NISP Cell)

List of Members (2023-2024)

Sl No.	Name	Position in NISP Cell
1	Dr. Samik Chakraborty	Chairman
2	Dr. Suman Jana	Convener
3	Dr. Rajdeep Chakravarty	Member
4	Mr, Avik Ghosh Dastidar	Member
5	Dr. Rahul Kanti Nath	Member
6	Dr. Pritish Banerjee	Member


Convener

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

National Innovation and Startup Policy Cell (NISP Cell)

Minutes of Meeting

Date: 05.01.2024

Time: 3:00 PM

Venue: Board Room

Agenda: Discussion on the Implementation strategy of the National Innovation and Startup Policy in our Institute (RERF).

Attendees:

1. Dr. Samik Chakraborty, Chairman
2. Dr. Suman Jana, Convener
3. Dr. Rajdeep Chakravarty, Member
4. Mr. Avik Ghosh Dastidar, Member
5. Dr. Rahul Kanti Nath, Member
6. Dr. Pritish Banerjee, Member

Discussed Points:

1. **Overview of NISP:**
 - o Presented the goals and objectives of the National Innovation and Startup Policy (NISP).
 - o Emphasized the role of the policy in fostering innovation and entrepreneurship among students and faculty.
2. **Formation of Dedicated Committees:**
 - o Proposal to create dedicated sub-committees for policy implementation, monitoring, and evaluation.
 - o Assigning roles for faculty coordinators and student representatives.
3. **Awareness Programs:**
 - o Plan for conducting workshops, webinars, and seminars to create awareness about NISP among students and staff.
 - o Targeted sessions on innovation and startup funding opportunities.
4. **Startup Ecosystem Development:**
 - o Strategies to establish a startup incubation center in the institution.
 - o Collaboration with industry mentors, venture capitalists, and angel investors for guidance

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresb Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

and funding.

5. **Incorporation into Curriculum:**

- o Proposal to integrate entrepreneurship and innovation-related modules into the existing curriculum.
- o Inclusion of hackathons, business idea competitions, and hands-on projects.

6. **Policy Monitoring and Feedback Mechanism:**

- o Set up a periodic review mechanism to monitor the progress of policy implementation.
- o Collection of feedback from students and faculty for continuous improvement.



Convener

Chairman

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

National Innovation and Startup Policy Cell (NISP Cell)

Attendance

Sl No.	Name	Position in NISP Cell	Signature
1	Dr. Samik Chakraborty	Chairman	
2	Dr. Suman Jana	Convener	
3	Dr. Rajdeep Chakravarty	Member	
4	Mr, Avik Ghosh Dastidar	Member	
5	Dr. Rahul Kanti Nath	Member	
6	Dr. Pritish Banerjee	Member	

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NDLI COMMITTEE MEMBER LIST FOR 2023-24 SESSION

1. Mr. Subhankar Ghosh	Patron
2. Mr. Bidyut Kumar Ghosh	President
3. Mr. Suprovat Basu	Secretary
4. Dr. Arindita Saha	Executive Member
5. Mr. Sabyasachi Mukherjee	Executive Member



Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O.-Sewli Telinipara
Barrackpore, Kolkata-700121

Dr. Samik Chakraborty
Principal, RERF


Mr. Bidyut Kumar Ghosh
President
NDLI Club, RERF

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref. No. RERF/2023/NDLI/Aug/01

Date: 01/08/2023

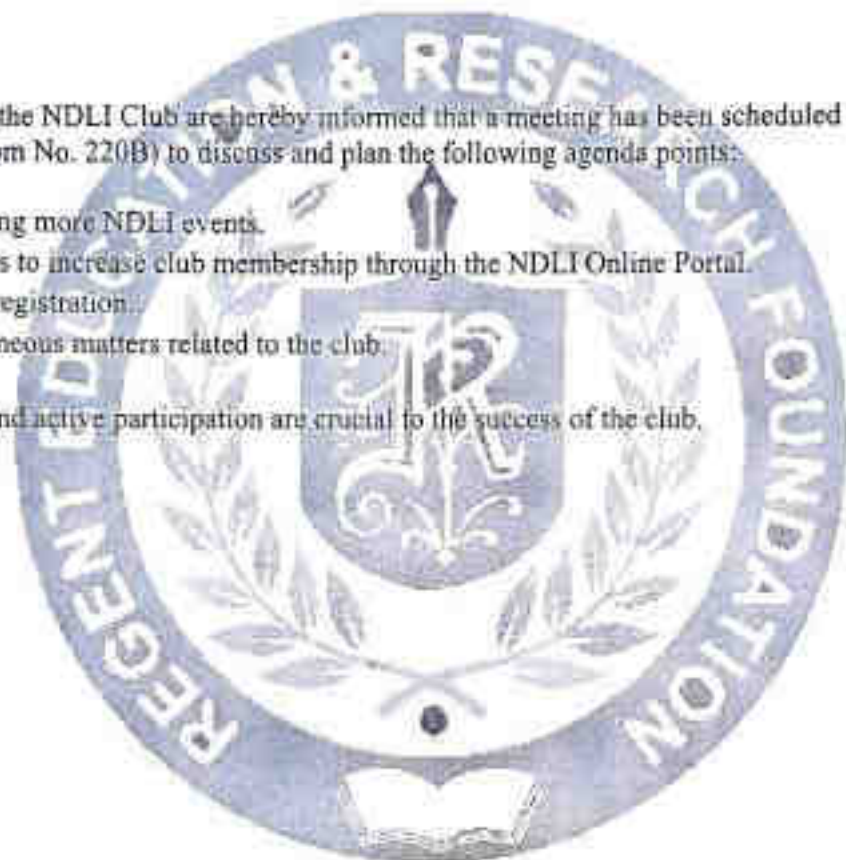
National Digital Library (NDLI) Club

NOTICE

All members of the NDLI Club are hereby informed that a meeting has been scheduled on 9th August 2023 at 3:00 PM (Room No. 220B) to discuss and plan the following agenda points:

1. Organizing more NDLI events.
2. Strategies to increase club membership through the NDLI Online Portal.
3. Student registration.
4. Miscellaneous matters related to the club.

Your presence and active participation are crucial to the success of the club.




Mr. Bidyut Kumar Ghosh
President
NDLI Club, RERF

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfcalcutta@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Tetinipura, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Date: 09/08/2023

Minutes of the Meeting

NDLI Club Meeting

Date: 9th August 2023
Time: 3:00 PM
Venue: Room No. 220B

Members Present:

1. Mr. Subhankar Ghosh, Patron	
2. Mr. Bidyut Kumar Ghosh, President	
3. Mr. Suprovat Basu, Secretary	
4. Dr. Arindita Saha, Executive Member	
5. Mr. Sabyasachi Mukherjee, Executive Member	

Members Absent: Nil

Agenda Points Discussed:

1. Monthly Events:

- It was decided to organize interactive events once a month to promote active engagement with NDLI resources.
- Responsibilities were assigned to specific members for the events.

2. Membership Expansion:

- A strategy was proposed to promote club registration through posters, orientation sessions, and digital campaigns using the NDLI Online Portal.
- A target of 50 new members by the end of October was set.

3. Miscellaneous Matters:

- Discussed the need for regular feedback on events.

The meeting concluded at 4:00 PM with a vote of thanks to the chair.

Mr. Bidyut Kumar Ghosh
President
NDLI Club, RERF

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rertkolhatia@gmail.com Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telindjara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Apex Office Address:

11/3, Biresh Guba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of the meeting-Scholarship Committee

Date of the meeting: 12/04/2023

Venue: Board Room, Regent Education and Research Foundation

Time: 3.00 pm

Agenda:

1. Discuss and finalize the criteria for providing scholarships (financed by the institute) to different types of students.
2. Development and execution of new strategies to provide financial support and guidance to students.
3. Miscellaneous.

Invitees:

- 1) Dr. Samik Chakraborty-Principal,RERFGI
- 2) Mr.Subhankar Ghosh,Registrar
- 3) Mr. Pramod Kar-Chief Administrative Officer
- 4) Mr.Raju Kumar Shaw,Senior Administrative Officer
- 5) Mr. Indrajit Dawn, Assistant Professor
- 6) Dr.Nibedita Mukherjee,HOD,BSH
- 7) Mr.Souvik Sarkar,HOD,CE
- 8) Mr.Sanjib Pal HOD,EE
- 9) Mr.Sabyasachi Mukherjee,HOD,ME
- 10) Mr.Suman Kumar Dey-HOD,EEE
- 11) Mr.Arup Mallick,HOD,MCA
- 12) Mr.Suprovat Basu,Deputy Registrar

Meeting Discussions

1. Commencement of Proceedings

The meeting was presided over by Principal Dr. Samik Chakraborty, who granted formal permission to proceed as per the outlined agenda.

2. Updates on Responsibilities

Each member provided a status update on their respective areas of responsibility. Pending tasks were identified and action plans were suggested for further progress.

3. Support for Students Facing Financial Barriers

A detailed discussion was held regarding the financial difficulties faced by students. Following the precedent set in previous years, the committee unanimously suggested continuing financial assistance for meritorious students in need, ensuring they can pursue their studies without interruption.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfballuata@gmail.com, Website: www.rerf.in

Campus Address:

Bura Kanthalia, Barrackpore

Regd. Office Address:

11/3, Birush Ghat Street,



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

4. Parameters for Self-Financed Scholarships

The committee deliberated on four key criteria for eligibility under self-financed scholarships:

- **Girl Child:** Special emphasis on encouraging education for female students.
- **Economically Weaker Section (EWS):** Providing financial aid to students from low-income families.
- **SC/ST/OBC Students:** Promoting inclusion and access for socially disadvantaged groups.
- **Students Who Have Lost a Parent/Guardian:** Supporting students who have suffered the loss of a financial provider.
- **Special Recommendations:** Priority consideration for applicants with recommendations from credible authorities, such as government organizations (e.g., DTE, HED) or elected representatives (e.g., MPs, MLAs).

5. Addressing Challenges Faced by Minority Communities

The committee engaged in a meaningful discussion on the socio-economic hurdles faced by minority groups, including poverty and underrepresentation in decision-making.

- **Strategies for Empowerment:** Initiatives to promote economic self-sufficiency and entrepreneurship among minorities were explored.
- **Planned Support Initiatives:** Several actionable plans were outlined to foster growth and create opportunities for minority communities, with a focus on education, skill development, and financial support mechanisms.

After thorough deliberations, the committee finalized the criteria for scholarship eligibility under each category:

Girl Child:

- Female students from any community or economic background can apply.
- Applicants must be enrolled in B.Tech, MBA, or MCA courses.
- Priority will be given to students who had to discontinue their education after Class XII or undergraduate studies due to financial challenges.

Economically Weaker Section (EWS):

- Open to students from all communities and categories.
- Family income must not exceed ₹1 lakh per annum, with mandatory submission of an income certificate issued by the appropriate authority (e.g., BDO, Municipal Executive Officer).

Students Who Have Lost Their Guardian(s)/Parent(s):

- Applicants must provide valid documentation, such as the death certificates of both legal guardians.
- Financial need will be assessed to ensure scholarships benefit those most in need.

SC/ST/OBC Students:

- Open to students from SC, ST, OBC-A (including minorities), and OBC-B categories.
- Valid documentation is required for proof of eligibility.

Special Reference from Appropriate Authorities:

- Recommendations must be accompanied by a formal letter detailing the applicant's qualifications or deserving factors (e.g., academic excellence or talent).
- Authorities such as DTE, HED, MPs, and MLAs can issue such recommendations.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: recrfkolkata@gmail.com, Website: www.recrf.in

Campus Address:

BaraKanthalia, Barrackpore

Regd. Office Address:

11/3, Biresh Guha Street,



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

6. Financial Allocation

- The committee decided to allocate funds for each scholarship category, adhering to the Board of Governors' (BOG) guidelines.
- Scholarships will cover the duration of the students' entire course.

7. Application and Selection Process

- Application forms will be available online and offline.
- A selection panel will be established to evaluate applications based on the predefined criteria.
- Interviews may be conducted for shortlisted candidates to ensure transparency and fairness.

8. Timeline and Implementation

- A specific timeline for application submission, evaluation, and disbursement was established.
- The timeline will be communicated to relevant departments for effective implementation.

9. Budget Allocation

- Budget allocations for the scholarship program were finalized and communicated to the accounts department for execution.

10. Other Discussions

- Additional points and suggestions from members were invited and discussed.
- The meeting concluded with the Principal expressing gratitude to all attendees for their active participation and valuable contributions.
- A vote of thanks was proposed, and the meeting was adjourned.

Signature of the members:

- 1) Dr. Shamik Chakraborty -Principal, RERFGI
- 2) Mr. Subhankar Ghosh, Registrar
- 3) Mr. Pramod Kar -Chief Administrative Officer
- 4) Mr. Raju Kumar Shaw, Senior Administrative Officer
- 5) Mr. Indrajit Dawn, Assistant Professor
- 6) Dr. Nibedita Mukherjee, HOD, BSH
- 7) Mr. Souvik Sarkar, HOD, CE
- 8) Mr. Sanjib Pal, HOD, EE
- 9) Mr. Sabyasachi Mukherjee, HOD, ME
- 10) Mr. Suman Kumar Dey -HOD, EEE
- 11) Mr. Arup Mallick, HOD, MCA
- 12) Mr. Suprovat Basu, Deputy Registrar

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerf@rediffmail.com, Website: www.rerf.in

Campus Address:
Bara Kanthalia, Barrackpore

Regent Office: 44/7022
11/3, Birush Gaba Street.



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of the Meeting (SC/ST Committee)

Date: 11/09/2023

Venue: Board Room, Regent Education and Research Foundation Group of Institutions (RERFGI)

Time: 3:00 PM

Agenda:

1. Operational Status of SC/ST Committee, 2023
2. Discussion on Key Achievements and Challenges
3. Miscellaneous

Invitees:

1. Dr. Shamik Chakraborty -Principal,RERFGI
2. Mr.SubhankarGhosh,Registrar
3. Mr. Pramod Kar- Chief Administrative Officer
4. Mr.RajuKumarShaw,SeniorAdministrativeOfficer
5. Mr. Sk Humayun Kabir, TA,ECE
6. Mr. Ajitesh Ghosh, TA,EE
7. Ms. Labani Nandi, Assistant Professor
8. Mr. Bidyut Ghosh, Assistant Professor
9. Mr. Suprovat Basu, Deputy Registrar, RERFGI

Meeting Proceedings:

1. The meeting was chaired by Dr. Shamik Chakraborty, who welcomed the attendees and commenced the session by providing an overview of the SC/ST Committee's operational status and activities during the year 2023-24.
2. The committee highlighted its efforts in organizing workshops and awareness campaigns addressing the specific challenges faced by SC/ST students.
3. Members discussed successful initiatives such as scholarship dissemination and application assistance. It was noted that many students had received funding through OASIS and institutional scholarships due to the committee's proactive measures.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfhoikata@gmail.com, Website: www.rerf.in

Campus Address:

Barakanthalia, Barrackpore
P.O: SewiTelinipara, P.S.: Mohanpur,
Kolkata -700121
Tel.:033-3008-5442/432-431, Fax:033-3008-5442

Regd. Office Address:

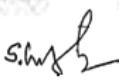
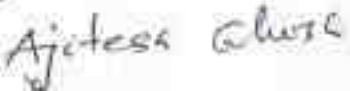
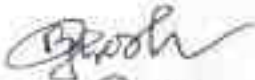
11/3,Bireesh Guha Street,
7thFloor, Kolkata-700017
Tel.:033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

4. The committee deliberated on persistent challenges, including raising awareness about available schemes, addressing instances of bias or discrimination, and improving resource utilization for the benefit of SC/ST students. Suggestions were made to enhance outreach programs and make grievance mechanisms more accessible and effective.
5. Members proposed the introduction of additional workshops and technological tools to improve communication with SC/ST students.
6. Budget allocation and financial planning for scholarships were reviewed and communicated to the Accounts Department for necessary action.
7. The meeting concluded with a vote of thanks by the Chairperson, appreciating the collective efforts of all members in addressing the needs of SC/ST students.

Signature of the Invitees:

1. Dr. Shamik Chakraborty - Principal, RERFGI 
2. Mr. Subhankar Ghosh, Registrar 
3. Mr. Pramod Kar - Chief Administrative Officer 
4. Mr. Raju Kumar Shaw, Senior Administrative Officer 
5. Mr. Sk Humayun Kabir, TA, ECE 
6. Mr. Ajitesh Ghosh, TA, EE 
7. Ms. Labani Nandi, Assistant Professor 
8. Mr. Baiyut Ghosh, Assistant Professor 
9. Mr. Suprovat Basu, Deputy Registrar, RERFGI 

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfkolkata@gmail.com, Website: www.rerlin.in

Campus Address:

BaraKanthalia, Barrackpore
P.O: SewtiTelipara, P.S.: Mohanpur,
Kolkata - 700121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Birush Guha Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of the Meeting (SC/ST Committee)

Date: 25/04/2024

Venue: Board Room, Regent Education and Research Foundation Group of Institutions (RERFGI)

Time: 3:30 PM

Agenda:

1. Review of the Previous Meeting
2. Information Dissemination about Financial Schemes and Scholarships for SC/ST Students
3. Miscellaneous

Invitees:

1. Dr. Shamik Chakraborty -Principal,RERFGI
2. Mr.Subhankar Ghosh,Registrar
3. Sk Humayun Kabir, TA, ECE
4. Mr. Bidyut Ghosh, Assistant Professor-EE Dept.
5. Ms. Labani Nandi, Assistant Professor-CE Dept.
6. Mr. Ajitesh Ghosh, TA,EE
7. Mr. Suprovat Basu, Deputy Registrar, RERFGI

Meeting Discussions:

1. Welcome and Review of the Previous Meeting:

Dr. Shamik Chakraborty, Chairperson of the meeting, welcomed all attendees and provided an overview of the key discussions from the previous meeting. Members presented updates on their assigned responsibilities, and any pending tasks were identified for timely completion.

2. Financial Schemes and Scholarships:

The committee stressed the importance of disseminating detailed information about financial schemes and scholarships available for SC/ST students. To ensure inclusivity, plans to organize awareness campaigns and workshops were discussed, enabling eligible students to access and utilize these opportunities effectively.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerrkolkata@gmail.com, Website: www.rerfi.in

Campus Address:

Barakanthalia, Barrackpore
P.O: SewilTelinipara, P.S.: Mohanpur,
Kolkata -700121
Tel.:033-3008-5442/432/431,Fax:033-3008-5442

Regd. Office Address:

11/3,Bireesh Guha Street,
7th Floor, Kolkata-700017
Tel.:033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

3. Awareness Programs and Comprehensive Support:

It was agreed to initiate workshops addressing issues faced by SC/ST students. These programs aim to provide comprehensive support, fostering an inclusive environment and addressing their academic and social challenges.

4. Open Forum for Suggestions:

Members were invited to voice any additional concerns or suggest improvements. This open discussion underscored the commitment of the committee to address the needs of SC/ST students.

5. Conclusion and vote of thanks:

With no further items on the agenda, the meeting concluded with a vote of thanks extended by the Chairperson to all members for their active participation.

Signature of the members:

1. Dr. Shamik Chakraborty -Principal, RERFGI

2. Mr. Subhankar Ghosh, Registrar

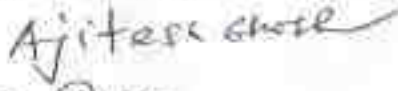
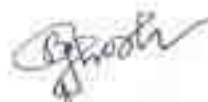
3. Sk Humayun Kabir, TA, ECE

4. Mr. Bidyut Ghosh, Assistant Professor-EE Dept.

5. Ms. Labani Nandi, Assistant Professor-CE Dept.

6. Mr. Ajitesh Ghosh, TA, EE

7. Mr. Suprovat Basu, Deputy Registrar, RERFGI



Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfkolkata@gmail.com, Website: www.rerfi.in

Campus Address:

Barakathalia, Barrackpore
P.O: SeatiTalinipara, P.S: Mohanpur,
Kolkata - 700121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of the Meeting, OBC Committee, RERFGI

Date: 05/07/2023

Venue: Board Room, Regent Education and Research Foundation Group of Institutions (RERFGI)

Time: 3:00 PM

Agenda:

1. Formation of OBC Committee for the Academic Year 2023-24
2. Miscellaneous

Invitees:

1. Dr. Shamik Chakraborty, Principal, RERFGI
2. Mr. Subhankar Ghosh, Registrar
3. Dr. Rajdeep Chakraborty, Associate Professor
4. Mr. Ajitesh Ghosh, TA
5. Sk. Humayun Kabir, TA
6. Ms. Labani Nandi, Assistant Professor
7. Mr. Suprovat Basu, Deputy Registrar

Meeting Discussions:

1. Welcome Address and Overview:

The meeting was initiated by Dr. Shamik Chakraborty, Principal and Chairperson, who welcomed all the attendees and outlined the objectives of forming the OBC Committee for 2023-24.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfdata@gmail.com, Website: www.rerfgi.in

Campus Address:

Barakanthalia, Barrackpore
P.O: Sewa Telinipara, P.S.: Mohanpur,
Kolkata - 700121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/X, Bireesh Gula Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

2. Importance of Establishing the OBC Committee:

The attendees engaged in a detailed discussion about the significance of having an OBC Committee. The primary focus was on addressing the challenges faced by students belonging to the OBC category, ensuring equitable access to resources, and providing adequate support for their academic and personal development.

3. Roles and Responsibilities of Committee Members:

The Chairperson elaborated on the responsibilities of the committee members, emphasizing the need for proactive involvement in addressing the needs of OBC students. The roles included identifying key areas of concern, conducting awareness programs, and ensuring the effective dissemination of information about financial aid and other support mechanisms.

4. Formation of the OBC Committee 2023-24:

Dr. Chakraborty proposed the composition of the committee, and it was unanimously agreed upon. The finalized list of committee members is as follows:

Sl. No.	Name	Position
1	Dr. Shamik Chakraborty	Chairman
2	Mr. Subhankar Ghosh	Member
3	Mr. Suprova Basu	Convener
4	Dr. Rajdeep Chakraborty	Member
5	Mr. Ajitesh Ghosh	Member
7	Sk. Humayun Kabir	Member
8	Ms. Labani Nandi	Member

5. Committee Goals:

The newly formed OBC Committee will focus on the specific needs of OBC students, providing

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfbdhata@gmail.com, Website: www.rerfin.com

Campus Address:

Barakanthalla, Barrackpore
P.O: SewbTelinipara, P.S.: Mohanpur,
Kolkata -700121
Tel: 033-3088-5442/432/431, Fax: 033-3088-5442

Head Office Address:

11/3, Birish Guha Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

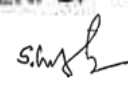
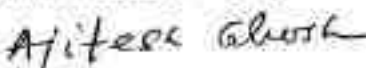
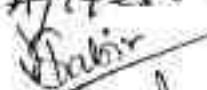
resources, guidance, and assistance to enhance their academic performance and well-being.

It will also organize programs to create awareness of available financial support and other opportunities.

6. Vote of Thanks:

With no further items on the agenda, the meeting concluded with a vote of thanks extended by the Chairperson to all attendees for their active participation.

Signatures of the invitees:

1. Dr. Shamik Chakraborty, Principal, RERFGI 
2. Mr. Subhankar Ghosh, Registrar 
3. Dr. Rajdeep Chakraborty, Associate Professor 
4. Mr. Ajitesh Ghosh, TA 
5. Sk. Humayun Kabir, TA 
6. Ms. Labani Nandi, Assistant Professor 
7. Mr. Suprovat Basu, Deputy Registrar 

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfodkolkata@gmail.com, Website: www.rerf.in

Campus Address:

BaraKanthalia, Barrackpore
P.O: SewiTelinipara, P.S: Mohanpur,
Kolkata - 700121
Tel: 033-3008-5442/432/431, Fax: 033-31008-5442

Head Office Address:

11/3, Birresh Guha Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

OBC Committee Minutes of the Meeting

Date: 21/01/2024

Venue: Board Room, Regent Education and Research Foundation Group of Institutions (RERFI)

Time: 2 PM

Agenda:

1. Discussion on Recent Issues and Challenges Faced by OBC Community Members
2. Information Dissemination about Financial Schemes and Scholarships Available for OBC Students
3. Miscellaneous

Invitees:

- Dr. Shamik Chakraborty, Principal, RERFI
- Mr. Subhankar Ghosh, Registrar
- Dr. Rajdeep Chakraborty, Associate Professor
- Mr. Ajitesh Ghosh, TA
- Sk Humayun Kabir, TA
- Ms. Labani Nandi, Assistant Professor
- Mr. Suprovat Basu, Deputy Registrar

Meeting Discussions:

1. The Chairperson, Dr. Shamik Chakraborty, welcomed all attendees and presented an overview of the agenda. The minutes of the previous meeting were reviewed and approved without any changes. Updates on responsibilities assigned in the previous meeting were provided, and pending tasks were reassigned for further action.

Campus: Regent Education & Research Foundation Group of Institutions
E-mail: rerrfukolkata@gmail.com, Website: www.rerrfi.in

Campus Address:

BaraKanthalia, Barrackpore
P.O: Sewi/Tellipara, P.S.: Mohanpur,
Kolkata - 700121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

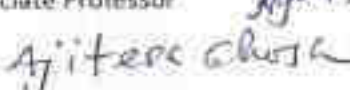
11/3, Bireswari Ganga Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

2. Members discussed initiatives to improve the representation of OBC individuals in various sectors. Suggestions included implementing skill development programs, organizing job fairs, and conducting targeted recruitment drives to empower OBC students and community members.
3. The importance of conducting awareness campaigns to address biases and promote inclusivity was emphasized. Sensitization programs were proposed as a means to challenge and change existing prejudices within the institution and society.
4. Comprehensive information on financial schemes and scholarships available for OBC students was discussed. The committee decided to actively disseminate this information through workshops and informational sessions, highlighting opportunities from both governmental and non-governmental organizations.
5. Committee members were encouraged to voice any additional concerns or suggestions related to improving the academic performance and well-being of OBC students.
6. With no further items on the agenda, the meeting concluded with a vote of thanks extended by the Chairperson.

Signatures of the Invitees:

- Dr. Shamik Chakraborty, Principal, RERFI 
- Mr. Subhankar Ghosh, Registrar 
- Dr. Rajdeep Chakraborty, Associate Professor 
- Mr. Ajitesh Ghosh, TA 
- Sk Humayun Kabir, TA 
- Ms. Labani Nandi, Assistant Professor 
- Mr. Suprovat Basu, Deputy Registrar 

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerf.kolkata@gmail.com, Website: www.rerf.in

Campus Address:

BaraKanthalia, Barrackpore
P.O. SewilTelainipura, P.S.: Mohanpur,
Kolkata -700121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Bhresh Guha Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Minutes of the Meeting (Minority Committee)

Date: 05/07/2023

Venue: Board Room, Regent Education and Research Foundation Group of Institutions (RERFGI)

Time: 2 PM

Agenda:

1. Operational Status of Minority Committee, 2023
2. Discussion on Key Achievements and Challenges
3. Miscellaneous

Invitees:

- Dr. Shamik Chakraborty, Principal, RERFGI
- Mr. Subhankar Ghosh, Registrar
- Dr. Rajdeep Chakraborty, Associate Professor
- Ms. Labani Nandi, Assistant Professor
- Mr. Ajitesh Ghosh, TA
- Sk Humayun Kabir, TA
- Mr. Suprovat Basu, Deputy Registrar

Meeting Discussions:

1. The Chairperson, Dr. Shamik Chakraborty, Principal, RERFGI, welcomed all attendees and initiated the meeting with a review of the operational status of the Minority Committee for the year 2023-24. Members confirmed their active involvement and reported progress in their assigned responsibilities.
2. The committee reviewed the awareness campaigns and workshops conducted to address issues faced by minority students. Discussions highlighted support programs designed to enhance the academic performance and overall well-being of minority students.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerbokata@gmail.com, Website: www.rerf.in

Campus Address:

BaraKanthalia, Barrackpore
P.O: SewiTelipara, P.S.: Mahanpur,
Kolkata - 700121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

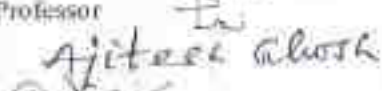
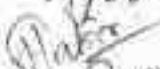
11/3, Birush Guha Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

3. The committee emphasized its efforts in offering robust support to minority students, addressing their specific needs and challenges through various initiatives.
4. Members acknowledged the committee's role in raising awareness about scholarships available to minority students. Assistance provided in the application process was noted as a significant achievement, with many students successfully receiving funds.
5. Constructive discussions addressed several challenges, including:
 - o Delays in data collection caused by external factors.
 - o Developing sustainable strategies to address long-term challenges faced by minority students.
 - o Enhancing outreach programs to raise awareness.
 - o Addressing issues related to discrimination and bias.
 - o Ensuring the effective utilization of available resources.
6. With no further items on the agenda, the meeting concluded with a vote of thanks by the Chairperson.

Signatures of the Invitees:

- Dr. Shamik Chakraborty, Principal, RERFGI 
- Mr. Subhankar Ghosh, Registrar 
- Dr. Rajdeep Chakraborty, Associate Professor 
- Ms. Labani Nandi, Assistant Professor 
- Mr. Ajitesh Ghosh, TA 
- Sk Humayun Kabir, TA 
- Mr. Suprovat Basu, Deputy Registrar 

Compare: Regent Education & Research Foundation Group of Institutions

E-mail: rerfhltda@gmail.com, Website: www.rerfgi.in

Campus Address:

Barakanthula, Barrackpore,
P.O. Sewri Tellingur, P.S.: Mulanpur,
Kolkata - 700121
Tel: 033-3008-5442/432431, Fax: 033-3008-5442

Regd. Office Address:

11/A Birush Gaba Street,
7th Floor, Kolkata-700017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of the Meeting (Minority Committee)

Date: 08/02/2024

Venue: Board Room, Regent Education and Research Foundation Group of Institutions (RERFGI)

Time: 4:30 PM

Agenda:

1. Review of the Previous Meeting
2. Discussion on Various Financial Schemes and Scholarships Available for Minority Students
3. Miscellaneous

Invitees:

1. Dr. Shamik Chakraborty, Principal, RERFGI
2. Mr. Subhankar Ghosh, Registrar
3. Dr. Rajdeep Chakraborty, Associate Professor
4. Ms. Labani Nandi, Assistant Professor
5. Mr. Suprovat Basu, Deputy Registrar
6. Mr. Ajitesh Ghosh, TA
7. Sk Humayun Kabir, TA

Meeting Discussions:

1. Review of Previous Meeting:
 - o The meeting commenced with Dr. Shamik Chakraborty, Principal, RERFGI, calling the session to order.
 - o The minutes of the previous meeting were reviewed and approved without any amendments.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerkolkata@gmail.com, Website: www.rerfgi.in

Campus Address:

BaraKanthalia, Barrackpore
P.O: SewaTalaipara, P.S: Mahanagar,
Kolkata-700121
Tel:033-3008-5442/432/431, Fax:033-3008-5442

Head Office Address:

11/3, Biresh Gaha Street,
7th Floor, Kolkata-700017
Tel:033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

2. Updates :

- Members shared updates on their ongoing efforts.
- Key areas of focus included educational challenges, economic disparities, and health issues affecting minority communities.
- It was agreed that a more holistic understanding of these factors would help address the needs of minority students effectively.

3. Financial Schemes and Scholarships:

- The committee discussed various scholarships available for minority students, specifically:
 - **Post Matric Scholarship** (via Aikyashree Portal)
 - **Merit Cum Means Scholarship** (via Aikyashree Portal)
 - **Swami Vivekananda Merit Cum Means Scholarship** (via Aikyashree Portal)
- Updates revealed that a significant number of minority students from RERFGI had successfully applied for these scholarships, with many already receiving financial assistance.

4. Open Floor for Concerns and Suggestions:

- Members were invited to share additional concerns and suggestions for improving the support framework for minority students.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfkolkata@gmail.com, Website: www.rerfi.in

Campus Address:

BanKanthalia, Barrackpore
P.O: SewliTelinipara, P.S.: Mohanpur,
Kolkata-700121
Tel:033-3008-5442/432/431, Fax:033-3008-5442

Head Office address:

11/3, Biresh Gaha Street,
7th Floor, Kolkata-700017
Tel:033-3224-3013

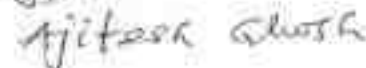


REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

5. Conclusion:

- With no further items for discussion, the meeting was adjourned following a vote of thanks by the Chairperson.

Signatures of the Invitees:

1. Dr. Shamik Chakraborty, Principal, RERFI 
2. Mr. Subhankar Ghosh, Registrar 
3. Dr. Rajdeep Chakraborty, Associate Professor 
4. Ms. Labani Nandi, Assistant Professor 
5. Mr. Suprovat Basu, Deputy Registrar 
6. Sk Humayun Kabir, TA 
7. Mr. Ajitesh Ghosh, TA 

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: regfndhata@gmail.com, Website: www.rerfi.in

Campus Address:

BaraKanthalia, Barrackpore.
P.O: SewhiTelinipara, P.S: Mohanpur,
Kolkata -700121
Tel:033-3008-5442/432/431, Fax:033-3008-5442

Head Office Address:

11/3, Hirsh Guha Street,
7th Floor, Kolkata-700017
Tel:033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of the meeting: Anti-ragging Committee

Date of the meeting: 07/12/2023

Venue: Board Room, Regent Education and Research Foundation

Time: 3 pm

Agenda:

1. Discussion over anti ragging matters
2. Miscellaneous

Members Present:

Dr. Shamik Chakraborty	Principal, RERFGI
Subhankar Ghosh	Registrar
Dr. Rajdeep Chakravarty	Associate Professor
Pramod Kar	Chief Admin Officer
Raju Kumar Shaw	Senior Administrative Officer
Indrajit Dawn	Assistant Professor
Bidyut Kumar Ghosh	Assistant Professor
Ashmita Guha Chowdhury	Assistant Professor
Sukdeb Saha	Assistant Professor
Suprova Basu	Deputy Registrar

Meeting Discussions:

1. Review of Previous Minutes

The minutes of the previous meeting were reviewed and confirmed without any amendments, reflecting consensus among the members.

2. Planning for Squad members

The committee deliberated on strategies for selecting Anti-Ragging Squad members to ensure effective vigilance and a prompt response to any reported incidents.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfkhata@gmail.com, Website: www.rerf.in

Campus Address:
Bara Kanthalia, Barrackpore

Head Office Address:
11/3, Birsh Guha Street,



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

3. Collection of Anti-Ragging Affidavits

The importance of collecting affidavits from both students and guardians was underscored, reaffirming their commitment to upholding anti-ragging principles and regulations.

4. Enhancing Campus Vigilance

Detailed plans were outlined to bolster campus security, including:

- Deploying additional security personnel in sensitive areas.
- Introducing technological solutions such as CCTV surveillance and monitoring to ensure the safety of students.

5. Grievance Redressal Mechanism

The committee reviewed and updated the grievance redressal mechanism, making it more accessible, user-friendly, and effective in addressing student concerns promptly.

6. Open Discussion

Members were encouraged to raise additional concerns or propose relevant topics for discussion, fostering a collaborative approach to addressing campus safety and student welfare.

7. The Chairperson suggested concluding the meeting with a formal Vote of Thanks to acknowledge the contributions and active participation of all members.

Signature of the Members:

Dr. Shamik Chakraborty	
Subhankar Ghosh	
Dr Rajdeep Chakravarty	
Pramod Kar	
Raju Kumar Shaw	
Indrajit Dawn	
Bidyut Kumar Ghosh	
Ashmita Guha Chowdhury	
Sukdeb Saha	
Suprova Basu	

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: regedukolkata@gmail.com, Website: www.reef.in

Campus Address:
Bara Kathalia Barrackpore

Head Office Address:
11/3, Birresh Guha Street,



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of the meeting: Anti-ragging Committee

Date of the meeting: 18/04/2024

Venue: Board Room, Regent Education and Research Foundation

Time: 11.30 AM

Agenda:

- Discussion over anti-ragging matters
- Miscellaneous

Members Present:

Name of the Member	Position
Dr. Shamik Chakraborty	Principal, RERFGI
Mr. Subhankar Ghosh	Registrar
Mr. Pramod Kar	Chief Admin Officer
Mr. Raju Kumar Shaw	Senior Administrative Officer
Mr. Indrajit Dawn	Assistant Professor
Ms. Ashmita Guha Chowdhury	Assistant Professor
Mr. Sokdeb Saha	Assistant Professor
Mr. Suprovat Basu	Deputy Registrar
Mr. Bidyut Kumar Ghosh	Assistant Professor

Anti-Ragging Committee Meeting Minutes

1. Welcome Address

The Chairperson initiated the meeting by welcoming all attendees and provided a concise overview of the agenda, focusing on the redesign and strengthening of the Anti-Ragging Committee.

2. Grievance Redressal Mechanism

The Committee revisited and updated the grievance redressal process, aiming to make it more accessible, user-friendly, and efficient in resolving issues.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfgi@kolkata@gmail.com, Website: www.rerf.in

Campus Address:

Barakanthalia Barrackpore

Regd. Office Address:

11/3, Birresh Guha Street,



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

3. Affidavits from Students and Guardians

Emphasis was placed on the importance of collecting affidavits from students and guardians, affirming their commitment to abide by anti-ragging regulations and to maintain a safe campus environment.

4. Task Assignments and Implementation Timelines

Specific responsibilities were assigned to committee members, with clear timelines established for the implementation of proposed strategies to ensure accountability and progress tracking.

5. Enhanced Campus Security Measures

Comprehensive strategies were presented to enhance campus safety, including:

- Deployment of additional security personnel in key areas.
- Leveraging technology, such as surveillance systems, to monitor and safeguard students effectively.

6. Open Forum

Participants were given the opportunity to raise additional concerns or suggest topics for further discussion, fostering an inclusive and collaborative approach.

7. The Chairperson proposed a Vote of Thanks to acknowledge the active participation and valuable contributions of all members, ensuring the successful conclusion of the meeting.

Signature:

Name of the Member	Signature
Dr. Shamik Chakraborty	
Subhankar Ghosh	
Pramod Kar	
Raju Kumar Shaw	
Indrajit Dey	
Ashmita Guha Chowdhury	
Sakdeb Saha	
Bidyut Kumar Ghosh	
Suprova Basu	

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rectkolkata@gmail.com, Website: www.ref.in

Campus Address:
Bara Kanthalia, Barrackpore

Regent Office Address:
11/3, Birush Guha Street,



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of the meeting (Anti-ragging Committee)

Date of the meeting: 14/09/2023

Venue: Board Room, Regent Education and Research Foundation

Time: 3 pm

Agenda:

1. Discussion over anti ragging matters
2. Miscellaneous

Member Present:

- 1) Dr. Shamik Chakraborty-Principal, RERFGI
- 2) Mr. Subhankar Ghosh-Registrar
- 3) Dr. Rajdeep Chakravarty-Associate Professor
- 4) Mr. Pramod Kar, Chief Administrative Officer
- 5) Mr. Suprovat Basu-Deputy Registrar
- 6) Mr. Suman Kumar Dey-HOD, EEE
- 7) Mr. Sukdeb Saha-Assistant Professor, ECE
- 8) Mr. Arup Mallick-Assistant Professor, CSE
- 9) Mr. Bidyut Kumar Ghosh-Assistant Professor, EE

Meeting Discussions:

1. Welcome Address by the Principal

The meeting commenced with a warm welcome by Dr. Chakraborty, Principal of RERFGI. In his address, Dr. Chakraborty emphasized his commitment to upholding and continuing the initiatives and best practices established by his predecessors for the holistic development of the institution. He expressed sincere gratitude to all RERFGI members for their unwavering support and conveyed confidence in their continued cooperation to achieve institutional growth and excellence.

2. Discussion on Anti-Ragging Measures

A comprehensive discussion took place regarding the formation and responsibilities of RERFGI Anti-Ragging Squad members to safeguard the interests of newly admitted students. The squad members were tasked with ensuring a safe and supportive environment for the new students. Students facing any difficulties were encouraged to directly approach the squad members for assistance.

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfgi@rediffmail.com, Website: www.rerfgi.in

Campus Address:

Bara Kanthalia Barrackpoore

Head Office Address:

11/3, Birresh, Gisha, Street,



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

3. Awareness Initiatives against Ragging

The committee recommended arranging awareness materials, including posters and visual displays, to discourage and prevent any acts of ragging. These measures aim to foster a culture of respect and harmony among students.

4. Monitoring and Preventive Measures

The Convener urged the Anti-Ragging Committee and Squad members to maintain vigilant surveillance over the newly admitted students. The members unanimously agreed that the institution must be entirely free from any incidents of ragging. It was resolved that strict actions would be taken against any irregularities or violations observed among the students to uphold discipline and ensure a secure campus environment.

5. Submission of Anti-Ragging Affidavits

It was decided that all newly admitted students would be required to submit duly completed Anti-Ragging Affidavits as part of the admission process. This would serve as a formal declaration of compliance with anti-ragging regulations.

6. The meeting concluded with a formal Vote of Thanks delivered by the Chairman, expressing appreciation for the active participation and constructive contributions of all attendees.

Signature of the Members present in the meeting:

1) Dr. Shamik Chakraborty-Principal, RERF

2) Mr. Subhankar Ghosh-Registrar

3) Dr. Rajdeep Chakravarty-Associate Professor

4) Mr. Pramod Kar, Chief Administrative Officer

5) Mr. Suprovat Basu-Deputy Registrar

6) Mr. Suman Kumar Dey-HOD, EEE

7) Mr. Sukdeb Saha-Assistant Professor, ECE

8) Mr. Arup Mallick-Assistant Professor, CSE

9) Mr. Bidyut Kumar Ghosh-Assistant Professor, EE

Campus: Regent Education & Research Foundation Group of Institutions

E-mail: rerfkuhata@gmail.com, Website: www.rerf.in

Campus Address:

BaraKanthalia, Barrackpore

Regd. Office Address:

11/3, Biresh Guha Street,



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Library Committee Members

Academic Session 23-24

Sl. No.	Name	Designation	Department
1	Dr. Samik Chakraborty (Chairman)	Principal	ECE
2	Mr. Puspendu Chandra Chandra (Convener)	Assistant Professor	ME
3	Mr. Bivash Chandra Majumdar	Librarian	LIB
4	Ms. Paramita Sarkar	Assistant Professor	CSE
5	Ms. Payel Chakraborty	Technical Assistant	CE
6	Mr. Chinmay Majumdar	Technical Assistant	CE
7	Mr. Sayan Dey	Technical Assistant	MCA
8	Mr. Bidyut Kumar Ghosh	Assistant Professor	EE
9	Ms. Antara Bose	Assistant Professor	MBA
10	Mr. Avik Ghosh Dostidar	Assistant Professor	BSH
11	Dr. Rajdeep Chakraborty	Professor	BSH
12	Mr. Prodip Mozumdar	Assistant Professor	EEE
13	Mr. Jit Modak	Technical Assistant	ECE

Puspendu Chandra Chandra
Convener
Library Committee

Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O.-Sewli Telinipara
Barrackpore, Kolkata-700121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref: RERF/Library Committee/23-24/03

Date: 01/02/2024

Library Committee

NOTICE

This is to inform you all that a meeting of Library committee will be held on 07/02/2024 at 4:00 PM in the Central Library of RERF and you all requested to be present in the said meeting.

Agenda:

1. Distribution of books through book bank scheme for existing students.
2. Review on book bank requisition and its present status.
3. Miscellaneous.

Copy to:

1. Principal RERF,
2. All concerned members

Puspanta Chandra Chandra

Convener, Library Committee

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresh Gaba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



Date: 07/02/2024

Minutes of the Meeting

A meeting of the Library Committee was held on 07/02/2024 at 4:00 PM in the Central Library of RERF.

The books which will be distributed under book bank scheme are as per earlier distribution scheme.

As per requirement, quotation will be taken from book vendors, then for proper documentation will be done by taking permission from higher authority and send it to the purchase department.

All documentation is prepared according to the MAKAUT and NAAC guidelines.

Member Present:

1. Mr. Puspendu Chandra Chandra *P. Chandra*
2. Mr. Bivash Chandra Majumdar *B. Majumdar*
3. Ms. Antara Bose *Antara Bose*
4. Mr. Chinmay Majumdar *Chinmay Majumdar*
5. Mr. Bidyut Kumar Ghosh *Bidyut Kumar Ghosh*
6. Mr. Prodip Mozumdar *Prodip Mozumdar*
7. Dr. Rajdeep Chakravarty *Rajdeep Chakravarty*
8. Ms. Payel Chakravarty *P. Chakravarty*

Member Absent:

1. Dr. Sanik Chakravarty
2. Mr. Sayan Dey
3. Mr. Avik Ghosh Dastidar
4. Ms. Paramita Sarkar
5. Mr. Jit Modak

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S: Mohanpur
Kolkata - 700 121
Tel.: 033-3090-5442/432/431, Fax: 033-3090-5442

Head Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

IQAC 2023-2024

1.	Dr. Samik Chakraborty	Principal, RERF	Chairman
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member
3.	Mr. Subhankar Ghosh	Registrar, RERF	Member
4.	Dr. Rajdeep Chakravarty	Associate Professor, BSH	IQAC Coordinator
5.	Mr. Suprovat Basu	Deputy Registrar, RERF	Member
6.	Mr. Sabyasachi Mukherjee	HOD, ME	Member
7.	Mr. Avik Ghosh Dastidar	Assistant Professor, BSH	Member
8.	Mr. Subhadeep Mondal	Assistant Professor, CE	Member
9.	Ms. Anamika Basu	Assistant Professor, BSH	Member
10.	Ms. C. Rajalakshmi	Assistant Professor, EE	Member
11.	Dr. Pabitra Maji	Assistant Professor, ME	Member
12.	Dr. Soma Chakraborty	Assistant Professor, ECE	Member
13.	Mr. Mrinmoy Das	Assistant Professor, EE	Member
14.	Mr. Ritesh Agarwal	Owner & Director, Royal Balaji Engineering Pvt. Ltd.	Industry Expert
15.	Mr. Raju Kumar Shaw		Nominee, Local Society
16.	Mr. Jit Modak		Alumni
17.	Ms. Koheli Adhikary		Student
18.	Ms. Ashalata Ghosh		Guardian

Rajdeep
Convener

[Signature]
Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O.-Sewli Telinipara
Barrackpore, Kolkata-700121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref. No.: RURE/IQAC/Jul/24/23

Date: 19/07/2023

NOTICE

All the IQAC members are hereby informed that a meeting of the IQAC Committee members is scheduled on 20th July 2023, at 3.00 p.m.

The Agenda of the Meeting is as follows:-

1. Approval of minutes of the previous meeting of IQAC held on 17/05/2023.
2. Reformation of IQAC.
3. Preparation for SSR for upcoming NAAC visit.
4. Cocurricular activities.
5. Implementation of Student Charter.
6. Waste management.
7. General discussions.

Your presence is highly solicited.


Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rurfhalkata@gmail.com, Website : www.rurf.in

Campus Address

Bara Kanthalia, Barrackpore
P.O: Sewli Tellingpara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address

14/3, Biresw Gukh Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Minutes of Meeting

A meeting of the IQAC members was held on, 20th July 2023, at 3:00 p.m. Following IQAC members were present:

1.	Dr. Samik Chakraborty	Principal, RERF	Chairman	
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member	
3.	Mr. Subhankar Ghosh	Registrar, RERF	Member	
4.	Dr. Ranjeet Chakravarty	Associate Professor, BSH	IQAC Coordinator	
5.	Mr. Sugrivi Basu	Deputy Registrar, RERF	Member	
6.	Mr. Subhasachi Mukherjee	HOD, ME	Member	
7.	Mr. Avik Ghosh Dasgupta	Assistant Professor, BSH	Member	
8.	Mr. Subhadeep Mondal	Assistant Professor, CE	Member	
9.	Ms. Anamika Basu	Assistant Professor, BSH	Member	
10.	Ms. C. Rajalakshmi	Assistant Professor, EE	Member	
11.	Dr. Palitra Maji	Assistant Professor, ME	Member	
12.	Dr. Soma Chakraborty	Assistant Professor, ECE	Member	
13.	Mr. Minomoy Das	Assistant Professor, EE	Member	
14.	Mr. Ritesh Agarwal	Owner & Director, Royal Rajaji Engineering Pvt. Ltd.	Industry Expert	
15.	Mr. Raja Kumar Shaw		Nominee, Local Society	

Copyright : Regent Education & Research Foundation Group of Institutions

E-mail : regentofinstitutions@gmail.com Website : www.regentofinstitutions.com

Corporate Address:
Bara Konthalia, Barrackpore
P.O. Sewli Tefinipara, P.S.: Tilgathi
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:
11/3, Biresh Gaha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

16.	Mr. Jit Modak	Alumni	<i>Jit Modak</i>
17.	Ms. Kshibi Adhikari	Student	<i>Kshibi Adhikari</i>
18.	Ms. Ashalata Ghosh	Guardian	<i>Ashalata Ghosh</i>

1. The minutes of the previous meeting of IQAC were confirmed.
2. IQAC was reformed.
3. Review of all academic activities of the previous session.
4. Necessary steps were taken for preparing SSR second cycle for upcoming NAAC visit.
5. Students were encouraged to participate in different cocurricular activities.
6. Discussions were made for the implementation of the student charter.
7. HOD (BSH) was informed to organize SIP for the newly admitted 1st year students.
8. Discussions were made for the improvement of the waste management system.

Meeting concluded with permission of the Chair.

Rajdeep
Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rectf@kolkata@gmail.com, Website : www.rectf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresh Gula Street,
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 30/08/2023

Action Taken on points discussed in the meeting held on, 20th July 2023.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities	All academic activities were conducted successfully.
2	Reformation of IQAC	New members were included in the new session.
3	Seminars/ Webinars/ FDP/ Workshops	A total number of 18 events were organized in the previous session.
4	Preparation for SSR	SSR second cycle has been submitted.
5	Student Chapter	A new committee was formed to motivate students to take part in different academic activities. Students got membership from IEL.
6	Student Charter	It is implemented and students are becoming aware of their responsibilities towards the institute.
6	SIP	The SIP for 1 st year students was proposed to be scheduled on and from 12-09-2023.
7	Cocurricular activities	Different cultural programs/ indoor games competitions/ Seminars were organized as a part of co- and extracurricular activities.
	Waste management	Like in previous years necessary steps were taken for the disposal of waste products including E-waste, from the institute and special care was taken to improve the process.


Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kuthalia, Barrackpore
P.O: Sewli Telloipara, P.S: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Gaha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref. No. RERF/IQAC/Nov.25.23

Date: 15/11/2023

NOTICE

All the IQAC members are hereby informed that a meeting of the IQAC Committee members is scheduled on 18th November 2023, at 3.00 p.m.

The Agenda of the Meeting is as follows:-

1. Approval of minutes of the previous meeting of IQAC held on 20/07/2023.
2. Formation of AQAR subcommittees.
3. Academic issues.
4. Co-curricular activities.
5. General discussions.

Your presence is highly solicited.


Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : reirbolkata@gmail.com, Website : www.reirf.in

Campus : Barrackpore
Barrackpore, Barrackpore
P.O. : South Titagarh, P.S. : Titagarh
Kolkata - 700 121
Tel : +91-1006-5442/022/031, Fax: 033-3006-5442

Head Office : Barrackpore
11/3, Birush Gaba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of Meeting

A meeting of the IQAC members was held on, 18th November 2023, at 3:00 p.m. Following IQAC members were present.

1.	Dr. Sanuk Chakravarty	Principal, RERF	Chairperson	<i>Dr. Sanuk Chakravarty</i>
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member	<i>Dr. Nandan Gupta</i>
3.	Mr. Subhankar Ghosh	Registrar, RERF	Member	<i>Subhankar Ghosh</i>
4.	Dr. Rudeep Chakravarty	HOD, HSH	IQAC Coordinator	<i>Dr. Rudeep Chakravarty</i>
5.	Mr. Suprovat Basu	Deputy Registrar, RERF	Member	<i>Suprovat Basu</i>
6.	Mr. Sahyusachi Mukherjee	HOD, ME	Member	<i>Sahyusachi Mukherjee</i>
7.	Mr. Avik Ghosh Dastidar	Assistant Professor, BSH	Member	<i>Avik Ghosh Dastidar</i>
8.	Mr. Subhadeep Mondal	Assistant Professor, CE	Member	<i>Subhadeep Mondal</i>
9.	Ms. Anamika Basu	Assistant Professor, BSH	Member	<i>Anamika Basu</i>
10.	Ms. C. Rajalakshmi	Assistant Professor, IE	Member	<i>C. Rajalakshmi</i>
11.	Dr. Pabitra Maji	Assistant Professor, ME	Member	<i>Pabitra Maji</i>
12.	Dr. Somu Chakravarty	Assistant Professor, ECE	Member	<i>Somu Chakravarty</i>
13.	Mr. Mrinmoy Das	Assistant Professor, EE	Member	<i>Mr. Mrinmoy Das</i>
14.	Mr. Ritesh Agarwal	Owner & Director, Royal Balaji Engineering Pvt. Ltd.	Industry Expert	<i>Ritesh Agarwal</i>
15.	Mr. Raju Kumar Shaw		Nominee, Local Society	<i>R. K. Shaw</i>

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O.: Sewdi Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

16	Mr. Jitendra		Alumni	
17	Ms. Koheli Adhikary		Student	Koheli Adhikary
18	Ms. Ashutosh Ghosh		Guardian	Ashutosh Ghosh

1. The minutes of the previous meeting of IQAC were confirmed.
2. Subcommittees were formed for the smooth running of activities.
3. HoDs were informed to check the laboratory equipment for the upcoming semester examination.
4. Cultural programs, sports, workshops and seminars were organized and proposals were invited in this regard.
5. Participation in Smart India Hackathon (SIH), 2023.

Meeting concluded with permission of the Chair.

Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rectkolkata@gmail.com, Website : www.rect.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S: Thiarah
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-7013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

RERF-IQAC AQAR SUBCOMMITTEE COMPOSITION

Sr	Sub-committee	Members	Designation
1	Curricular Aspects	Mr. Subhadeep Mondal (Head) Mr. Arkaadeep Mondal Mr. Arpan Mondal	Assistant Professor, V.E. Assistant Professor, E.E. Assistant Professor, ME
2	Teaching, Learning and Evaluation	Mr. Anamika Datta (Head) Mr. Ipsita Bisoi Dr. Rajul Kumar Singh Mr. Pankaj Mazumder	Assistant Professor, B.E. Assistant Professor, B.E. Assistant Professor, ME Assistant Professor, E.E.
3	Research, Innovations and Extension	Ms. Rajalakshmi Chandrasekhar (Head) Dr. Suman Jena Mr. Debajyoti Patra Mr. Natarajendra Nidhar Das	Assistant Professor, I.E. Associate Professor, E.E. Assistant Professor, ME Assistant Professor, E.E.
4	Infrastructure and Learning Resources	Mr. Subhadeep Mukherjee (Head) Mr. Chinmay Roy	Assistant Professor, ME Assistant Professor, E.E.
5	Student Support and Progression	Dr. Pabitra Maji (Head) Mr. Debajyoti Ghosh Mr. Subhankar Sen	Assistant Professor, ME Assistant Professor, B.E. Assistant Professor, B.E.
6	Governance, Leadership and Management	Dr. Sumati Chakravarty (Head) Mr. Enakshi Nandi Mr. Sangh Pal Mr. Arindam Das	Assistant Professor, E.E. Assistant Professor, E.E. HOD, E.E. Assistant Professor, E.E.
7	Institutional Values and Best Practices	Mr. Minomoy Das (Head) Dr. Suman Kumar Das Dr. Pratik Banerjee	Assistant Professor, E.E. HOD, E.E. Associate Professor, ME

[Signature]
Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfholkat@gmail.com, Website : www.rerf.in

Campus Address:
Bani Kanthalia, Barrackpore
P.O: Sewli Toliaipara, P.S: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442-432-431, Fax: 033-3008-5442

Regd. Office Address:
11/3, Birush Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 30/12/2023

Action Taken on points discussed in the meeting held on, 18th November 2023.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities	All academic activities were conducted successfully.
2	Reformation of IQAC	Subcommittees were formed for each QIF for smooth documentation of activities.
3	Academic issues	All instruments of different laboratories were thoroughly checked for upcoming semester examinations.
4	Cocurricular activities	Cultural programs, indoor games competitions were arranged as per schedule.
5	SIH, 2023	Students have participated in SIH, 2023 in Guwahati in December, 2023.


Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresb Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref. No.: RERF/IQAC/Jan/26-24

Date: 30/01/2024

NOTICE

All the IQAC members are hereby informed that a meeting is scheduled on 7th February 2024, at 3.00 p.m.

The Agenda of the Meeting is as follows:-

1. Approval of minutes of the previous meeting of IQAC held on 18/11/2023.
2. Discussion on NAAC visit.
3. Developmental activities.
4. Academic issues.
5. General discussions.

Your presence is highly solicited.

Dr. Rajdeep Chakravarty
Coordinator, IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfbkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S:- Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Bireesh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Minutes of Meeting

A meeting of the IQAC members was held on, 7th February 2024, at 3:00 p.m. Following IQAC members were present.

1	Dr. Samik Chakraborty	Principal, RI/RF	Chairperson	<i>Dr. Samik</i>
2	Dr. Nandan Gupta	Chairman, RERF Trust	Member	<i>Nandan Gupta</i>
3	Mr. Subhankar Ghosh	Registrar, RERF	Member	<i>S. Ghosh</i>
4	Dr. Raydeep Chakravarty	Associate Professor, BSH	IQAC Coordinator	<i>Raydeep</i>
5	Mr. Suprenai Bani	Deputy Registrar, RERF	Member	<i>Suprenai</i>
6	Mr. Puspenda Chandra Choudra	HOD, ME	Member	<i>P. Choudra</i>
7	Mr. Avik Ghosh Dasgupta	Assistant Professor, BSH	Member	<i>Avik Dasgupta</i>
8	Mr. Subhadeep Mondal	Assistant Professor, CE	Member	<i>Subhadeep Mondal</i>
9	Ms. C. Rajalakshmi	Assistant Professor, EE	Member	<i>C. Rajalakshmi</i>
10	Dr. Soma Chakraborty	Assistant Professor, ECE	Member	<i>S. Chakraborty</i>
11	Mr. Minamoy Das	Assistant Professor, EE	Member	<i>Minamoy Das</i>
12	Dr. Pabitra Maji	Assistant Professor, ME	Member	<i>P. Maji</i>
13	Mr. Anamika Basu	Assistant Professor, BSH	Member	<i>Anamika Basu</i>
14	Mr. Ritesh Agarwal	Owner & Director, Royal Bilaji Engineering Pvt. Ltd.	Industry Expert	<i>Ritesh Agarwal</i>
15	Mr. Raju Kumar Shaw		Nominee, Local Society	<i>R.K. Shaw</i>

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfeducation@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Bireesh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

16.	Ms. Koheli Adhikary		Student	Koheli Adhikary
17.	Ms. Ashalata Ghosh		Guardian	Ashalata Ghosh

1. The minutes of the previous meeting of IQAC were confirmed.
2. Subcommittees were formed for the smooth running of activities.
3. Interactive workshops, competitions were proposed for the students.
4. Proposals were invited for seminars, awareness programs.
5. Details of SIP for newly admitted students was discussed.
6. Discussion was made for special initiatives for girl students, female staffs.
7. Different surveys were proposed about the working environment.

Meeting concluded with permission of the Chair.

Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : ryefkolkata@gmail.com, Website : www.ryef.in

Campus Address

Bara Kanthalia, Barrackpore.
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 02/04/2024

Action Taken on points discussed in the meeting held on, 7th February 2024.

Sl. No.	Points Discussed	Action Taken
1. 2.	Review of academic activities Developmental policy for students	All academic activities were conducted successfully. All departments will arrange value added courses as per departmental academic calendar.
3.	FDP	BSE department has already completed a course on "Learn Spanish Language" from 12-23 March, 2024. Course on "Introduction to AI-ML" from CSE department will be 18-27 April, 2024. IC has organized a FDP on "Dream weaving" from 06/02-10/02.
4.	Community Development Program	Workshop on Self-Defense Program was organized for Nilgaj Sikshayatan (H.S. Co-ed School) on 14.03.2024 as a part of community outreach program. Self-defense program is scheduled for girl students throughout the semester.
5.		"Impactor" – An interschool indoor games competition was organized as a part of community development program from 20-21 March, 2024.
6.	Student Training	Industrial training program (site visit) for CE students is arranged by the department on 9, 10 and 12 April, 2024.
7.	Co and Extra-Curricular Activities	Different cultural programs/ seminars/ technical film shows/ awareness programs etc. have been organized as per schedule. Annual sports were organized 31/01-02/02/2024.


Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerhulkata@gmail.com, Website : www.rer.edu.in

Campus address

Bara Kuthalia, Barrackpore
P.O: Sewli Tefinipura, P.S.: Titagarh
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel: 033-3224-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref. No.: RERF/IQAC/May/27-24

Date: 02/05/2024

NOTICE

All the IQAC members are hereby informed that a meeting is scheduled on 9th May, 2024 at 3.00 p.m.

The Agenda of the Meeting is as follows:-

1. Approval of minutes of the previous meeting of IQAC held on 07/02/2024.
2. Academic activities.
3. Co-Curricular and Extra-Curricular activities.
4. End semester examination.
5. AQAR (23-24) preparation.
6. Community outreach program.
7. General discussions.

Your presence is highly solicited.


Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address

Bara Kanthalia, Barrackpore
P.O: Sewli Tulinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432-431, Fax: 033-3008-5442

Regd. Office Address

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 013
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Minutes of Meeting

A meeting of the IQAC members was held on 9th May, 2024, at 3:00 p.m. Following IQAC members were present.

1	Dr. Nandan Gupta	Chairman, RERF Trust	Member	Nandan Gupta
2	Mr. Subhankar Ghosh	Registrar, RERF	Member	S. Ghosh
3	Dr. Rajdeep Chakravarty	HOD, BSH	IQAC Coordinator	Rajdeep
4	Mr. Suprovat Basu	Deputy Registrar, RERF	Member	Suprovat
5	Mr. Puspendu Chandra Chandra	HOD, ME	Member	P. Chandra
6	Mr. Ayik Ghosh Dasgupta	Assistant Professor, BSH	Member	Ayik Ghosh
7	Mr. Subhadan Mondal	Assistant Professor, CE	Member	Subhadan Mondal
8	Ms. C. Rajalakshmi	Assistant Professor, EE	Member	C. Rajalakshmi
9	Dr. Pabitra Maji	Assistant Professor, ME	Member	P. Maji
10	Dr. Soma Chakraborty	Assistant Professor, FCE	Member	S. Chakraborty
11	Mr. Minmay Das	Assistant Professor, EE	Member	M. Das
12	Mr. Ritam Agarwal	Owner & Director, Royal Balaji Engineering Pvt. Ltd.	Industry Expert	Ritam Agarwal
13	Mr. Raju Kumar Shaw		Nominee, Local Society	R. K. Shaw
14	Mr. Jit Mondal		Alumni	J. Mondal
15	Ms. Koheli Adhikary		Student	Koheli Adhikary

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipura, P.S.: Thigarih
Kolkata - 700 124
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address

11/3, Hrish Gaha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

18.	Ms. Archana Ghosh	Chairman	Archana Ghosh
-----	-------------------	----------	---------------

Member Absent

1. Dr. Samik Chakraborty
2. Ms. Anamika Basu

1. The minutes of the previous meeting of IQAC were confirmed.
2. Reviewed all academic activities of the previous session.
3. HODs were asked about the syllabus completion status.
4. Reports of different cocurricular and extra curricular activities were checked.
5. Community outreach program was planned.
6. Detailed discussion were made about the workplace environment.
7. Discussions were made for preparation of AQAR (2023-2024).

Meeting concluded with permission of the Chair.

Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerthakurag@gmail.com, Website : www.rerf.in

Campus Address:

Bura Kanthalia, Barrackpore
P.O: Sewli Tetinipara, P.S.: Titagarh
Kolkata - 700 121
Tel: 033-3008-5442/432/433, Fax: 033-3008-5442

Head Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 28/06/2024

Action Taken on points discussed in the meeting held on 9th May, 2024.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities	All academic activities in the previous session were conducted successfully. CIEs were taken as per institutional policy.
2	Syllabus completion status	Syllabuses were completed successfully prior to the end semester examinations. Remedial classes were taken for slow learners.
3	Seminars/ Webinars/FDPs	All departments have organized seminars/webinars as per their schedule. HC-RERF has organized workshops/webinars/expert talk etc. for the academic development. A FDP, "Dream Weaving II" was organized from 21-25 May, 2024.
4	Community Outreach Program	"AUTOMATIONXTREME" - A workshop organized by the Robotics Club for school students, 21-22 May, 2024.
5	Preparation for AQAR	Necessary steps have been taken.
6	Survey about Institution	Different surveys were conducted by the Internal Committee of RERF regarding workplace environment.
7	Cocurricular activities	Different cultural programs were organized as a part of co- and extracurricular activities for students.

Dr. Rajdeep Chakravarty
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerthakurana@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O. Sewli Telinipara, P.S. - Tilagarh
Kolkata - 700 121
Tel.: 033-3068-5442/432-431, Fax: 033-3068-5442

Head Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERF/IC/2023-2024/02

Date: 04/07/2023

The Government of India through the National Policy for empowerment of Women has mandated programmes to eradicate gender discrimination and violence against women in public as well as private arena and as a follow up of the same all institutions are to establish Internal Committee. The RERF Group of institutions has also set up a committee, previously named as Women's cell and now, called the Internal Committee (IC) to take up issues related to gender discrimination and violence against women in general and student, teaching and non-teaching female individuals in particular related to our Group of institutions.

Internal Committee

Session: 2023-24

Sl. No.	Name	Designation	Department
1	Dr. Nibedita Mukherjea	Chairperson	BSH (RERFGI)
2	Ms. Labani Nandi	Convenor	CE (RERFGI)
3	Ms. Suvra Sarkar	External Expert	CST(RIST)
4	Ms. Ishika Ghosh	Member	CE (RERFGI)
5	Ms. Payel Chakraborty	Member	CE (RERFGI)
6	Ms. Shreyashi Sengupta	Member	EEE (RERFGI)
7	Ms. Pragati Ghosh	Member	CSE (RERFGI)
8	Ms. Rajalakshmi Chandrasekhar	Member	EE (RERFGI)
9	Ms. Antara Bose	Member	MBA (RERFGI)
10	Ms. Subarna Mondal	Member	ECE (RERFGI)
11	Mr. Aninda Das	Member	ME (RERFGI)
12	Mr. Raju Kumar Shaw	Non Teaching Member	ADMIN
13	Ms. Trina Bhattacharya	Non Teaching Member	ADMIN
14	Ms. Jinia Basak (UR)	Student Member	ECE(RERFGI)
15	Mr. Mrinmoy Roy (SC)	Student Member	MBA(RERFGI)
16	Ms. Soma Bhattacharya (UR)	Student Member	CE(RERFGI)
17	Ms. Gargi Shaw (UR)	Student Member	CSE(RERFGI)

Convener, Internal Committee

Principal
Regent Education & Research Foundation
Bara Kanthalia, Barrackpore
Barrackpore, Kolkata - 700121
**Principal
RERFGI**

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref: RERF/IC/2023-2024/01

Date: 01/07/2023

A meeting will be held on 04/07/2023 at 3:30 p.m. in the Board Room to discuss the following items. In this regard, all respected HODs, Registrar, Administrative Officers and Deans are hereby requested to attend the meeting.

Agenda:

1. Reformation of Internal Committee
2. Selection of Committee Members
3. Any other


Labani Nandi
Signature of Convener


Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF THE MEETING

A meeting is held on 04/07/2023 at 3:30 p.m. in the Board Room with presence of the following members:

Sl. No.	Name	Designation	Signature
1	Dr. Nibedita Mukherjee	Chairperson & HOD, BSH	Nibedita Mukherjee
2	Mrs. Tabani Nandi	Convener	Tabani Nandi
3	Mr. Subhankar Ghosh	Registrar	Subhankar Ghosh
4	Mr. Sanjay Pal	HOD, EL	Sanjay Pal
5	Mr. Suman Kumar Dey	HOD, EEE	Suman Kumar Dey
6	Mr. Shourvik Sarkar	HOD, CE	Shourvik Sarkar
7	Mr. Amartya Ghosh	HOD, CSE	Amartya Ghosh
8	Mr. Sukdeb Saha	HOD, ECE	Sukdeb Saha
9	Mr. Sahyasachi Mukherjee	HOD, ME	Sahyasachi Mukherjee
10	Mr. Arup Mallick	HOD, MCA	Arup Mallick
11	Mr. Suprovat Basu	HOD, MBA	Suprovat Basu
12	Mr. Pramod Kar	Chief Administrative Officer	Pramod Kar
13	Mr. Raju Kumar Shaw	Senior Administrative Officer	Raju Kumar Shaw
14	Mr. Indrajit Dawn	Administrative Officer	Indrajit Dawn

At the outset, the Principal welcomes all members present in the meeting and starts discussion on the following agendas:

Agenda 1: Reformation of Internal Committee

The previous Internal committee is dissolved and proposal for new Internal committee is asked.

Agenda 2: Selection of Committee Members

It is decided unanimously that one faculty members from each department and a few student members will be chosen for the committee. Moreover, the Internal committee understands that, a few external members will be helpful for smooth conduction of the several events. The detailed committee is provided to the convener for further proceedings. The newly formed committee is also provided here:

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rect@kolkata@gmail.com, Website : www.reef.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewa Teliapara, P.S: Mohanpur
Kolkata - 700 124
Tel : 033-8008-5442/432/431, Fax : 033-8008-5442

Head Office Address:

11/3, Birech Guba Street
7th Floor, Kolkata - 700 017
Tel : 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Sl. No.	Name	Designation
1.	Dr. Nibedita Mukherjee	Chairperson
2.	Ms. Labini Nandi	Convener
3.	Ms. Suvasi Sarkar	External Expert
4.	Ms. Ishika Ghosh	Member
5.	Ms. Payel Chakraborty	Member
6.	Ms. Shreyashi Sengupta	Member
7.	Ms. Pragati Ghosh	Member
8.	Ms. Rajalakshmi Chandrasekhar	Member
9.	Ms. Antara Bose	Member
10.	Ms. Subarna Mondal	Member
11.	Mr. Aninda Das	Member
12.	Mr. Raju Kumar Shaw	Non Teaching Member
13.	Ms. Trina Bhattacharya	Non Teaching Member
14.	Ms. Jina Basu (UR)	Student Member
15.	Mr. Minmoy Roy (SC)	Student Member
16.	Ms. Soma Bhattacharya (UR)	Student Member
17.	Ms. Gargi Shaw (UR)	Student Member

The meeting ended with thanks to all members.


Convener, Internal Committee

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : ee@regentgroupofinstitutions.com, Website : www.regentgroupofinstitutions.com

Campus Address:

Bani Nandolla, Barrackpore,
P.O: Sewti Talukpara, P.S.: Mohanpur,
Kolkata - 700 121
Tel.: 033-3008-8442-432-431, Fax: 033-3008-8442

Exam Office Address:

11/3, Biresk Gaha Street,
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref: RERF/IC/2023-2024/02

Date: 04/07/2023

It is to inform all the members of Internal Committee that a meeting will be held on 05.07.24 at 01:00pm at room no. 312 for the academic session of 2023-2024 with the agenda regarding committee formation.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

1. Committee formation

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 05.07.2023 at 1pm at Room No. 312.

The meeting was held on 05.07.2023 at 1pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. The committee has been formed with some old and some new members.
2. Member list details is given below:

Sl. No.	Name	Designation in committee
1	Dr. Nibedita Mukherjea	Chairperson
2	Ms. Labani Nandi	Convenor
3	Ms. Suvra Sarkar	External Expert
4	Ms. Iritika Ghosh	Member
5	Ms. Payel Chakraborty	Member
6	Ms. Shreyashi Sengupta	Member
7	Ms. Pragati Ghosh	Member
8	Ms. Rajalakshmi Chandrasekhar	Member
9	Ms. Antara Bose	Member
10	Mr. Subarna Mondal	Member
11	Mr. Aninda Das	Member
12	Mr. Raju Kumar Shaw	Non Teaching Member
13	Ms. Trina Bhattacharya	Non Teaching Member
14	Ms. Jinia Basak (UR)	Student Member
15	Ms. Mrinmoy Roy (SC)	Student Member
16	Ms. Soma Bhattacharya (UR)	Student Member
17	Ms. Gargi Shaw (UR)	Student Member

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Nara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Members Present:

SL. NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Labani Nandi	Convener	Labani Nandi
3	Ms. Savan Sarkar	External Expert	Savan Sarkar
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	A
7	Ms. Pragati Ghosh	Member	Pragati Ghosh
8	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi Chandrasekhar
9	Ms. Anam Bose	Member	Anam Bose
10	Ms. Subarna Mondal	Member	Subarna Mondal
11	Mr. Ananda Das	Member	Ananda Das
12	Mr. Raja Kumar Shaw	Non Teaching Member	R.K. Shaw
13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jyoti Basak (UR)	Student Member	A
15	Ms. Mammooy Roy (SC)	Student Member	A
16	Ms. Soma Bhattacharya (UR)	Student Member	Soma Bhattacharya
17	Ms. Gargi Shaw (UR)	Student Member	Gargi Shaw

The meeting was ended with vote of thanks.


Labani Nandi
Signature of Convener


Dr. Nibedita Mukherjee
Signature of Chairperson

Group: Regent Education & Research Foundation Group of Institutions

E-mail: rectkolkata@gmail.com, Website: www.rect.in

Group Address:

Bara Kuthia, Barrackpore
P.O. Seel Tollypore, P.S. Mohanpur
Kolkata - 700 121
Tel: 033-3006-5442/432071, Fax: 833-3008-5442

Head Office Address:

11/3, Birash Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref. RERF/IC/2023-2024/04

Date: 14/09/2023

This is to inform all the members of the Internal Committee that a meeting will be held on 21/09/2023 at 02:00pm at room no. 312 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

1. Upcoming Seminar
2. Preparation of program schedule.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 21.09.2023 at 2pm at Room No. 312.
The meeting was held on 21.09.2023 at 1pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been decided that there will be one day seminar on "Controlling the crazy mind" on 27th September, 2023.
2. Venue of the program: Seminar hall of RERF building.
3. The program schedule has been fixed.
4. The inauguration program will be started with the lighting of the lamp.
5. Sri Radhapada Dasa will be the special guest of the event.
6. Along this three additional guests will attend the event.

Members Present:

SL. NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Mr. Lahari Nandi	Convener	Lahari Nandi
3	Mr. Sayra Sarkar	External Expert	Sayra Sarkar
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Mr. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Sreyashi Sengupta	Member	S. Sengupta
7	Ms. Pragati Ghosh	Member	Pragati Ghosh
8	Mr. Rajalakshmi Chandrasekhar	Member	R. Rajalakshmi
9	Mr. Ananta Bose	Member	A
10	Mr. Subarna Mondal	Member	S. Mondal
11	Mr. Ananta Das	Member	A
12	Mr. Raju Kumar Shaw	Non Teaching Member	R. K. Shaw

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kumbhalla, Barrackpore
P.O. Sewti Telisipara, P.S. Mahanagar
Kolkata - 700 121
Tel: 813-3006-5442/432/431, Fax: 813-3408-5442

Head Office Address:

1173, Birash Ganga Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jinia Basak (UR)	Student Member	Jinia Basak
15	Ms. Mrinmoy Roy (SC)	Student Member	Mrinmoy Roy
16	Ms. Soma Bhattacharya (UR)	Student Member	A
17	Ms. Gargi Shaw (UR)	Student Member	A

The meeting was ended with vote of thanks.

Laboni Handi
Laboni Handi
Signature of Convener

Nibedita Mukherjee
Dr. Nibedita Mukherjee
Signature of Chairperson



Campus : Regent Education & Research Foundation Group of Institutions
E-mail : regedufoundation@gmail.com Website : www.regfu.in

Campus Address
Bora Kachhola, Barrackpore
P.O. : South Suburbs, P.S. : Bishnupur
Kolkata - 700 121
Tel. : 033-26664424/2432433, Fax : 033-26663442

Regd. Office Address
11/3, Birush Gaba Street
7th Floor, Kolkata - 700 017
Tel. : 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref: RERF/IC/2023-2024/06

Date: 17/01/2024

It is to inform all the members of Internal Committee that a meeting will be held on 18/01/2024 at 04:00pm at room no. 315 for the academic session of 2023-2024 with the following agenda.

All members are requested to attend the meeting positively.

Agenda of Meeting:

1. Preparation of upcoming NAAC file for betterment.
2. Upcoming Women's Day Celebration.
3. Planning for program for the whole year- Exhibition, Self defense program etc.
4. Miscellaneous.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 18.01.2024 at 04:00pm at Room No. 315.

The meeting was held on 18.01.2024 at 04:00pm at Room No. 315 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been decided that all the committee members will have to prepare the whole NAAC file related documents. The work to be done has been distributed among all the members.
2. It has been decided that IC will organize different program like exhibition, self defence program, yoga class. The program schedule will be discussed later.
3. Women's day will be celebrated and the program scheduled will be fixed.

Members Present:

SL.NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Lahani Nandi	Convener	Lahani Nandi
3	Ms. Suvra Sarkar	External Expert	Suvra Sarkar
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	A
7	Ms. Pragati Ghosh	Member	Pragati Ghosh
8	Ms. Rajalakshmi ChandraSekhar	Member	Rajalakshmi
9	Ms. Aninda Bose	Member	A
10	Ms. Subarna Mondal	Member	Subarna Mondal
11	Mr. Aninda Das	Member	Aninda Das
12	Mr. Raju Kumar Shaw	Non Teaching Member	R.K Shaw
13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jinia Basak (UR)	Student Member	A
15	Ms. Minmay Roy (SC)	Student Member	Minmay Roy

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regkolkata@gmail.com, Website : www.reglin

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewa Telpipura, P.S.: Mohanpur
Kolkata - 700 121
Tel: 033-3009-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Birsh Gaba Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

16	Ms. Soma Bhattacharya (UR)	Student Member	<i>S.B.</i>
17	Ms. Gargi Shaw (UR)	Student Member	<i>G.Shaw</i>

The meeting was ended with vote of thanks.

Labani Nandi

Labani Nandi
Signature of Convener

Nibedita Mukherjee
Dr. Nibedita Mukherjee
Signature of Chairperson



Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regf.kolkata@gmail.com, Website : www.regf.in

Campus Address:

Bura Kanthalia, Barrackpore
P.O: Sewli Teliapara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3088-5442/432/431, Fax: 033-3088-5442

Head Office Address:

11/3, Birush Gaha Street
7th Floor, Kolkata - 700 017
Tel.: 933-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref: RERF/IC/2023-2024/07

Date: 27/02/2024

It is to inform all the members of Internal Committee that a meeting will be held on 29/02/2024 at 02:30pm at room no. 315 for the academic session of 2023-2024 with the following agenda.

Agenda of Meeting:

1. Planning for collaboration with NSS.
2. Discussion on Logo and Flyer design.
3. Planning for schedule of the program regarding Women's Day Celebration.
4. The budget of the program will also be discussed.
5. Planning for Student Counseling Program of female students
6. Miscellaneous.

Your presence is highly solicited.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 29.02.2024 at 02:30 pm at Room No. 315.

The meeting was held on 29.02.2024 at 02:30 pm at Room No. 315 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been planned that the Internal Committee and National Service Scheme coordinate a 5days self-defense training program for the students of the neighboring schools.
2. It has been decided that a new Logo of IC is applicable from the upcoming program.
3. Venue of the program: yoga room of REEF building.
4. A counseling program for the female students will be organized by the Internal Committee Members Present

SL.NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Labani Nandi	Convenor	Labani Nandi
3	Ms. Suvra Sarkar	External Expert	Suvra Sarkar
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	Shreyashi Sengupta
7	Ms. Pragati Ghosh	Member	A
8	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi
9	Ms. Antara Bose	Member	A. Bose
10	Ms. Subarna Mondal	Member	A
11	Mr. Aninda Das	Member	Aninda Das
12	Mr. Raju Kumar Shaw	Non Teaching Member	A
13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jinia Basak (UR)	Student Member	Jinia Basak
15	Ms. Mrinmoy Roy (SC)	Student Member	Mrinmoy Roy

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION
Group of Institutions

16	Ms. Sonu Bhattacharya (UR)	Student Member	
17	Ms. Garqi Shaw (UR)	Student Member	

The meeting ended with a vote of thanks.

Laboni Nandi
Signature of Convener

Dr. Nibedita Mukherjee
Signature of Chairperson



Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Boca Kundulla, Barrackpore
P.O: Seabell Tollymore, P.S.: Mahaswari
Kolkata - 700 111
Tel: 033-3088-5442/032-471, Fax: 033-3088-5442

Exam Office Address:

11/3, Birsa Chak Street
7th Floor, Kolkata - 700 017
Tel: 033-2221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref. RERF/IC/2023-2024/09

Date: 06/03/2024

It is to inform all the members of Internal Committee that a meeting will be held on 07/03/2024 at 11:00am at room no. 318B for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

1. Venue of Women's Day Celebration Program.
2. Flex design.
3. Requisition details.
4. Schedule of the program.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 07.03.2024 at 11:00am at Room No. 318B.

The meeting was held on 07.03.2024 at 11:00am at Room No. 318B and the proceedings of the meeting are as follows:

Proceedings:

1. The time schedule and venue of the program regarding Women's Day Celebration has been finalized.
2. At first there will be a welcome speech during 11 am to 11:10 am.
3. After that the exhibition will start, it will continue till 2 pm.
4. The guest speaker of the program will be felicitated.
5. She will give speech upto 02:20pm.
6. After that there will be self defense training till 03:20pm.
7. The program will be ended by certificate distribution.
8. There is a discussion on requisition details for the above program.
9. The flex design of the program has been revised.

Members Present:

SL NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Labani Nandi	Convener	Labani Nandi
3	Ms. Soutra Sarkar	External Expert	A
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	S. Sengupta
7	Ms. Pragati Ghosh	Member	Pragati Ghosh
8	Ms. Rajalakshmi Chandrasekhar	Member	L. Rajalakshmi
9	Ms. Anura Bose	Member	A
10	Ms. Subarna Mondal	Member	Sm
11	Mr. Ananda Das	Member	Ananda Das
12	Mr. Raju Kumar Shaw	Non Teaching Member	R.K Shaw
13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rectkolkata@gmail.com, Website : www.rectf.in

Campus Address:

Bara Kuthalia, Barrackpore
P.O: Sewli Telinpara, P.S: Mullanpur
Kolkata - 700 121
Tel.: 033-3008-5442/532431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Birash Guku Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

14	Ms. Jima Basak (UR)	Student Member	Jima Basak
15	Ms. Minmay Roy (SC)	Student Member	A
16	Ms. Soma Bhattacharya (UR)	Student Member	A
17	Ms. Gurgi Shaw (UR)	Student Member	<i>[Signature]</i>

The meeting was ended with vote of thanks.

[Signature]

Lahani Nandi
Signature of Convener

[Signature]
Dr. Nibedita Mukherjee
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regfohata@gmail.com, Website : www.rerfi.in

Campus Address:

Bora Kamlaia, Barrackpore
P.O: Sechi Telinipura, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Gaba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3015



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref: RERF/IC/2023-2024/11

Date: 09/03/2024

It is to inform all the members of Internal Committee that a meeting will be held on 14.03.24 at 04:00pm at room no. 312 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

- I. To decide the next program plan that should be organized by the IC cell of RERF.
- II. Distribution of the roles and responsibilities among the cell members regarding the upcoming events.
- III. Review of all the activities and events which has been done by the committee.
- IV. Miscellaneous.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 14/03/2024 at 04:00pm at Room No. 312.

The proceedings of the meeting are as follows:

1. After a lengthy discussion, the committee opted to coordinate a 5days self-defense training program for the students of the neighboring schools.
2. The various tasks for coordinating the Self-Defense Program have been assigned to the members of the cell.
3. The duty of contacting and choosing a nearby school for student training has been assigned to Labani Nandi and Payel Chakraborty.
4. It has been decided that skilled martial artists and instructors Mr. Uday Sikdar and Ms. Sungita Saha will supervise the training.
5. Ms. Labani Nandi has been entrusted with the responsibility of coordinating with the trainers and finalizing the timings of the training with the school.
6. Ms. Pragati Ghosh and Rajalakshmi Chandrasekhar have been assigned the responsibility of hosting the program.
7. Ms. Subarna Ghosh will gather and organize the participant details and maintain the attendance sheet throughout the program.
8. It has been determined that the program will take place in our Yoga Room on a particular day of the week.

Members Present:

SL.NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Labani Nandi	Convenor	Labani Nandi
3	Ms. Suvra Sarkar	External Expert	SS
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	S. Sengupta
7	Ms. Pragati Ghosh	Member	A
8	Ms. Rajalakshmi Chandrasekhar	Member	R. Rajalakshmi
9	Ms. Antara Bose	Member	A. Bose
10	Ms. Subarna Mondal	Member	A
11	Mr. Aninda Das	Member	Aninda Das

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rer.dhakaran@gmail.com, Website : www.rerf.in

Campus Address:

Dara Kanthalia, Barrackpore
P.O: Sewli Tetlinpara, P.S: Mohanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/2, Birush Ganga Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013

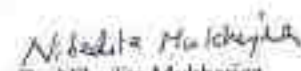


REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

12	Mr. Raja Kumar Shaw	Non Teaching Member	A
13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jimia Basak (UR)	Student Member	Jimia Basak
15	Ms. Minmoy Roy (SC)	Student Member	Minmoy Roy
16	Ms. Soma Bhattacharya (UR)	Student Member	A
17	Ms. Gargi Shaw (UR)	Student Member	Gargi Shaw

The meeting was ended with vote of thanks.


Labani Nandi
Signature of Convener


Dr. Nibedita Mukherjee
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kasibalia, Barrackpore
P.O: Sewli Telipara, P.S: Mohanpur
Kolkata - 700 121

Tel.: 933-3088-5442/432/431, Fax: 933-3088-5442

Head Office Address:

11/3, Bheesh Gaha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref: RERF/IC/2023-2024/13

Date: 20/03/2024

It is to inform all the members of Internal Committee that a meeting will be held on 22/03/2024 at 02:00pm at room no. 312 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

- I. Women Cell will organize Self-defense program for the students of RERFGL.
- II. Distribution of the roles and responsibilities among the cell members regarding the program.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 22/03/2024 at 02:00pm at Room No. 312.

The meeting was held on 22/03/2024 at 02:00pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. The responsibilities regarding organizing the Self Defense Program have been distributed among the members.
2. The responsibility of hosting the program has been given to Ms. Payel Chakraborty and Ishika Ghosh.
3. It has been decided that the training will be given by Mr. Uday Sikdar and Ms. Sangita Saha, highly accomplished Martial Artist and Instructor.
4. The name of participants will be collected and enlisted by Ms. Subarna Ghosh.
5. It has been decided that the program will be held at our Yoga Room.
6. The sessions will be held on every Thursday at 01:50pm - 03:30pm.

Members Present:

SL.NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Labani Nandi	Convenor	Labani Nandi
3	Ms. Suvra Sarkar	External Expert	SS
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	S. Sengupta
7	Ms. Pragati Ghosh	Member	Pragati Ghosh
8	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi
9	Ms. Antara Bose	Member	A. Bose
10	Ms. Subarna Mondal	Member	A
11	Mr. Aninda Das	Member	Aninda Das
12	Mr. Raju Kumar Shaw	Non Teaching Member	A
13	Ms. Trina Bhattacharya	Non Teaching Member	A

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : ree@kolkata@gmail.com, Website : www.ree.in

Campus Address:

Bara Kuthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Birush Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

14	Mr. Tula Dand (UR)	Student Member	A
15	Mr. Animesh Roy (UR)	Student Member	Mrinmay Roy
16	Mr. Soma Bhattacharya (UR)	Student Member	S.B.
17	Mr. Gargi Shaw (UR)	Student Member	G.Shaw

The meeting was ended with vote of thanks.

Laloni Nandi

Laloni Nandi
Signature of Convener

Nibedita Mukherjee

Dr. Nibedita Mukherjee
Signature of Chairperson

Copyright © Regent Education & Research Foundation Group of Institutions

E-mail: regent@regent.edu.in Website: www.regent.edu.in

Corporate Address:
Bans Baranatha, Barisalipore,
P.O. South Telangana, P.S. Mahabubpur,
Kolkata - 700 111
Tel: 033-2608 0041/02-016, Fax: 033-2608 0047

Head Office Address:
11 A, Birsa Mukherjee Street,
7th Floor, Kolkata - 700 015
Tel: 033-3221-1013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref. RERF/IC/2023-2024/14

Date: 20/03/2024

It is to inform all the members of Internal Committee that a meeting will be held on 22/03/2024 at 04:00pm at room no. 312 for the academic session of 2023-2024 with the following agenda.

All members are requested to attend the meeting positively.

Agenda of Meeting:

- I. Women Cell will organize Self-defense program for the students of RERFGL.
- II. Distribution of the roles and responsibilities among the cell members regarding the program.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 22/03/2024 at 04:00 pm at Room No. 312.

The proceedings of the meeting are as follows:

1. The committee opted to coordinate a self-defense program for all students of RERFGI.
2. The various tasks for coordinating the Self-Defense Program have been assigned to the members of the committee.
3. It has been decided that skilled martial artists and instructors Mr. Uday Sekdar and Ms. Sangita Saha will supervise the training.
4. Ms. Labani Nandi has been entrusted with the responsibility of coordinating with the trainers.
5. It has been determined that the program will take place in the Yoga Room at RERF.

Members Present

SL.NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Labani Nandi	Convener	Labani Nandi
3	Ms. Suvra Sarkar	External Expert	S/S
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shinyashu Sengupta	Member	S. Sengupta
7	Ms. Pragati Ghosh	Member	Pragati Ghosh
8	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi
9	Ms. Antara Bose	Member	A Bose
10	Ms. Soham Mondal	Member	A
11	Mr. Aminda Das	Member	Aminda Das
12	Mr. Raju Kumar Shaw	Non Teaching Member	A
13	Ms. Trina Bhattacharya	Non Teaching Member	A
14	Ms. Jinita Basak (UR)	Student Member	A
15	Ms. Minmoy Roy (SC)	Student Member	Minmoy Roy

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address

Bara Kantiatia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mahanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address

11/3, Birech Gula Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

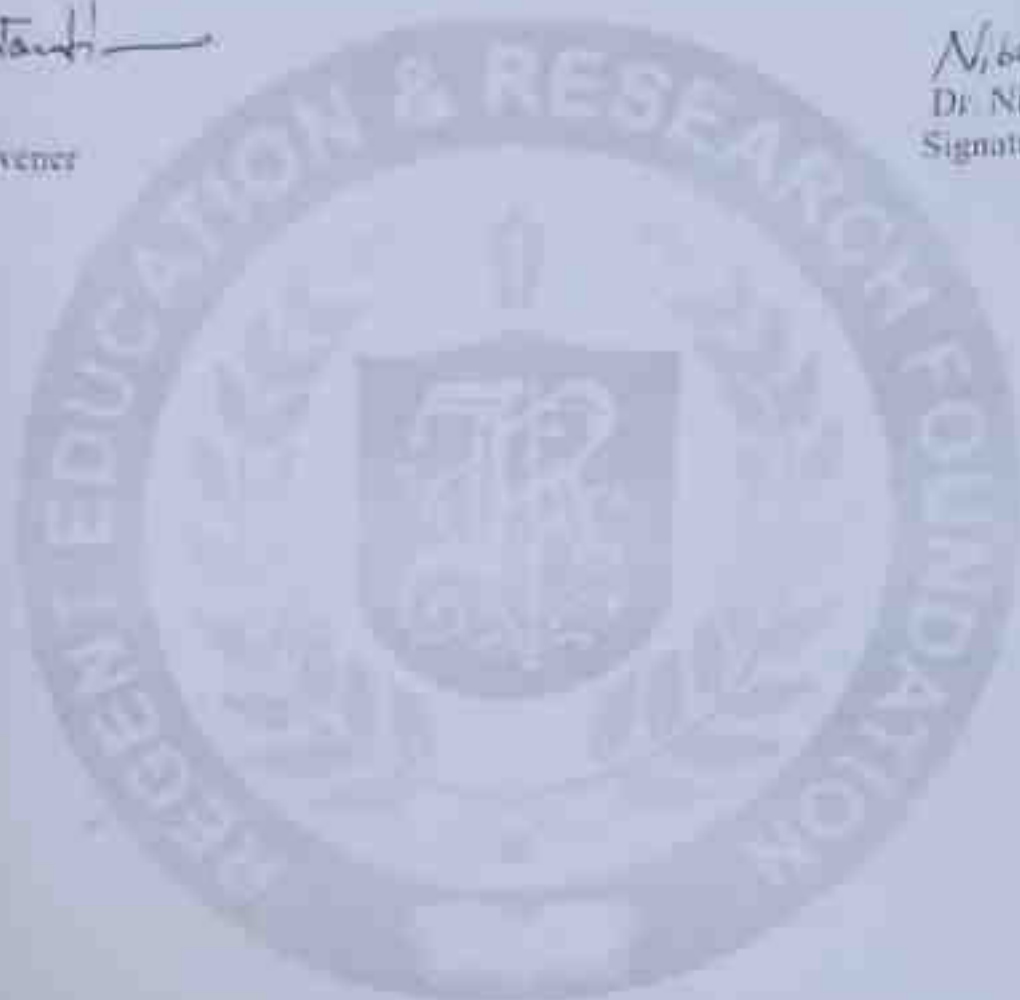
Group of Institutions

16	Ms. Smita Bhattacharya (UR)	Student Member	
17	Ms. Gargi Shaw (UR)	Student Member	

The meeting ended with a vote of thanks.

Lahari Nandi
Signature of Convener

Dr. Nibedita Mukherjee
Signature of Chairperson



Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regedukais@gmail.com, Website : www.zerf.in

Campus Address:

Bara Kaithalia, Barrackpore
P.O.: Sewli Telimpara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref. RERF/IC/2023-2024/16

Date: 02/05/2024

This is to inform all the members of Internal Committee that a meeting will be held on 4th May, 2024 at 02:00pm at room no. 312 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

1. Announcement of Logo Competition.
2. Topic selection for the competition.
3. Preparation of program schedule.
4. Decision for declaration of result.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 04.05.2024 at 2pm at Room No. 312.

The meeting was held on 04.05.2024 at 2pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been decided that Internal Committee will organize Logo Competition on the topic "Gender Equity".
2. It will be held on 18th May, 2024 in offline mode.
3. The result will be declared on 25th May, 2024.

Members Present:

SL.NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Mr. Labani Nandi	Convener	Labani Nandi
3	Ms. Suva Sarkar	External Expert	Su
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	S. Sengupta
7	Ms. Pragati Ghosh	Member	Pragati Ghosh
8	Ms. Rajalakshmi Chandrasekhar	Member	R. Rajalakshmi
9	Ms. Antara Bose	Member	A
10	Ms. Subarna Mondal	Member	Subarna
11	Mr. Aninda Das	Member	A
12	Mr. Raju Kumar Shaw	Non Teaching Member	A
13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jinia Basak (UR)	Student Member	Jinia Basak
15	Ms. Mrimoy Ray (SC)	Student Member	A

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : reg@kolkata@gmail.com, Website : www.reg.in

Campus Address

Bara Kanchhalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address

11/3, Bireesh Gaba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

16	Ms. Soma Bhattacharya (UR)	Student Member	S.B
17	Ms. Gargi Shaw (UR)	Student Member	A

The meeting was ended with vote of thanks.

Labani Nandi

Labani Nandi
Signature of Convener

Nibedita Mukherjee

Dr. Nibedita Mukherjee
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regkolkata@gmail.com, Website : www.regf.in

Campus Address:

Bara Kuthalia, Barrackpore
P.O: South Tollypura, P.S.: Mahangur
Kolkata - 700 121
Tel: 933-3008-5442/432431, Fax: 933-3008-5442

Head Office Address:

11/3, Birach Guha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref. RERF/IC/2023-2024/18

Date: 10/06/2024

This is to inform all the members of Internal Committee that a meeting will be held on 17th June, 2024 at 03:00pm at room no. 312 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

1. Women Cell will organize gender audit programs.
2. There will be a google form which will be filled up by the students.
3. There will be a survey on 24th June, 2024 to 30th June, 2024 regarding this matter.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 17.06.2024 at 3pm at Room No. 312.

The meeting was held on 17.06.2024 at 3pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been decided that Internal Committee will conduct a survey to evaluate the current state of gender equality, assess awareness and effectiveness of gender sensitization program.
2. Survey will start from 24.06.24 and continue till 30.06.24.
3. A Google form link will be created for the survey.
4. The methodology of gender audit report has been decided which will involve a systematic process such as- i) Preparation & Planning, ii) Data analysis, iii) Data collection, iv) Data analysis, v) Reporting, vi) Action planning and vii) Follow up & Monitoring.

Members Present:

SL.NO	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Laboni Nandi	Convener	Laboni Nandi
3	Ms. Suvra Sarkar	External Expert	S. Sarkar
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Sireyashi Sengupta	Member	S. Sengupta
7	Ms. Pragna Ghosh	Member	A
8	Ms. Rajalakshmi Chandrasekhar	Member	R. Rajalakshmi
9	Ms. Anam Bose	Member	A. Bose
10	Ms. Suhana Mondal	Member	A
11	Mr. Aninda Das	Member	Aninda Das
12	Mr. Raja Kumar Shaw	Non Teaching Member	R.K. Shaw

Company : Regent Education & Research Foundation Group of Institutions

E-mail : rectf@kanchi@gmail.com, Website : www.rectf.in

Company Address:

Bora Kanthalia, Barrackpore
P.O: Sewli Telinpara, P.S: Mahanpur
Kolkata - 700 121
Tel : 033-3008-5442/0325434, Fax: 033-3008-5442

Head Office Address:

11/3, Birush Gaha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jinta Basak (UR)	Student Member	A
15	Mr. Minmoy Roy (SC)	Student Member	
16	Ms. Soma Bhattacharya (UR)	Student Member	SB
17	Ms. Gargi Shaw (UR)	Student Member	A

The meeting was ended with vote of thanks.

Labani Nandi

Labani Nandi
Signature of Convener

Nibedita Mukherjee
Dr. Nibedita Mukherjee
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regtkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kuthalia, Barrackpore
P.O: Seeli Telisipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Cent. Office Address:

11/3, Birash Gaba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref. RERF/IC/2023-2024/20

Date: 11/06/2024

This is to inform all the members of Internal Committee that a meeting will be held on 20th June, 2024 at 03:00pm at room no. 312 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

1. Women Cell will organize a survey on safety at workplace.
2. There will be a Google form which will be filled up by the students.
3. There will be a survey on 25th June, 2024 to 30th June, 2024 regarding this matter.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 20.06.2024 at 03:00pm at Room No. 312.

The meeting was held on 20.06.2024 at 03:00pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. Internal Committee will organize a survey on safety at workplace.
2. The survey will be conducted online, it will include a series of questions.
3. A Google form will be created to be filled up by the students.
4. The survey will be held on 25th June, 2024 to 30th June, 2024.

Members Present:

SL NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjee	Chairperson	Nibedita Mukherjee
2	Ms. Labani Nandi	Convener	Labani Nandi
3	Ms. Suvra Sarkar	External Expert	SS
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	S. Sengupta
7	Ms. Pragati Ghosh	Member	A
8	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi
9	Ms. Antara Bose	Member	A
10	Ms. Subarna Mondal	Member	A
11	Mr. Aninda Das	Member	Aninda Das
12	Mr. Raju Kumar Shaw	Non Teaching Member	A
13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jinia Basak (UR)	Student Member	Jinia Basak

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regedukata@gmail.com, Website : www.regf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O. Sec-6 Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/132/411, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION
Group of Institutions

15	Ms. Minmoy Roy (SC)	Student Member	A
16	Ms. Soma Bhattacharya (UR)	Student Member	SB
17	Ms. Gargi Shaw (UR)	Student Member	GShaw

The meeting was ended with vote of thanks.

Labani Nandi
Labani Nandi
Signature of Convener

Nibedita Mukherjee
Dr. Nibedita Mukherjee
Signature of Chairperson



Campus : Regent Education & Research Foundation Group of Institutions

E-mail : verhulkam@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sechi Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3808-5442/431/431, Fax: 033-3808-5442

Head Office Address:

11/3, Birash Gaha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3321-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

Ref: RERF/IC/2023-2024/22

Date: 15/06/2024

It is to inform all the members of Internal Committee that a meeting will be held on 27/06/2024 at 03:00pm at room no. 312 for the academic session of 2023-2024 with the following agenda.

All the members are requested to attend the meeting positively.

Agenda of Meeting:

- I. Women Cell will organize gender sensitization programs.
- II. There will be a google form which will be filled up by the students.
- III. There will be a survey on 28th June, 2024 to 30th June, 2024 regarding this matter.

Labani Nandi
Signature of Convener

Dr. Nibedita Mukherjea
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF MEETING

Minutes of the Internal Committee Meeting held on 27.06.2024 at 03:00 pm at Room No. 312.

The meeting was held on 27.06.2024 at 03:00 pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. The Internal Committee will organize a survey on gender sensitization.
 2. The survey will be conducted online, it will include a series of questions.
 3. A Google form will be created to be filled up by the students.
 4. The survey will be held on 25th June, 2024 to 30th June, 2024.
 5. There is a general discussion with students to aware them about personal, health and respiratory hygiene.
- Members Present:

SL.NO.	NAME OF THE MEMBER	DEPARTMENT	SIGNATURE
1	Dr. Nibedita Mukherjea	Chairperson	Nibedita Mukherjea
2	Ms. Labani Nandi	Convenor	Labani Nandi
3	Ms. Suvra Sarkar	External Expert	A
4	Ms. Ishika Ghosh	Member	Ishika Ghosh
5	Ms. Payel Chakraborty	Member	Payel Chakraborty
6	Ms. Shreyashi Sengupta	Member	S. Sengupta
7	Ms. Pragati Ghosh	Member	Pragati Ghosh
8	Ms. Rajalakshmi Chandrasekhar	Member	Rajalakshmi
9	Ms. Antara Bose	Member	A
10	Ms. Subarna Mondal	Member	Sn
11	Mr. Aninda Das	Member	Aninda Das
12	Mr. Raju Kumar Shaw	Non Teaching Member	R.K Shaw
13	Ms. Trina Bhattacharya	Non Teaching Member	Trina Bhattacharya
14	Ms. Jinia Basak (UR)	Student Member	A
15	Ms. Mrinmoy Roy (SC)	Student Member	Mrinmoy Roy

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION
Group of Institutions

16	Ms. Soma Bhattacharya (UR)	Student Member	A
17	Ms. Gargi Shaw (UR)	Student Member	<i>Gargi Shaw</i>

The meeting was ended with vote of thanks.

Labani Nandi

Labani Nandi
Signature of Convener

Nibedita Mukherjee

Dr. Nibedita Mukherjee
Signature of Chairperson

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerthakur@gmail.com, Website : www.rerfin.in

Campus Address:

Batu Nandhika, Barrackpore
P.O. Sewli Takiogara, P.S.: Mahanagar
Kolkata - 700 121
Tel.: 033-3008-5442/452/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Birshy Golu Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

The members of IIC cell of RERFGI are as follows:

Sl. No.	Member Name	Position in IIC Cell	Responsibility
1	Dr. Suparna Panchanan	President	President
2	Dr. Suman Jana	Convener	Convener, ARIIA Coordinator
3	Mrs. Anamika Basu	Member	NIRF Coordinator
4	Mr. Subhadeep Mondal	Member	Social Media Coordinator
5	Mrs. Debarati Ghosh	Member	Innovation Activity Coordinator
6	Mr. Sabyasachi Mukherjee	Member	Member
7	Mr. Sreedip Ghosh	Member	Member
8	Mr. Bipul Dhali	Member	Member
9	Mr. Arindam Bhadury	Member	Startup Activity Coordinator
10	Mr. Krishna Kanta Maity	Member	Member
11	Mr. Suprovat Basu	Member	IPR Activity Coordinator


Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O.: Sewli Telinipara
Barrackpore, Kolkata - 700 121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

1st Council Meeting of the IIC Cell, RERF, 2023-2024 (IIC6.0)

All members of the Institution's Innovation Council (IIC Cell) are hereby informed that the 1st Council Meeting of IIC6.0 will be held as per the following details:

Date: 5th October 2023

Time: 11:00 AM

Venue: Digital Conference Room 228

Agenda for the Meeting:

1. Reformation of the council
2. Activity Redistribution
3. Celebration Days Organization
4. IIC Cell Activity Selection

All members are requested to be present promptly at the stipulated time. Your cooperation and active participation are essential for the progressive outcomes of the meeting.

Regards,

Dr. Suman Jana
Convener, IIC Cell
NISP Coordinator, ARIIA Coordinator
Assistant Professor, EEE Department
Regent Education and Research Foundation

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Institution's Innovation Council (IIC Cell)

Minutes of 1st Council Meeting (MoM) 2023-2024

Date of Meeting: 5th October 2023

Venue: Digital Conference Room 228

Attendees:

- Dr. Suparna Panchanan, President, IIC Cell
- Dr. Suman Jana, Convener IIC Cell, NISP Coordinator, ARIIA Coordinator
- Mrs. Anamika Basu, Member, NIRF Coordinator, IIC Cell
- Mr. Subhadeep Mondal, Member, Social Media, IIC Cell
- Mrs. Debarati Ghosh, Member, Innovation Activity Coordinator, IIC Cell
- Mr. Sabyasachi Mukherjee, Member, IIC Cell
- Mr. Sreedip Ghosh, Member, IIC Cell
- Mr. Bipul Dhali, Member, IIC Cell
- Mr. Arindam Bhadury

Agenda for the Meeting:

1. Reformation of the council
2. Activity Redistribution
3. Celebration Days Organization
4. IIC Cell Activity Selection

Proceedings:

1. Opening: The meeting was chaired by Dr. Suparna Panchanan. Dr. Suman Jana welcomed all the members and introduced the agenda.

2. Reformation of the Council: Dr. Suman Jana proposed the reformation of the council to include new members and redistribute responsibilities. The council agreed to the proposal.

3. Inclusion of New Members: Mr. Arindam Bhadury was introduced as a new member and assigned the role of Startup Activity Coordinator.

4. Activity Redistribution: The council discussed the redistribution of activities among the members. Each member was assigned specific roles and responsibilities in line with the IIC objectives.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Sl. No.	Member Name	Position in IIC Cell	Responsibility
1	Dr. Suparna Panchanan	President	President
2	Dr. Suman Jana	Convener	Convener, ARIIA Coordinator
3	Mrs. Anamika Basu	Member	NIRF Coordinator
4	Mr. Subhadeep Mondal	Member	Social Media Coordinator
5	Mrs. Debarati Ghosh	Member	Innovation Activity Coordinator
6	Mr. Sabyasachi Mukherjee	Member	Member
7	Mr. Sreedip Ghosh	Member	Member
8	Mr. Bipul Dhali	Member	Member
9	Mr. Arindam Bhadury	Member	Startup Activity Coordinator
10	Mr. Krishna Kanta Maity	Member	Member
11	Mr. Suprovat Basu	Member	IPR Activity Coordinator

5. Celebration Days Organization: The council planned the organization of upcoming celebration days, including the National Innovation Day, National Entrepreneurship Day, and National Education Day.

6. IIC Cell Activity Selection: The members deliberated on the selection of activities for the IIC Cell for the quarter 1. Various innovative and engaging activities were proposed and discussed according to IIC Activities and MIC Driven Activities at IIC Portal.

7. Conclusion: Dr. Suparna Panchanan concluded the meeting by thanking the members for their active participation and valuable inputs. The council agreed to meet again to finalize the proposed activities and plans.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

Attendees:

Sl. No.	Member Name	Position in IIC Cell	Signature
1	Ms. Suparna Panchanan	President	S.Panchanan
2	Mr. Avik Ghosh Dastidar	Convejer	agdashidur
3	Ms. Debarati Ghosh	Member	D.Ghosh
4	Mr. Aninda Das	Member	Aninda Das
5	Ms. Enakshini Nandi	Member	E.Nandi
6	Mr. Krishna Kanta Maity	Member	K.K.Maity
7	Mr. Abhishek Bagchi	Member	A.Bagchi
8	Dr. Anindita Das	Member	Das
9	Ms. Payel Ray	Member	Payel Ray
10	Mr. Pabitra Kumar Mandal	Member	P.K.Mandal
11	Ms. Suparna Panchanan	Member	—

agdashidur

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Birish Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 1st December, 2023

NOTICE

2nd Council Meeting of the IIC Cell, RERF, 2023-2024 (IIC6.0)

Date: 1st December, 2023

Time: 4:00 PM

Venue: Multimedia Classroom 228

To All Members of the **IIC Cell, R&D and IPR Cell, Cultural Committee, and Co-Curricular Committee,**

You are hereby cordially invited to attend the second Council Meeting of the IIC 6.0 in Regent Education and Research Foundation Group of Institutions, scheduled to be held on 1st December, 2023 at 4:00 PM in Multimedia Classroom 228. This meeting is of great importance and the presence of each member is crucial.

Agenda:

1. Introduction to New IIC Cell President:

- Welcoming and introducing the new president of the IIC Cell.
- Brief discussion on the vision and direction under the new leadership.

2. 30 Weeks Grand Hackathon Competition:

- Detailed discussion on the upcoming 30-week-long Grand Hackathon competition.
- Brainstorming and planning session for the event.

3. Faculty Development Program (FDP) in Institution:

- Planning and outlining the structure of the FDP program.
- Determination of topics, speakers, and scheduling.

4. Online and Offline Workshops:

- Discussion on the themes and logistics for both online and offline workshops.
- Assigning roles for organizing and executing these workshops.

5. Virtual Expert Sessions/Celebration Activities:

- Finalizing topics and experts for upcoming virtual sessions.
- Arranging logistics and technical support for these sessions.

6. Roles and Responsibility Distribution for These Events:

- Distribution and assignment of roles and responsibilities to members for the successful conduct of all planned events.
- Discussing and delegating tasks to ensure effective collaboration among committees.

Your insights and contributions are invaluable to the success of these initiatives. We look forward to your active participation and creative input in this meeting. Please make it a priority to attend this meeting as we aim to collectively shape a vibrant and enriching academic environment in our institution.

Thank you.

Regards,

Dr. Suman Jana

Convener, IIC Cell

NISP Convener & Coordinator, ARIIA Coordinator

Regent Education and Research Foundation Group of Institutions

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Institution's Innovation Council (IIC Cell)

Minutes of 2nd Council Meeting (MoM) 2023-2024

Date: 1st December, 2023

Time: 4:00 PM

Venue: Multimedia Classroom 228

Attendees:

- Dr. Arindita Saha, President, IIC Cell
- Dr. Suman Jana, Convener IIC Cell, NISP Coordinator, ARIIA Coordinator
- Mrs. Anamika Basu, Member, NIRF Coordinator, IIC Cell
- Mr. Subhadeep Mondal, Member, Social Media, IIC Cell
- Mrs. Debarati Ghosh, Member, Innovation Activity Coordinator, IIC Cell
- Mr. Sabyasachi Mukherjee, Member, IIC Cell
- Mr. Sreedip Ghosh, Member, IIC Cell
- Mr. Bipul Dhali, Member, IIC Cell
- Mr. Arindam Bhadury, Member, IIC Cell
- Representatives from R&D and IPR Cell, and Co-Curricular Committee

Agenda for the Meeting:

1. Introduction to New IIC Cell President:
 - Welcoming and introducing the new president of the IIC Cell.
 - Brief discussion on the vision and direction under the new leadership.
2. 30 Weeks Grand Hackathon Competition:
 - Detailed discussion on the upcoming 30-week-long Grand Hackathon competition.
 - Brainstorming and planning session for the event.
3. Faculty Development Program (FDP) in Institution:
 - Planning and outlining the structure of the FDP program.
 - Determination of topics, speakers, and scheduling.
4. Online and Offline Workshops:
 - Discussion on the themes and logistics for both online and offline workshops.
 - Assigning roles for organizing and executing these workshops.
5. Virtual Expert Sessions/Celebration Activities:
 - Finalizing topics and experts for upcoming virtual sessions.
 - Arranging logistics and technical support for these sessions.
6. Roles and Responsibility Distribution:
 - Distribution and assignment of roles and responsibilities to members for the successful conduct of all planned events.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

- Discussing and delegating tasks to ensure effective collaboration among committees.

Proceedings:

1. Welcoming the New President:

The meeting commenced with Dr. Suman Jana extending a warm welcome to Dr. Arindita Saha as the new President of the IIC Cell. Dr. Jana highlighted the significance of leadership change and expressed optimism for innovative directions under Dr. Saha's guidance.

2. RERF Technovation - 30 Weeks Grand Hackathon:

Dr. Jana introduced the ambitious plan for a 30-week-long Grand Hackathon competition titled "RERF Technovation." The discussion revolved around the objectives, framework, and execution strategy of the hackathon, aiming to engage students and faculty in a comprehensive innovation challenge.

3. Faculty Development Program (FDP):

The council deliberated on organizing a Faculty Development Program to enhance the pedagogical and research skills of the faculty members. Topics, potential speakers, and the program schedule were discussed, with an emphasis on addressing current trends and challenges in academia.

4. Online and Offline Workshops:

Plans for conducting both online and offline workshops were outlined, focusing on themes relevant to innovation, research, and skill enhancement. The division of responsibilities for organizing these workshops was discussed to ensure smooth execution.

5. Virtual Expert Sessions and Celebration Activities:

The meeting addressed the scheduling of virtual expert sessions and celebration activities to foster a culture of learning and engagement within the institution. Topics and experts for these sessions were finalized, along with arrangements for logistical and technical support.

6. Roles and Responsibility Distribution:

A significant part of the meeting was dedicated to distributing roles and responsibilities among the members for the successful conduct of the outlined events. This included detailed task assignments to ensure collaborative efforts in achieving the goals set by the IIC Cell.

Sl. No.	Member Name	Position in IIC Cell	Responsibility
1	Dr. Arindita Saha	President	President
2	Dr. Suman Jana	Convener	Convener, NISP Convener, ARIIA Coordinator

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Titagarh
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

3	Mrs. Anamika Basu	Member	NIRF Coordinator
4	Mr. Subhadeep Mondal	Member	Social Media Coordinator
5	Mrs. Debarati Ghosh	Member	Innovation Activity Coordinator
6	Mr. Sabyasachi Mukherjee	Member	Member
7	Mr. Sreedip Ghosh	Member	Member
8	Mr. Bipul Dhali	Member	Member
9	Mr. Arindam Bhadury	Member	Startup Activity Coordinator
10	Mr. Krishna Kanta Maity	Member	Member
11	Mr. Suprovat Basu	Member	IPR Activity Coordinator

Conclusion:

The meeting concluded with Dr. Arindita Saha expressing gratitude to all attendees for their contributions and active participation. The council members reaffirmed their commitment to executing the planned initiatives, aiming to enrich the academic and innovation ecosystem at RERFGI.

Vote of Thanks:

Dr. Arindita Saha delivered the vote of thanks, appreciating the enthusiasm and collaborative spirit of the council members. He emphasized the importance of the discussed initiatives in fostering an environment of creativity, innovation, and learning.

The 2nd Council Meeting of the IIC Cell was adjourned with a consensus on moving forward with the planned activities, marking a significant step towards achieving the goals of the IIC Cell for the academic year 2023-2024.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Titagarh

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION
Group Of Institutions

Attendees:

Sl. No.	Member Name	Position in HC Cell	Signature
1	Dr. Arindita Saha	President	
2	Dr. Sumati Jais	Convener	
3	Mrs. Anamika Das	Member	
4	Mr. Subhadip Mondal	Member	
5	Mrs. Deborati Ghosh	Member	
6	Mr. Silkyasachi Mukherjee	Member	
7	Mr. Sreedip Ghosh	Member	
8	Mr. Bipul Dhal	Member	
9	Mr. Arindam Bhudary	Member	
10	Mr. Krishna Kanta Maity	Member	
11	Mr. Suprovat Basu	Member	

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkolkata@gmail.com Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewa Tefinipara, P.S: Titagarh
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

NOTICE

3rd Council Meeting of the IIC Cell, RERF, 2023-2024 (IIC6.0)

All members of the Institution's Innovation Council (IIC Cell) are hereby informed that the 1st Council Meeting of IIC6.0 will be held as per the following details:

Date: 1st March, 2024

Time: 12:10 PM

Venue: Multimedia Classroom 228

Agenda for the Meeting:

1. Introduction to New IIC Cell members:
2. Faculty Development Program (FDP) in Institution:
3. Online and Offline Workshops:
4. Virtual Expert Sessions/Celebration Activities:
5. Roles and Responsibility Distribution for These Events:

All members are requested to be present promptly at the stipulated time. Your cooperation and active participation are essential for the progressive outcomes of the meeting.

Regards,

Dr. Suman Jana
Convener, IIC Cell
NISP Coordinator, ARIIA Coordinator
Assistant Professor, EEE Department
Regent Education and Research Foundation

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Institution's Innovation Council (IIC Cell) **Minutes of 3rd Council Meeting (MoM) 2023-2024**

Date: 1st March, 2024

Time: 12:10 PM

Venue: Multimedia Classroom 228

Attendees:

- Dr. Samik Chakraborty, Principal, RERFGI
- Dr. Arindita Saha, President, IIC Cell
- Dr. Suman Jana, Convener IIC Cell, NISP Coordinator, ARIIA Coordinator
- Mr. Bipul Dhali, Member, IPR Activity Coordinator IIC Cell
- Ms. Anamika Basu, Member, NIRF Coordinator IIC Cell
- Mr. Sabyasachi Mukherjee, Member, Startup Activity Coordinator IIC Cell
- Ms. Shrabasti Roy, Member, Innovation Activity Coordinator IIC Cell
- Ms. Madhabi Ghosh, Member, Social Media Coordinator IIC Cell
- Mr. Sreedip Ghosh, Member, Internship Activity Coordinator IIC Cell
- Mr. Subhadeep Mondal, Member, IIC Cell
- Ms. Debarati Ghosh, Member, IIC Cell
- Mr. Sourav Pramanik, Member, IIC Cell
- Mr. Supravat Basu, Member
- Mr. Krishna Kanta Maity, Member

Agenda for the Meeting:

1. Introduction to New IIC Cell members:
 - Welcoming and introducing the new members of the IIC Cell.
 - Brief discussion on the vision and direction with the new members.
2. Faculty Development Program (FDP) in Institution:
 - Planning and outlining the structure of the FDP program.
 - Determination of topics, speakers, and scheduling.
3. Online and Offline Workshops:
 - Discussion on the themes and logistics for both online and offline workshops.
 - Assigning roles for organizing and executing these workshops.
4. Virtual Expert Sessions/Celebration Activities:
 - Finalizing topics and experts for upcoming virtual sessions.
 - Arranging logistics and technical support for these sessions.
5. Roles and Responsibility Distribution for These Events:
 - Distribution and assignment of roles and responsibilities to members for the successful conduct of all planned events.
 - Discussing and delegating tasks to ensure effective collaboration among committees.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



Proceedings:

1. Introduction to New IIC Cell Members:

- Dr. Suman Jana opened the meeting by welcoming the new members to the IIC Cell, emphasizing the importance of their roles in the council's activities.
- Dr. Arindita Saha introduced each new member individually, detailing their professional backgrounds and the skills they bring to the IIC Cell. She discussed the council's vision and the direction expected with the infusion of new talent, encouraging an open dialogue about future initiatives and strategic goals.

2. Planning Faculty Development Programs (FDPs):

- Discussion: The council discussed the structure and content of the upcoming FDP titled "DreamWeaving II: The Art of Entrepreneurial Success". Members proposed various topics, such as intellectual property rights, startup planning, and prototype development, emphasizing the need for a comprehensive curriculum that addresses both theoretical and practical aspects of entrepreneurship.
- Action Items: Members agreed to draft a detailed program schedule, including potential speakers and their availability. Dr. Suman Jana took responsibility for finalizing the schedule and confirming speaker engagements.

3. Organizing Online and Offline Workshops:

- Themes and Logistics: A robust discussion on the themes for upcoming workshops highlighted the need to cater to diverse interests and learning modalities. Themes such as IP Essentials and The Art of Prototyping were prioritized.
- Roles Assignment: Ms. Anamika Basu and Mr. Sreedip Ghosh were tasked with organizing logistics for both online and offline formats, ensuring that technical and physical resources were adequately prepared.

4. Arranging Virtual Expert Sessions and Celebration Activities:

- Finalization of Topics and Experts: The council decided on specific topics for virtual sessions scheduled around significant days like World Intellectual Property Day and National Technology Day, aligning them with relevant themes.
- Logistical Support: Ms. Madhabi Ghosh was assigned to coordinate with the technical team to ensure smooth execution of the virtual sessions, addressing potential technical hurdles in advance.

5. Distribution of Roles and Responsibilities for Upcoming Events:

- Detailed Task Assignments: Each member was assigned specific responsibilities for the upcoming events. This included everything from session coordination to guest management and follow-up.
- Collaboration and Support: Dr. Arindita Saha emphasized the importance of collaboration between committees to ensure the success of the events. She encouraged members to support one another and communicate regularly about their progress.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfalkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Sl. No.	Member Name	Position in IIC Cell	Responsibility
1	Dr. Arindita Saha	President	President
2	Dr. Suman Jana	Convener	Convener, NISP Convener, ARIIA Coordinator
3	Mr. Bipul Dhali	Member	IPR Activity Coordinator
4	Ms. Anamika Basu	Member	NIRF Coordinator
5	Mr. Sabyasachi Mukherjee	Member	Startup Activity Coordinator
6	Ms. Shrabasti Roy	Member	Innovation Activity Coordinator
7	Ms. Madhabi Ghosh	Member	Social Media Coordinator
8	Mr. Sreedip Ghosh	Member	Internship Activity Coordinator
9	Mr. Subhadeep Mondal	Member	Member
10	Ms. Debarati Ghosh	Member	Member
11	Mr. Sourav Pramanik	Member	Member
12	Mr. Suprovat Basu	Member	Member
13	Mr. Krishna Kanta Maity	Member	Member

Conclusion:

- The meeting concluded with a recap of all decisions and action items. Dr. Saha expressed her appreciation for everyone's contributions and encouraged proactive engagement in the assigned tasks.
- A follow-up meeting was scheduled to review progress and adjust plans as necessary, ensuring alignment with the IIC Cell's objectives.

Vote of Thanks:

Dr. Arindita Saha delivered the vote of thanks, appreciating the enthusiasm and collaborative spirit of the council members. He emphasized the importance of the discussed initiatives in fostering an environment of creativity, innovation, and learning. The 3rd Council Meeting of the IIC Cell was adjourned with a consensus on moving forward with the planned activities, marking a significant step towards achieving the goals of the IIC Cell for the academic year 2023-2024.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Attendees:

Sl. No.	Member Name	Position in IIC Cell	Signature
1	Dr. Arindita Saha	President	
2	Dr. Suman Jana	Convener	
3	Mr. Bipul Dhali	Member	
4	Ms. Anamika Basu	Member	
5	Mr. Sabyasachi Mukherjee	Member	
6	Mr. Shrabasti Roy	Member	
7	Ms. Madhabi Ghosh	Member	
8	Mr. Sreedip Ghosh	Member	
9	Mr. Subhadeep Mondal	Member	
10	Ms. Debarati Ghosh	Member	
11	Mr. Sourav Pramanik	Member	

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfalkata@gmail.com, Website : www.rerfin

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 1st June, 2024

NOTICE

4th Council Meeting of the IIC Cell, RERF, 2023-2024 (IIC6.0)

Date: 4th June, 2024

Time: 2:00 PM

Venue: Multimedia Classroom 228

To All Members of the **IIC Cell**,

You are hereby cordially invited to attend the 4th Council Meeting of the IIC 6.0 in Regent Education and Research Foundation Group of Institutions, scheduled to be held on 4th June, 2024 at 2:00 PM in Multimedia Classroom 228. This meeting is of great importance and the presence of each member is crucial.

Agenda:

1. Introduction to New IIC Cell members:

- Welcoming and introducing the new members of the IIC Cell.
- Brief discussion on the vision and direction with the new members.

3. Faculty Development Program (FDP) in Institution:

- Planning and outlining the structure of the FDP program.
- Determination of topics, speakers, and scheduling.

4. Online and Offline Workshops:

- Discussion on the themes and logistics for both online and offline workshops.
- Assigning roles for organizing and executing these workshops.

5. Virtual Expert Sessions/Celebration Activities:

- Finalizing topics and experts for upcoming virtual sessions.
- Arranging logistics and technical support for these sessions.

6. Roles and Responsibility Distribution for These Events:

- Distribution and assignment of roles and responsibilities to members for the successful conduct of all planned events.
- Discussing and delegating tasks to ensure effective collaboration among committees.

Your insights and contributions are invaluable to the success of these initiatives. We look forward to your active participation and creative input in this meeting. Please make it a priority to attend this meeting as we aim to collectively shape a vibrant and enriching academic environment in our institution.

Thank you.

Regards,

Dr. Suman Jana

Convener, IIC Cell

NISP Convener & Coordinator, ARIIA Coordinator

Regent Education and Research Foundation Group of Institutions

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore

P.O: Sewli Telinipara, P.S.: Mohanpur

Kolkata - 700 121

Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street

7th Floor, Kolkata - 700 017

Tel.: 033-3221-3013



Institution's Innovation Council (IIC Cell) **Minutes of 4th Council Meeting (MoM) 2023-2024**

Date: 4th June, 2024

Time: 2:00 PM

Venue: Multimedia Classroom 228

Attendees:

- Dr. Sudip Basack, Principal, RERFGI
- Dr. Arindita Saha, President, IIC Cell
- Dr. Suman Jana, Convener IIC Cell, NISP Coordinator, ARIIA Coordinator
- Mr. Bipul Dhali, Member, IPR Activity Coordinator IIC Cell
- Ms. Anamika Basu, Member, NIRF Coordinator IIC Cell
- Mr. Sabyasachi Mukherjee, Member, Startup Activity Coordinator IIC Cell
- Ms. Shrabasti Roy, Member, Innovation Activity Coordinator IIC Cell
- Ms. Madhabi Ghosh, Member, Social Media Coordinator IIC Cell
- Mr. Sreedip Ghosh, Member, Internship Activity Coordinator IIC Cell
- Mr. Subhadeep Mondal, Member, IIC Cell
- Ms. Debarati Ghosh, Member, IIC Cell
- Mr. Sourav Pramanik, Member, IIC Cell
- Mr. Supravat Basu, Member
- Mr. Krishna Kanta Maity, Member

Agenda for the Meeting:

1. Introduction to New IIC Cell members:
 - Welcoming and introducing the new members of the IIC Cell.
 - Brief discussion on the vision and direction with the new members.
2. Online and Offline Workshops:
 - Discussion on the themes and logistics for both online and offline workshops.
 - Assigning roles for organizing and executing these workshops.
3. Virtual Expert Sessions/Celebration Activities:
 - Finalizing topics and experts for upcoming virtual sessions.
 - Arranging logistics and technical support for these sessions.
4. Roles and Responsibility Distribution for These Events:
 - Distribution and assignment of roles and responsibilities to members for the successful conduct of all planned events.
 - Discussing and delegating tasks to ensure effective collaboration among committees.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Proceedings:

1. Introduction to New IIC Cell Members:

- Dr. Suman Jana opened the meeting by welcoming the new members to the IIC Cell, emphasizing the importance of their roles in the council's activities.
- Dr. Arindita Saha introduced each new member individually, detailing their professional backgrounds and the skills they bring to the IIC Cell. She discussed the council's vision and the direction expected with the infusion of new talent, encouraging an open dialogue about future initiatives and strategic goals.

2. Organizing Online and Offline Workshops:

- Themes and Logistics: A robust discussion on the themes for upcoming workshops highlighted the need to cater to diverse interests and learning modalities. Themes such as IP Essentials and The Art of Prototyping were prioritized.
- Roles Assignment: Ms. Anamika Basu and Mr. Sreedip Ghosh were tasked with organizing logistics for both online and offline formats, ensuring that technical and physical resources were adequately prepared.

3. Arranging Virtual Expert Sessions and Celebration Activities:

- Finalization of Topics and Experts: The council decided on specific topics for virtual sessions scheduled around significant days like Independence Day and other celebrations aligning them with relevant themes.
- Logistical Support: Ms. Madhabi Ghosh was assigned to coordinate with the technical team to ensure smooth execution of the virtual sessions, addressing potential technical hurdles in advance.

4. Distribution of Roles and Responsibilities for Upcoming Events:

- Detailed Task Assignments: Each member was assigned specific responsibilities for the upcoming events. This included everything from session coordination to guest management and follow-up.
- Collaboration and Support: Dr. Arindita Saha emphasized the importance of collaboration between committees to ensure the success of the events. She encouraged members to support one another and communicate regularly about their progress.

Sl. No.	Member Name	Position in IIC Cell	Responsibility
1	Dr. Arindita Saha	President	President
2	Dr. Suman Jana	Convener	Convener, NISP Convener, ARIIA Coordinator
3	Mr. Bipul Dhali	Member	IPR Activity Coordinator

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

4	Ms. Anamika Basu	Member	NIRF Coordinator
5	Mr. Sabyasachi Mukherjee	Member	Startup Activity Coordinator
6	Ms. Shrabasti Roy	Member	Innovation Activity Coordinator
7	Ms. Madhabi Ghosh	Member	Social Media Coordinator
8	Mr. Sreedip Ghosh	Member	Internship Activity Coordinator
9	Mr. Subhadeep Mondal	Member	Member
10	Ms. Debarati Ghosh	Member	Member
11	Mr. Sourav Pramanik	Member	Member
12	Mr. Suprovat Basu	Member	Member
13	Mr. Krishna Kanta Maity	Member	Member

Conclusion:

- The meeting concluded with a recap of all decisions and action items. Dr. Saha expressed her appreciation for everyone's contributions and encouraged proactive engagement in the assigned tasks.
- A follow-up meeting was scheduled to review progress and adjust plans as necessary, ensuring alignment with the IIC Cell's objectives.

Vote of Thanks:

Dr. Arindita Saha delivered the vote of thanks, appreciating the enthusiasm and collaborative spirit of the council members. He emphasized the importance of the discussed initiatives in fostering an environment of creativity, innovation, and learning. The 4th Council Meeting of the IIC Cell was adjourned with a consensus on moving forward with the planned activities, marking a significant step towards achieving the goals of the IIC Cell for the academic year 2023-2024.

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

Attendees:

Sl. No.	Member Name	Position in IIC Cell	Signature
1	Dr. Arindita Saha	President	
2	Dr. Suman Jina	Convener	
3	Mr. Bipul Dhal	Member	
4	Ms. Anamika Basu	Member	
5	Mr. Sahyaji Mukherjee	Member	
6	Ms. Shrabasti Roy	Member	
7	Ms. Madhabi Ghosh	Member	
8	Mr. Sreedip Ghosh	Member	
9	Mr. Subhadeep Mondal	Member	
10	Ms. Debarati Ghosh	Member	
11	Mr. Sourav Pramanik	Member	

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kunthalia, Barrackpore
P.O: Sewli Talipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresw Gaba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref: RERF/GRC/23-24/001

Date: 07.07.2023

Grievance Redressal Cell (GRC)

Notice

This is to notify that the meeting of GRC Cell, RERFI, will be held on 12.07.2023 at 11.30 a.m. in conference room. All members are cordially invited in this meeting.

Agenda:

1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken.
4. Any other item with the permission of convener/chair person.

Trina Bhattacharya
Convener
Ms. Trina Bhattacharya

Company: Regent Education & Research Foundation Group of Institutions
E-mail: rerrf.kolkata@gmail.com, Website: www.rerrf.in

Campus Address:

Rara Kantalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mihanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresb Gula Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF MEETING

GRC Cell meeting was successfully conducted under the guidance of our convener and chairperson on 12.07.2023 at 11.30 a.m. in conference room.

Proceedings of the meeting are as follows:

1. Canteen food related grievance was submitted to the grievance cell.
2. The mechanism of grievance redressal by the college grievance redressal cell was communicated to all the learners through:
 - Issuance of notice to learners.
 - Comprehensive information link made available on the college website.
 - Feedback link also made available.

Members Present:

Sl. No.	Members	Designation	Signature
1	Dr. Samik Chakraborty	Chairperson	<i>Dr. Samik</i>
2	Ms. Trina Bhattacharya	Convener	<i>Trina Bhattacharya</i>
3	Mr. Subhankar Ghosh	Member	<i>S. Ghosh</i>
4	Mr. Suprovat Basu	Member	<i>Basu</i>
5	Mr. Krishna Kanta Maity	Member	<i>Krishna</i>
6	Mr. Sukdeb Saha	Member	<i>S. Saha</i>
7	Mr. Raju Kumar Shaw	Member	<i>R. K. Shaw</i>
8	Mr. Indrajit Dawn	Member	<i>I. Dawn</i>
9	Mr. Rajdeep Dey	Member	<i>R. Dey</i>

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rectfoundation@gmail.com, Website : www.urf.in

Campus Address:

Baru Kanthalia, Barrackpore
P.O: Sewli Tellaipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Bhresh Gaha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013

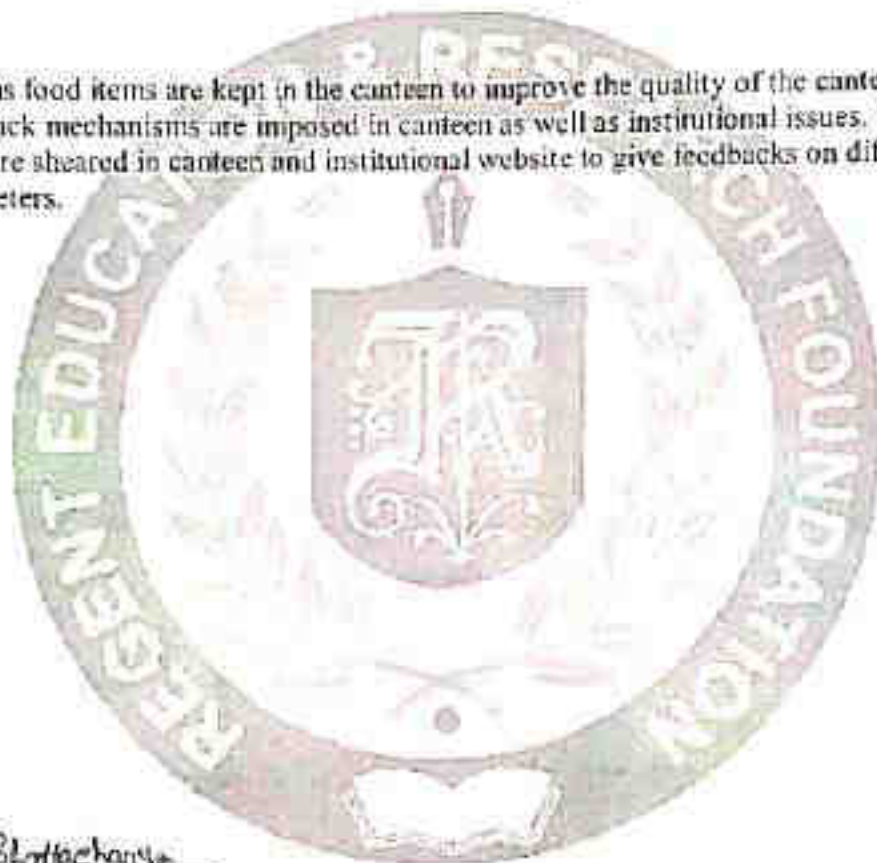


REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Date: 06.10.2023

Action Taken Report

1. Various food items are kept in the canteen to improve the quality of the canteen.
2. Feedback mechanisms are imposed in canteen as well as institutional issues. QR code and/or links are shared in canteen and institutional website to give feedbacks on different parameters.



Trina Bhattacharya
Convener
Ms. Trina Bhattacharya

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 124
Tel.: 033-3008-5442/432/431, Fax: 033-3098-5441

Regt. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref. RERF/GRC/23-24/002

Date: 17.11.2023

Grievance Redressal Cell (CGRC)

Notice

This is to notify that the meeting of GRC Cell, RERFI, will be held on 22.11.2023 at 12.30 p.m. in conference room. All members are cordially invited in this meeting.

Agenda:

1. To take month basis confession of the grievances received from students.
2. To discuss and evaluate the nature of the grievances according to the rule once again.
3. To maintain a details report file according to date.
4. Miscellaneous.

Trina Bhattacharya

Convener

Ms. Trina Bhattacharya

Campus : Regent Education & Research Foundation Group of Institutions

E-mail: treefkkolkata@gmail.com, Website: www.rerf.in

Campus Address:

Baru Kanchalia, Barrackpore
P.O: Sewli Teliupara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Bireesh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3224-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF MEETING

GRC Cell meeting was successfully conducted under the guidance of our convener and chairperson on 22.11.2023 at 12.30 p.m. in conference room.

Proceedings of the meeting are as follows:

1. Sports accessories related grievance was submitted to the grievance cell.
2. The mechanism of grievance redressal by the college grievance redressal cell was communicated to all the learners through:

- Issuance of notice to learners.
- Comprehensive information link made available on the college website.
- Feedback link also made available.

3. How to maintain and furnished a detailed report was discussed as well as previous process was modified.

Members Present:

Sl. No.	Members	Designation	Signature
1	Dr. Samik Chakraborty	Chairperson	
2	Ms. Triana Bhattacharya	Convener	
3	Mr. Subhankar Ghosh	Member	
4	Mr. Suprovat Basu	Member	
5	Mr. Krishna Kanta Maity	Member	
6	Mr. Sukdeb Saha	Member	
7	Mr. Raju Kumar Shaw	Member	
8	Mr. Indrajit Dawn	Member	
9	Mr. Rajdeep Dey	Member	

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regf.kolkata@gmail.com, Website : www.regf.in

Campus Address:

Rani Kanthalia, Barrackpore
P.O: Sewli Telnipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Birush Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Date: 16.01.2024

Action Taken Report

1. Sports related items like two cricket balls with two badminton rackets and new chess board were implemented. All new sports related accessories were kept in the sports room.
2. As per previous discussion and action related feedback mechanisms were up to date maintained and governed by the admin authority.



Trina Bhattacharya
Convener
Ms. Trina Bhattacharya

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Birush Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref. RERF/GRC/23-24/003

Date: 02.04.2024

Grievance Redressal Cell (GRC)

Notice

This is to notify that the meeting of GRC Cell, RERFI, will be held on 06.04.2024 at 03.30 a.m. in conference room. All members are cordially invited in this meeting.

Agenda:

1. Music instruments
2. Health and hygiene
3. Miscellaneous

Trina Bhattacharya

Convener

Ms. Trina Bhattacharya

Campus : Regent Education & Research Foundation Group of Institutions

E-mail: trfbhattacharya@gmail.com, Website: www.rerfi.in

Campus Address:

Bara Kanchalia, Barrackpore
P.O: Sewli Tellaipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF MEETING

GRC Cell meeting was successfully conducted under the guidance of our convener and chairperson on 06.04.2024 at 03.30 a.m. in conference room.

Proceedings of the meeting are as follows:

1. Music instrumented related grievance was submitted to the grievance cell.
2. Health and hygiene related grievance was submitted to the grievance cell.

Members Present:

Sl No.	Members	Designation	Signature
1	Dr. Samik Chakraborty	Chairperson	
2	Ms. Trina Bhattacharya	Convener	
3	Mr. Subhankar Ghosh	Member	
4	Mr. Suprovat Basu	Member	
5	Mr. Krishna Kanta Maity	Member	
6	Mr. Sukdeb Saha	Member	
7	Mr. Raju Kumar Shaw	Member	
8	Mr. Indrajit Dawn	Member	
9	Mr. Rajdeep Dey	Member	

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerhalkata@gmail.com, Website : www.rerfi.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Seoli Telinipara, P.S.: Mahanpur
Kolkata - 700 124
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Date: 12.06.2024

Action Taken Report

1. More musical instruments have been implemented like harmonium and tanpura.
2. Health and hygiene related grievance like proper cleaning of toilet and latrine have been maintained regularly as well as toilet soap were supplied regularly.



Trina Bhattacharya

Convener

Ms. Trina Bhattacharya

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : perthghata@gmail.com, Website : www.perf.in

Campus Address

Bara Kanthalia, Barrackpore
P.O: Sewli Telainpara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Birch Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref. No.: RERF/DC/Nov/01-23

DATE: 10/11/2023

NOTICE

All department heads are informed that the Disciplinary Committee will convene in the Board Room of RERFGI on November 18, 2023, at 3:00 p.m.

Agenda of the Meeting is as follows:

1. The minutes of the previous meeting of the committee were approved.
2. Teaching faculty and staff members' adherence to the Code of Conduct.
3. Talk about potential improvements to the same
4. Examining complaints (if any).
5. Conversations in general.

Please confirm that you are present.
Anticipating a response from you


Dr. Rajorshi Bandyopadhyay
Convener
Disciplinary Committee

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerrfholikata@gmail.com, Website : www.rerrf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of Meeting

Members of the Disciplinary Committee met at the RERFGI Board Room on November 18, 2023, at 3 p.m.

Sl. No.	Name	Designation	Signature
1.	Dr. Rajorshi Bandyopadhyay	Convener	
2.	Mr. Subhankar Ghosh	Registrar	
3.	Dr. Nibedita Mukherjee	HOD, BSH	
4.	Mr. Sukdeb Saha	HOD, ECE	
5.	Mr. Subhasachi Mukherjee	HOD, ME	
6.	Mr. Shouvik Sarkar	HOD, CE	
7.	Mr. Subhankar Ghosh	HOD, CSE	
8.	Mr. Sanjib Pal	HOD, EE	
9.	Mr. Suman Kumar Dey	HOD, EEE	
10.	Mr. Krishna Kanti Maiti	HOD, MCA	
11.	Mr. Suprovat Basu	HOD, MBA	

Minutes of meeting

1. The minutes from the last committee meeting were verified. The IC cell successfully celebrated International Women's Day on March 8, 2022, in accordance with the prior meeting.
2. Department heads explained the different steps they took to ensure the institution operated well while adhering to the Administration's previously stated Code of Conduct.
3. The coordinator will coordinate the IC cell's celebration of Women's Day next year.
4. With the Convener's consent, the meeting came to an end.

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkhata@gmail.com, Website : www.rerfi.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Seoh/ Telinpara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Sl. No.	Name	Designation
1.	Dr. Rajorshi Bandyopadhyay	Convener
2.	Mr. Subhankar Ghosh	Registrar
3.	Dr. Nibedita Mukherjee	HOD, BSH
4.	Mr. Sukdeb Saha	HOD, ECE
5.	Mr. Sabyasachi Mukherjee	HOD, ME
6.	Mr. Shouvik Sarkar	HOD, CE
7.	Mr. Subhankar Ghosh	HOD, CSE
8.	Mr. Sanjib Pal	HOD, EE
9.	Mr. Suman Kumar Dey	HOD, EEE
10.	Mr. Krishna Kanti Maiti	HOD, MCA
11.	Mr. Suprovat Basu	HOD, MBA

The meeting ended with thanks to all members.

Convener, Disciplinary Committee

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : recf@kolkata@gmail.com, Website : www.recf.in

Campus Address:

Dara Kanthalia, Barrackpore
P.O.: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref. No.: RERF/DC/April/02-24

Date: 06/04/2024

NOTICE

We would like to notify all members of the Disciplinary Committee that a meeting will be place in the Board Room of RERFI on April 12, 2024, at 4:00 p.m.

Agenda of the Meeting is as follows:

1. Acceptance of the prior meeting's minutes
2. In general conversations.

Please confirm that you are present.

I'm eager to hear your thoughts.



06/04/2024

Dr. Rajorshi Bandyopadhyay
Convener
Disciplinary Committee

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Raya Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresb Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Minutes of Meeting

The Disciplinary Committee members met in the Board Room at RERFGI on April 12, 2024, at 4:00 p.m. After Disciplinary member

Sl. No.	Name	Designation	Signature
1.	Dr. Rajorshi Bandyopadhyay	Convener	
2.	Mr. Subhankar Ghosh	Registrar, HOD of C.S.E	
3.	Dr. Nibedita Mukherjee	HOD, BSH	
4.	Mr. Sukdeb Saha	HOD, ECE	
5.	Mr. Puspendu Chandra Chandra	HOD, ME	
6.	Mr. Shouvik Sarkar	HOD, CE	
7.	Mr. Sanjib Pal	HOD, EE	
8.	Mr. Suman Kumar Dey	HOD, EEE	
9.	Mr. Krishna Kanti Maiti	HOD, MCA	
10.	Mr. Suprovat Basu	HOD, MBA	

Minutes of meeting

1. The minutes from the last Disciplinary meeting were verified
2. The new staff and teaching code of conduct has been successfully put into effect.
3. The meeting ended with the Convener's approval.

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfakolkata@gmail.com, Website : www.rerf.in

Campus Address:
Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:
11/3, Biresk Gaha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Sl. No.	Name	Designation
1.	Dr. Rajorshi Bandyopadhyay	Convener
2.	Mr. Subhankar Ghosh	Registrar
3.	Dr. Nibedita Mukherjee	HOD, BSH
4.	Mr. Sukdeb Saha	HOD, ECE
5.	Mr. Puspendu Chandra Chandra	HOD, ME
6.	Mr. Shouvik Sarkar	HOD, CE
7.	Mr. Subhankar Ghosh	HOD, CSE
8.	Mr. Sanjib Pal	HOD, EE
9.	Mr. Suman Kumar Dey	HOD, EEE
10.	Mr. Krishna Kanti Maiti	HOD, MCA
11.	Mr. Suprovat Basu	HOD, MBA

The meeting ended with thanks to all members.

Convener, Disciplinary Committee

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfholkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

CO-CURRICULAR COMMITTEE

(ACADEMIC SESSION 2023-24)

Below given is the list of faculty and student members of the co-curricular committee for the academic session of 2023-2024.

Sl. No.	Name of the Faculty	Department	Key Role/ Position
1	Ms. Debarati Ghosh	BSH	Convener
2	Ms. Rajalakshmi Chandrasekhar	EE	Co-Convener
3	Ms. Enakshmi Nandi	EEE	Member
4	Ms. Poulmi Banerjee	ECE	Member
5	Mr. Debanu Patra	ME	Member
6	Ms. Pragati Ghosh	CSE	Member
7	Ms. Atasi Mitra	CE	Member
8	Mr. Surya Mukherjee	MBA	Member
9	Ms. Antara Ghosh	MCA	Member
10	Sarthak Bhattacharya	4 th yr. EEE	Student Member
11	Biswajit Sarkar	4 th yr. EE	Student Member
12	Narayan Khanna	3 rd yr. CE	Student Member
13	Ankita Karmakar	4 th yr. ECE	Student Member
14	Manshi Sharma	2 nd yr. MBA	Student Member
15	Snelsasis Sarkar	2 nd yr. CSE	Student Member
16	Rupankar Paul	3 rd yr. ME	Student Member
17	Sangita Nandi	2 nd yr. MCA	Student Member

Debarati Ghosh

Ms. Debarati Ghosh
Convener, Co-Curricular Committee,
RERFGI

Rajalakshmi

Ms. Rajalakshmi Chandrasekhar
Co-Convener, Co-Curricular Committee,
RERFGI

Principal

Principal
Regent Education & Research Foundation
Bora Kumbhara, P.O. Sewli, Tehinipara
Kolkata - 700 121
Contact: 033-3008-5442

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfgikolkata@gmail.com, Website : www.rerfgi.in

Campus Address:

Bora Kanthalia, Barrackpore
P.O: Sewli Tehinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/434, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref: RERF/CC/23-24/July/01

Date: 20/07/2023

NOTICE

Reformation of the Cultural Committee

This is to inform all existing members of the Cultural Committee and the respected HOD's of all discipline, that a meeting has been scheduled to discuss and finalize the reformation of the committee. Your presence and input are crucial to ensure the committee's continued success and effective functioning.

Details of the Meeting:

Date: 20/07/2023

Time: 02:00 pm

Venue: Registrar's Room

Agenda of the meeting:

- Review of the committee's current structure and performance.
- Reformation of committee
- Defining the roles and responsibilities of the members.
- Planning for upcoming cultural activities.
- Open discussion and suggestions from members.

All current members are requested to attend the meeting without fail. For any queries, please contact the undersigned.

Ms. Payel Chakraborty
Convener
Cultural Committee, RERFGI

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkuhata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regl. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



MINUTES OF THE MEETING

The minutes of the Cultural Committee Meeting held on 20/07/23 at 02:00 pm in Registrar's Room and its proceedings are given below:

Proceedings:

1. The Convener of the cultural committee welcomed all the existing members and the HOD of all discipline and outlined the purpose of the meeting.
2. A brief review of the committee's past achievements and challenges was presented.
3. Existing members shared feedback on existing roles and responsibilities.
4. Reformation of Roles: New roles were proposed and unanimously agreed upon.
 - Ms. Debarati Ghosh was appointed as the new Convener of the Committee.
 - Ms. Rajalakshmi Chandrasekhar was designated as Co-Convener of the Committee.
5. Other members were included in the committee with consent from the respective HOD's of the departments.
6. The existing convener handed over the files containing the Notice, Reports and Pics and list of events organized in the academic session of 2023-2024.
7. The members were welcomed by all and encouraged to excel in their duty.
8. The cultural committee has been henceforth renamed as Co-Curricular committee
9. The new committee was instructed to conduct a meeting with its new members and prepare a list of events for the academic session 2023-2024.

The meeting concluded with a vote of thanks by the Convener. All members were thanked for their active participation and valuable contributions.

The following members were present in the meeting:

Sl. No.	Name	Designation	Signature
1	Mr. Subhankar Ghosh	Registrar	
2	Ms. Payel Chakraborty	Cultural Committee, Convener	
3	Ms. Debarati Ghosh	HOD (BSH)	
4	Mr. Sukhdeb Saha	HOD (ECE)	
5	Mr. Sabyasachi Mukherjee	HOD (ME)	
6	Mr. Sanjib Pal	HOD (EE)	
7	Mr. Suman Kumar Dey	HOD (EEE)	
8	Mr. Krishna Kanta Maiti	HOD (MCA)	

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf@kolkata@gmail.com, Website : www.rerf.in

Campus Address

Bani Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address

11/3, Biresh Gaba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

9	Mr. Suprovat Basu	HOD (MBA)	<i>Basu</i>
10	Mr. Shousvik Sarkar	HOD (CE)	<i>Sarkar</i>
11	Ms. Rajalakshmi Chandrasekhar	Cultural Committee, Member	<i>1. Rajalakshmi</i>
12	Ms. Enakshmi Nandi	Cultural Committee, Member	<i>Enakshmi Nandi</i>
13	Ms. Poulmi Banerjee	Cultural Committee, Member	<i>Banerjee</i>
14	Ms. Ishika Ghosh	Cultural Committee, Member	<i>Ghosh</i>
15	Mr. Amartya Ghosh	Cultural Committee, Member	<i>Ghosh</i>
16	Mr. Aninda Das	Cultural Committee, Member	<i>Aninda Das</i>
17	Ms. Paramita Dutta	Cultural Committee, Member	<i>Paramita Dutta</i>


Ms. Payel Chakraborty
Convener
Cultural Committee, RERFGI

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerrkolhata@gmail.com Website : www.rerrfi.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref: RERF/CCC/23-24/Aug/01

Date: 03/08/2023

NOTICE

All members of the Co-Curricular and Cultural Committee are hereby requested to attend a meeting to discuss and plan the upcoming Independence Day Celebration. Your participation is essential to ensure the success of this event.

Details of the Meeting:

Date: 05/08/2023

Time: 12:00 pm

Venue: Physics Lab

Agenda of the meeting:

1. Discussion on theme and schedule of events.
2. Allocation of responsibilities.
3. Listing the requirements for decoration.
4. Preparing the budget.
5. Any other relevant matters.

We look forward to your valuable inputs and active involvement in making this celebration memorable.

Ms. Debarati Ghosh
Convener
Co-Curricular Committee, RERFGI

Ms. Rajalakshmi Chandrasekhar
Co-Convener
Co-Curricular Committee, RERFGI

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfhothata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Tetulipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-5221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

MINUTES OF THE MEETING

The minutes of the Co-Curricular Committee Meeting held on 05/08/23 at 12:00 pm in Physics Lab and its proceedings are given below:

Proceedings:

- o The committee decided the theme of the program for the 77th Independence Day celebration
- o The events venue, timing and other requirement like sound system, decoration item etc. were listed.
- o Budget was finalized
- o Different team consisting of faculty and student member were formed and assigned different task for smooth conduction of the program.
- o Team were formed for program co-ordination, decoration of the venue, invitation of guest, capturing pictures and video of the event etc.
- o It was decided to share a Google Form for registration of students in the cultural program and it was included in the Notice shared with the students.
- o Refreshments for the attendees was to be coordinated by Debitanu Patra and Surya Mukherjee.
- o The seminar room was assigned for rehearsals by the students.
- o Members were reminded to ensure strict adherence to the budget allocated for the event.
- o The program co-ordination committee was asked to follow up on assigned responsibilities and report progress in the next meeting scheduled for 10.08.24.

The following members were present in the meeting:

Sl. No.	Name	Designation	Signature
1	Ms. Debarati Ghosh	Coconvener	D. Ghosh
2	Ms. Rajalakshmi Chandrasekhar	Co-Convener	R. Rajalakshmi
3	Ms. Enakshmi Nandi	Member	Enakshmi Nandi
4	Ms. Poulmi Banerjee	Member	Poulmi
5	Mr. Debitanu Patra	Member	D. Patra
6	Ms. Pragati Ghosh	Member	Pragati Ghosh

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : regedukation@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Seoti Talukpara, P.S: Mahanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

7	Ms. Arasi Mitra	Member	<i>Arasi Mitra</i>
8	Mr. Surya Mukherjee	Member	<i>Surya Mukherjee</i>
9	Ms. Antara Ghosh	Member	<i>A. Ghosh</i>

The meeting concluded with a vote of thanks by the Conveners. All members were thanked for their active participation and valuable contributions.



Ms. Debarati Ghosh
Convener
Co-Curricular Committee, RERFGI



Ms. Rajalakshmi Chandrasekhar
Co-Convener
Co-Curricular Committee, RERFGI

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkolkata@gmail.com, Website : www.rerfgi.in

Campus Address:

Bara Kuthalia, Barrackpore
P.O: Sewti Telinipura, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/434, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

Ref: RERF/CCC/23-24/July/03

Date: 22/07/2023

NOTICE

This is to inform all members of the Co-Curricular Committee that a meeting has been scheduled as follows:

Date: 25/07/2023

Time: 12:00 pm

Venue: Physics Lab

Agenda of the meeting:

- Preparation of list of cultural events for the academic session 2023-2024.
- Discussion of the general plan of action for upcoming cultural events.
- Allocation of responsibilities.
- Open discussion and suggestions from members.

All members are requested to attend the meeting punctually and come prepared with suggestions and ideas. Your active participation is essential for the success of the committee.

Ms. Debarati Ghosh
Convener
Co-Curricular Committee, RERFGI

Ms. Rajalakshmi Chandrasekhar
Co-Convener
Co-Curricular Committee, RERFGI

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfhothata@gmail.com, Website : www.rerf.in

Campus Address:

Baru Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Gaha Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

MINUTES OF THE MEETING

The minutes of the Co-Curricular Committee Meeting held on 25/07/23 at 12:00 pm in *Physics Lab* and its proceedings are given below:

Proceedings:

1. The meeting began with the conveners who shared their vision for the committee.
2. A list of events was prepared for the academic session 2023-2024 as the same was to be shared with the higher management.
3. The committee discussed the framework for upcoming events, including tentative dates and formats.
4. Tasks were assigned as follows:
 - Poulmi Banerjee, Pragati Ghosh: Notice, MOM and Report preparation.
 - Debarati Ghosh & Rajalakshmi Chandrasekhar: Budget and financial planning.
 - Aninda Das, Surya Mukherjee, Antara Ghosh: Program Co-ordination.
 - Enakshmi Nandi, Chinmoy Majumder: Coordination with performers/speakers.
5. A suggestion was made to include an online registration platform for participants.

The following members were present in the meeting:

Sl. No.	Name	Designation	Signature
1	Ms. Debarati Ghosh	Convenor	D. Ghosh
2	Ms. Rajalakshmi Chandrasekhar	Co-Convenor	R. Rajalakshmi
3	Ms. Enakshmi Nandi	Member	Enakshmi Nandi
4	Ms. Poulmi Banerjee	Member	Poulmi
5	Mr. Debtanu Patra	Member	Debtanu Patra
6	Ms. Pragati Ghosh	Member	Pragati Ghosh
7	Ms. Atasi Mitra	Member	Atasi Mitra

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in

Campus Address:

Baru Kuthalis, Barrackpore
P.O: Sewli Talinipara, P.S.: Mahanagar
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Head Office Address:

11/3, Birsh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group of Institutions

8	Mr. Surya Mukherjee	Member	
9	Ms. Antara Ghosh	Member	

The meeting concluded with a vote of thanks by the Conveners. All members were thanked for their active participation and valuable contributions.

Ms. Debarati Ghosh
Convener
Co-Curricular Committee, RERFGI

Ms. Rajalakshmi Chandrasekhar
Co-Convener
Co-Curricular Committee, RERFGI

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfholkatn@gmail.com, Website : www.rerf.in

Campus Address:

Hara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Hrish Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221,3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group Of Institutions

Member list of Career Development Cell (AY-2023-2024)

The members of Career Development Cell for the academic year 2023-2024 are as follows:

Sl No.	Name	Department	Key Role/ Position
1	Dr. Arindita Saha	EE	President
2	Mr. Bidyut Kumar Ghosh	EE	Convenor
3	Mr. Arpan Mandal	ME	Member
4	Ms. Nabanita Basu	CE	Member



Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O. Sewli Telinipara
Barrackpore Kolkata - 700 121

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

Ref: RERFGI/2024/CDC/Jan/001

NOTICE

Date: 17.01.2024

This is to inform all faculty members and students that a **Career Development Cell (CDC)** is being formed at the **Regent Education and Research Foundation Group of Institutions (RERFGI)** to enhance career guidance, skill development, and placement opportunities for students across all disciplines.

Details of the Meeting

- Date: 20th January 2024
- Time: 11:00 AM
- Venue: Board Room, RERFGI
- Agenda:
 1. Overview of the CDC's objectives and goals.
 2. Selection and finalization of CDC members.
 3. Discussion on roles and responsibilities of members.
 4. Planning initial activities to be conducted within two months regarding preparation of civil service examinations.

The Registrar and department Heads are requested to attend the meeting without fail. Your valuable inputs and participation will be crucial for the successful establishment of the CDC.


Dr. Samik Chakraborty
Principal, RERFGI

Copy to:

Registrar, RERFGI
HOD, BSH
HOD, ME
HOD, ECE
HOD, EE
HOD, EEE
HOD, CSE
HOD, CE
HOD, MCA
HOD, MBA

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerkolkata@gmail.com, Website : www.rerfi.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewri Teliolpara, P.S.: Mohanpur
Kolkata - 700 121
Tel: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/2, Biresh Gaba Street
7th Floor, Kolkata - 700 017
Tel: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION Group Of Institutions

Minutes of the meeting

Minutes of the meeting of Career Development Cell held on 20th January, 2024.

Minutes:

1. The Principal provided a detailed overview of the Career Development Cell's (CDC) purpose, emphasizing its role in guiding students toward their career goals, with a special focus on preparing for competitive exams like the Civil Services.
2. The following members were finalized:
 1. Dr. Arindita Saha (EE) (President)
 2. Mr. Bidyut Kumar Ghosh (EE) (Convener)
 3. Mr. Arpan Mandal (ME) (Member)
 4. Ms. Nabanita Basu (CE) (Member)
3. Suggestions for activities focused on Civil Service Examination preparation were discussed and need to be conducted within two months.

With no other points raised to discuss, the Principal adjourned the meeting.

Attendees:

Sl No.	Name	Position	Signature
1	Dr. Samik Chakraborty	Principal, RERFGI	
2	Mr. Subhankar Ghosh	Registrar, RERFGI	
3	Mr. Sanjib Pal	HOD, EE	
4	Dr. Suman Kr. Dey	HOD, PEE	
5	Mr. Pushpendu Chandra Chandra	HOD, ME	
6	Dr. Nivedita Mukherjee	HOD, BSH	
7	Mr. Sukdev Saha	HOD, ECE	
8	Mr. Krishna Kanti Maity	HOD, MCA	
9	Mr. Suprovat Basu	HOD, MBA	
10	Mr. Souvik Sarkar	HOD, CE	
11	Dr. Arindita Saha	President, CDC	
12	Mr. Bidyut Kumar Ghosh	Convener, CDC	
13	Mr. Arpan Mandal	Member, CDC	
14	Ms. Nabanita Basu	Member, CDC	

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerfi.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Tellingpara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Research and Development & Intellectual Property Rights Cell (R&D and IPR Cell)

List of Members (2023-2024)

Sl No.	Name	Position
1	Dr. Samik Chakraborty	Chairman
2	Dr. Suman Jana	Convener
3	Dr. Pritish Banerjee	Member
4	Mr. Sanjib Pal	Member
5	Ms. Rajalakshmi Chandrasekhar	Member
6	Mr. Arindam Bhaduri	Member
7	Ms. Barnita Das	Member

Convener

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

R&D and IPR Cell

Minutes of Meeting

Date: 05.01.2024

Time: 12:30 PM

Venue: Board Room

Agenda: Formulating Strategies to Enhance Research and Development activities in the Institution

Discussed Points:

- **Current Status of R&D Activities:**

- Reviewed the ongoing research projects and their impact.
- Discussed challenges, including funding, infrastructure, and collaboration opportunities.

- **Focus Areas for R&D:**

- Identified priority areas for research, aligning with societal needs and emerging technologies.
- Proposed interdisciplinary projects involving different departments.

- **Industry-Academia Collaboration:**

- Emphasized partnerships with industries for sponsored projects and consultancy.
- Suggested organizing R&D conclaves and inviting industry experts for collaboration.

- **Funding Opportunities:**

- Discussed avenues for external funding from government bodies (DST, DBT, AICTE, etc.) and private organizations.
- Proposed training sessions on drafting competitive research proposals.

- **Infrastructure and Facilities:**

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

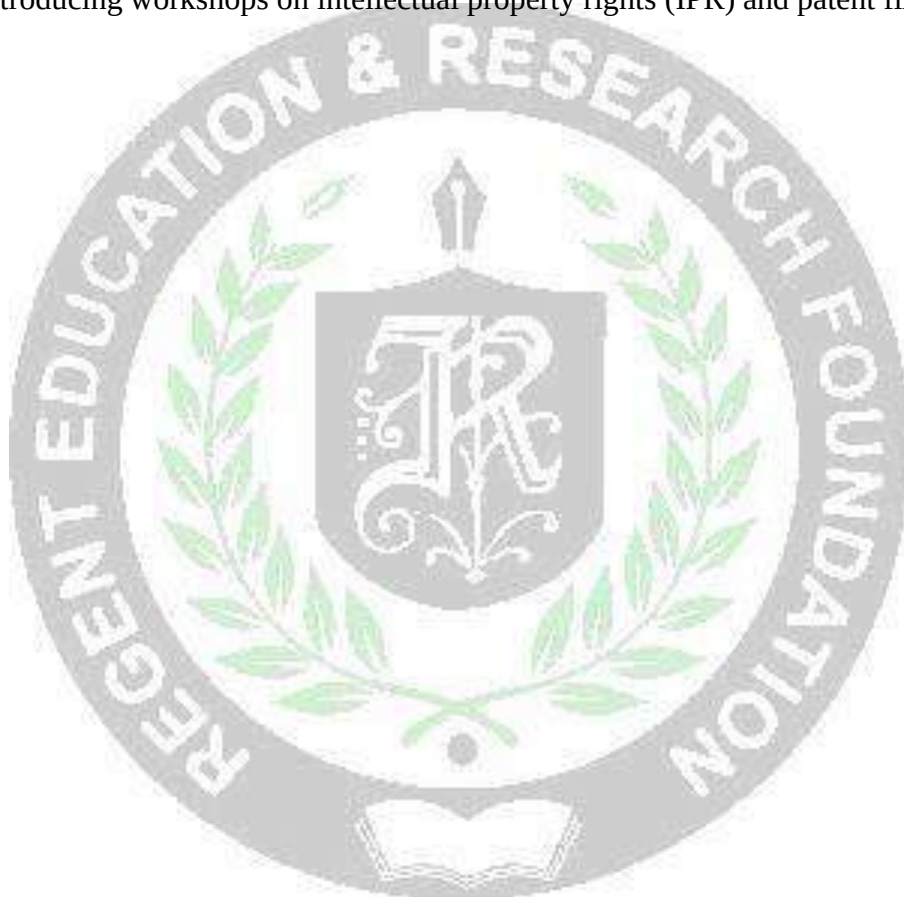
11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

- Identified the need for advanced equipment and dedicated research labs.
- Suggested creating a centralized research facility for all departments.
- **Incentives for Research:**
 - Proposed incentives for faculty and students publishing papers in reputed journals.
 - Recommended rewards for patents, innovations, and project completions.
- **Capacity Building:**
 - Plan for faculty and student training programs on advanced research methodologies.
 - Introducing workshops on intellectual property rights (IPR) and patent filing.



Convener

Chairman

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

R&D and IPR Cell

Attendance

Sl No.	Name	Position in Cell	Signature
1	Dr. Samik Chakraborty	Chairman	
2	Dr. Suman Jana	Convener	
3	Dr. Pritish Banerjee	Member	
4	Mr. Sanjib Pal	Member	
5	Ms. Rajalakshmi Chandrasekhar	Member	
6	Mr. Arindam Bhaduri	Member	
7	Ms. Barnita Das	Member	

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresb Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/ EC/ 2023-24/ ODD/ 001

Date: 07.07.2023

NOTICE

The following committee has been formed to enhance the overall educational experience and ensure that students possess additional skills and knowledge relevant to their chosen field of study. The Examination Committee has always been an asset of the Institution. With supreme degree of fidelity and adherence, the Committee has taken care of the efficient conduct of all the Internal and External Examinations of the College, as per the norms of the Maulana Abul Kalam Azad University of Technology.

COMMITTEE FORMATION: Session: 2023-2024 Odd Semester

Sl No.	Name	Designation	Department
1.	Subhankar Ghosh	OFFICER-IN-CHARGE	CSE
2	Sandeep Chakraborty	SUPERVISOR	EE
3	Anamika Basu	MEMBER	BSH
4	Arup Ghosh	MEMBER	ME
5	Ajitesh Ghosh	MEMBER	EEE
6	Sukdeb Saha	MEMBER	ECE
7	Debarati Ghosh	MEMBER	BSH
8	Piyali Sinha	MEMBER	BSH
9	KartikJoyaddar	MEMBER	CE
10	Ishika Ghosh	MEMBER	CE
11	Ashmita Guha Chowdhury	MEMBER	EEE

O.I.C
RERFGI

O.I.C
R.E.R.F.G.I.
(363)

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S : Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/433, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guba Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/EC/ 2023-24/EVEN/ 004

Date: 01.03.2024

NOTICE

The following committee has been formed to enhance the overall educational experience and ensure that students possess additional skills and knowledge relevant to their chosen field of study. The Examination Committee has always been an asset of the Institution. With supreme degree of fidelity and adherence, the Committee has taken care of the efficient conduct of all the Internal and External Examinations of the College, as per the norms of the Maulana Abul Kalam Azad University of Technology.

- Member Incursion:-It is hereby notified that Mrs Antara Bose has joined as a new member from MBA Department instead of Mrs Anamika Basu & Ms. Paramita Dutta from BSH in place of Mrs. Debarati Ghosh.

COMMITTEE FORMATION:

Session: 2023-2024

Sl No.	Name	Designation	Department
1.	Subhankar Ghosh	OFFICER-IN-CHARGE	CSE
2	Sandeep Chakraborty	SUPERVISOR	EE
3	Ashmita Guha Chowdhury	MEMBER	EEE
4	Antara Bose	MEMBER	MBA
5	Arup Ghosh	MEMBER	ME
6	Ajitesh Ghosh	MEMBER	EEE
7	Sukdeb Saha	MEMBER	ECE
8	Paramita Dutta	MEMBER	BSH
9	Piyali Sinha	MEMBER	BSH
10	Kartik Joyaddar	MEMBER	CE
11	Ishika Ghosh	MEMBER	CE

S. Ghosh
O.I.C
R.E.R.F.G.I.
(263)
01/03/2024
O.I.C
RERFGI

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERF/GI/EC/2023-24/ODD/002

Dates: 04/07/2023

NOTICE

This is informing to you that central exam cell will arrange a meeting on .06.07.2023 at 3:00 PM with the following Agenda at Examination Cell. All the members are requested to attend the same.

Agenda:

1. Academic calendar 2023-24
2. Students Enrollment process ODD SEMESTER
3. Continuous Assessment for Theory & Practical – ODD SEMESTER
4. Teacher Tagging Process.
5. Others miscellaneous

Best Regards

OIC

Regent Education and Research Foundation Group of Institutions

C.C

1. Registrar
2. All HODs
3. Notice Board

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S. Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431. Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/ EC/ 2023-24/ ODD/ 003

Dates: 07/07/2023

MINUTES OF MEETING

A meeting was held on 06/07/2023 at 3.00 p.m. at Examination Cell with all Exam Cell committee members.

Following points were discussed:

Agenda:

1. Academic calendar 2023-24
2. Students Enrollment process Odd semester
3. Continuous Assessment for Theory & Practical –Odd semester
4. Teacher Tagging Process.
5. Others: miscellaneous

Members Present:-

Sl. No.	Name	Designation	Signature
1	Subhankar Ghosh	OFFICER-IN-CHARGE	
2	Sandeep Chakraborty	SUPERVISOR	
3	Ashmita Guha Chowdhury	MEMBER	
4	Anamika Basu	MEMBER	
5	Arup Ghosh	MEMBER	
6	Ajitesh Ghosh	MEMBER	
7	Sukdeb Saha	MEMBER	
8	Debarati Ghosh	MEMBER	
9	Piyali Sinha	MEMBER	
10	Kartik Joyaddar	MEMBER	
11	Ishika Ghosh	MEMBER	

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S. Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Proceedings:

- All the members are informed that the student enrollment process will be completed within the 29.07.23(except 1st year).
- Members of each stream are requested to track and convey the updated news and related documents to your students and collect data on it.
- All subject teachers of each stream are advised to communicate with the student via Google classroom or online platform for the submission of Continuous assessment and practical examination which will going on and make them understand the procedure also.
- Subject tagging with teachers for all courses are also to be completed simultaneously within this month.
- Continuous Assessment for Theory (CA) & Practical (PCA) for all the programs for the 3rd, 5th and 7th Semester 2021-22 would be collected through the examination portal as per following schedule –

Continuous Assessment (CA)	Tenure of marks submission
CA1	11.08.23-14.08.23
CA 2 and PCA I	11.09.23-14.09.23
CA 3	09.10.23-13.10.23
CA 4 and PCAII	06.11.23-10.11.23

- The meeting came to an end with the conclusion that joint effort, mutual understanding and co-operation of everyone is very important for the proper nourishment.

Meeting was ended with vote of thanks.

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerrkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGL/EC/ 2023-24/EVEN/ 005

Date: 27 /02/2024

NOTICE

This is informing to you that Central Exam cell will arrange a meeting on .01.03.24 at 3:00 PM with the following Agenda at Examination Cell.

Agenda:

1. Academic calendar 2023-24
2. Students Enrollment process EVEN SEMESTER
3. Continuous Assessment for Theory & Practical – EVEN SEMESTER
4. Teacher Tagging Process.
5. Other: miscellaneous

Best Regards

S. Ghosh
OIC

27/02/2024
Regent Education and Research Foundation Group of Institutions

C.C

1. Registrar
2. All HODs
3. Notice Board

Campus : Regent Education & Research Foundation Group of Institutions

E-mail : rerfkkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S. Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/431 Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresb Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No: RERFGI/EC/ 2023-24/EVEN/ 006

Date: 02/03/2024

MINUTES OF MEETING

A meeting was held on 01/03/2024 at 3.00 p.m. with all Examination cell committee members at Examination Cell.

Following points were discussed:

Agenda:

1. Academic calendar 2023-24
2. Students Enrollment process EVEN SEMESTER
3. Continuous Assessment for Theory & Practical – EVEN SEMESTER
4. Teacher Tagging Process.
5. Others miscellaneous

Members Present:-

Sl. No.	Name	Designation	Signature
1	Subhankar Ghosh	OFFICER-IN-CHARGE	
2	Sandeep Chakraborty	SUPERVISOR	
3	Asmita Guha Chowdhury	MEMBER	
4	Antara Basu	MEMBER	
5	Arup Ghosh	MEMBER	
6	Ajitesh Ghosh	MEMBER	
7	Sukdeb Saha	MEMBER	
8	Paramita Dutta	MEMBER	
9	Piyali Sinha	MEMBER	
10	Kartik Joyaddar	MEMBER	
11	Ishika Ghosh	MEMBER	

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerrfkkolkata@gmail.com, Website : www.rerrf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S.: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/411, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresw Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Proceedings:

- All the members are informed that the student enrollment process will be completed within the 05.03.24(except 1st year).
- Members of each stream are requested to track and convey the updated news and related documents to your students and collect data on it.
- All subject teachers of each stream are advised to communicate with the student via Google classroom or online platform for the submission of Continuous assessment and practical examination which will going on and make them understand the procedure also.
- Subject tagging with teachers for all courses are also to be completed simultaneously within this month.
- The capturing of records of continuous assessment 1 would be skipped for 2ND, 4TH semester students and all other continuous assessments would be held as per the procedure published earlier by MAKAUT.
- Continuous Assessment for Theory (CA) & Practical (PCA) for all the programs for the 2ND, 4th and 6th Semester 2023-24 would be collected through the examination portal as per following schedule –

Continuous Assessment (CA)	Duration of marks submission Dates
CA 2 and PCA I	01.03.24-20.3.2024
CA 3	01.04.24-04.04.24
CA 4 and PCAII	01.05.24-04.05.24

- The meeting came to an end with the conclusion that joint effort, mutual understanding and co-operation of everyone is very important for the proper nourishment.

Meeting was ended with vote of thanks.

Campus : Regent Education & Research Foundation Group of Institutions
E-mail : rerfkolkata@gmail.com, Website : www.rerf.in

Campus Address:

Bara Kanthalia, Barrackpore
P.O: Sewli Telinipara, P.S: Mohanpur
Kolkata - 700 121
Tel.: 033-3008-5442/432/4: 1, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street
7th Floor, Kolkata - 700 017
Tel.: 033-3221-3013